



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2015 Annual Action Plan addresses the goals of the 2014 - 2019 Consolidated Plan, which explains community desires and establishes local preferences for use of public funding to help low and moderate-income Bend residents. The Action Plan was created using a process approved by the U.S. Department of Housing and Urban Development (HUD) to address the housing, homeless, community, and economic development needs identified in the Consolidated Plan. The City of Bend is the lead entity for overseeing the development of the plan.

The HUD required plan delineates how the City of Bend will utilize federal Community Development Block Grant (CDBG) Program funding.

The City of Bend receives a formula allocation of CDBG funds.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives of the Annual Action Plan are to carry out five goals identified in the 2014 -- 2019 Consolidated Plan: 1) Affordable Housing Production and Preservation -- Produce and preserve both renter- and owner-occupied affordable housing, with emphasis on increasing the amount and availability of affordable rental units; 2) Assist Homeless with Shelter and Services -- Increase the number of Homeless shelter units and transitional housing units, while preserving and enhancing existing facilities, and provide services to the homeless population; 3) ADA and Housing Infrastructure Improvements - - Removal of architectural barriers in public places and development of Infrastructure, particularly in conjunction with affordable housing development and in low income neighborhoods; 4) Provide Support to Necessary public services -- Make available assistance to necessary and prioritized public services, including material, structural and staff support as needed; and 5) Employment Training and Economic Development -- Provide assistance to entities offering employment training and assist in CDBG eligible Economic Development Activities.

The outcomes of Goal One will be measured by the number of affordable units created – particularly new affordable rental units, the number of affordable units rehabilitated, the number of affordable units preserved and the number of persons assisted in attaining homeownership.

The outcomes of Goal Two will be the number of shelter units and transitional units created and the increased capacity of homeless providers in Bend.

The outcomes of Goal Three will be the number of architectural barriers removed and the amount of infrastructure installed in conjunction with affordable housing development.

The outcomes of Goal Four will be continued support provided to entities that supply necessary public services to extremely low, low and moderate income families.

The outcomes of Goal Five will be the number of jobs that are created, the number of individuals who receive employment training, and the number of business assisted (that employ low and moderate income individuals).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is the first year of the 2014 -- 2019 Consolidated Plan, which is the third Consolidated Plan for the City of Bend. Since becoming an entitlement community in 2004 Bend has developed a more comprehensive understanding of how CDBG programs work and how to best utilize this funding in conjunction with local and state funding to achieve Plan goals. The City has a CDBG/Affordable Housing Committee appointed by City Council that is extremely knowledgeable about these issues and is actively involved in all decisions. This committee, by resolution, represents a broad range of stakeholders involved in developing and financing affordable housing. The nine members of the committee consist of three at large representatives, one representative from the building industry, one representative from a non-profit housing agency, one representative from the real estate industry, one representative from a tenant organization, one representative from local business interests and one representative from the banking industry. In addition there is an ex-officio member from Oregon Housing and Community Services.

The Committee, in addition to CDBG, oversees spending of the Affordable Housing Fee, effectively a housing trust fund unique to Bend in Oregon. The Committee also has provided extensive input to development of the City's mobile home relocation ordinance and various land use initiatives to promote affordable housing. These efforts are expected to be on-going. This committee aided in implementing the previous two Consolidated Plans. They also were instrumental in taking a realistic look at the available funding and adjusting the priorities of the plan to meet that reality.

Overall Bend was fairly successful in implementing the 2009 /2014 consolidated plan and with the experience it has gained through that time period expects to be much more efficient and successful with the 2014/2019 Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The 2015 Action Plan was developed over a period of approximately seven months, beginning with the CDBG and Affordable Housing Advisory Committee review and modification of the proposal packet in mid-November, 2014. Requests for proposals were published and released November 14, 2014, with the proposals being due January 14, 2015. Presentations were made to the Affordable Housing Advisory Committee February 11, 2015 and the Committee made its initial recommendations for funding at that meeting. A notice was published March 20, 2015 regarding a public hearing before the Bend City Council on the subject of the Annual Action Plan for the Council Meeting of May 6, 2015. Public Comment was taken up to May 6, 2015. During the Public Comment period no comment was received and during the public hearing no one commented on the plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

na

6. Summary of comments or views not accepted and the reasons for not accepting them

na

7. Summary

Utilizing the Consolidated Plan as a basic blueprint for the City to follow in allocating its resources, the Annual Action plan attempts to address the needs of the community. Based on the data and reasons for the priorities listed and goals established in the Consolidated Plan the Action Plan provides the necessary funding for projects identified.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BEND	
CDBG Administrator	BEND	
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

As part of the consultation process particular emphasis was given to discussions with the only adjacent government, Deschutes County, regarding the priority non-housing community development needs. Deschutes County Deputy Director, Erik Kropp, was instrumental in discussions regarding available services and priorities. The homeless strategy for Bend is being done through the Ten Year Plan to end Homelessness, and on the local level, for this plan, consultations were done with the largest homeless providers plus the Homeless Leadership Council. Representatives of NeighborImpact, Bethlehem Inn, Central Oregon Veterans Outreach, Shepherd's House and other shelter providers, along with service providers all provided content to this document, particularly with regards to information on what services currently are available and what recommendations for this plan should be implemented regarding the homeless. The City of Bend Long Range Planning Division was consulted on a regular basis regarding existing housing in Bend as well as population forecasts, expected housing needs and other information. There is no metropolitan planning for Bend, as there are no adjacent local governments.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The city recognizes the importance of coordination among the city and the community's housing and social service providers in meeting the community's priority needs. Throughout the 5-year Consolidated Planning period, the city will undertake actions that call for the city to coordinate with local housing and social service providers in the identification, documentation and mitigation of community needs. This will result in a more streamlined and effective service delivery system. In addition, the city has a full time manager dedicated to CDBG and affordable housing to serve as a point of contact and to manage the city's role in addressing housing and community development needs. The CDBG/Affordable Housing Advisory Committee serves in an on-going capacity. The Committee which is composed of housing developers, social service professionals, the public-at-large, representatives from homebuilders, the real estate and Chamber of Commerce provides valuable expertise to city staff and the City Council and serves to enhance the coordination of service delivery in the broader community. Through its involvement on the Homeless Leadership Coalition the City of Bend works with providers for the Homeless Population. The City assists in coordinating programs, including funding of such, for agencies that deal with the Chronic Homeless. This includes NeighborImpact, the Bethlehem Inn, Shepherd's House and other providers of services to the Chronically Homeless. The City of Bend has a long standing partnership with Oregon Housing and Community Services. The City has worked with them on several projects, including Neighborhood Stabilization and on numerous projects in Bend. As the City does not receive any HOME funds as an entitlement community, any HOME projects in Bend are funded by OHCS. The City works with OHCS on those projects, providing environmental review, expedited permits and other assistance. In all of these the City maintains compliance with the State Consolidated Plan,

particularly on projects that are funded by both entities. Additionally, per City of Bend resolution, one member of the Affordable Housing Advisory Committee is the regional representative of Oregon Housing and Community Services. The City of Bend works closely with Economic Development for Central Oregon (EDCO), through the offices of the Bend Business Advocate. Additionally the City has a very good relationship with the Central Oregon Builders Association (COBA). COBA and the City have worked in partnership in the past and expect to continue this partnership to aid in the utilization of Central Oregon Contractors for projects funded by the City of Bend. Between these two agencies the City has contacts and connections with many of the major participants that contribute to economic development in the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Since the late 1990's, The Central Oregon Homeless Leadership Coalition (HLC) has been tackling this challenging and often dynamic problem. The HLC consists of more than 40 organizations and individuals from Deschutes, Crook and Jefferson Counties. Participants include the faith community, shelter providers, public schools, public health, emergency services, veterans outreach, public safety, mental health, housing services, public services, private employers and others. The representation is a diverse group of interests, unified by a common focus.

Mission: The Homeless Leadership Coalition is a collaboration of community partners in Crook, Jefferson, and Deschutes counties engaging the community through education, advocacy, planning, prioritization and accountability for services to persons experiencing homelessness.

Based on the Continuum of Care's strategic plan, the focus is on the needs of homeless families with dependent children who require housing and school stability. The Point in Time data supports these efforts. Chronic Homeless families with children increased from 10 to 23. The Continuum of Care funded Transitional Housing program is serving 45+ households with children/year. The average stay in transitional housing is eleven months with 83% of the households able to maintain housing at exit. At this time all Permanent Supportive Housing is operated by the regional housing authority and is serving veterans and persons with disabilities. The addition of 15 VASH vouchers bringing the area total to 75 housing vouchers and has reduced the number of chronic homeless veterans. All four shelters in Central Oregon are funded by private and foundation support. The youth services continuum is funded with federal Runaway Homeless Youth (RHY) and state funds.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Continuum of Care Homeless Management Information System (HMIS) lead agency is NeighborImpact; they are also the Emergency Solutions Grant (ESG) recipient from the state and administer the funds for Homeless Prevention and Rapid Rehousing categories. The area sub-recipients apply for funding and are reviewed and approved by the Homeless Leadership Coalition's voting members based on the project's ability to align with the program guidelines for ESG funding. The State of Oregon Housing and Community Services (OHCS) requires from the Continuum of Care's ESG recipients quarterly reporting on performance standards. The quarterly reports are then presented to Homeless Leadership Coalition voting members for review and monitoring of ESG performance. All recipients must participate in Service Point (the state mandated HMIS) and are supported by the HMIS lead. The policies and procedures in place are outlined in the contract with each sub-recipient at the start of the funding cycle.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Central Oregon Regional Housing Authority/Housing Works
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Central Oregon Regional Housing Authority, DBA Housing Works, was consulted throughout the creation of this plan, both through written requests for response to the surveys, through interviews with key staff (Executive Director, Housing Director and Real Estate and Facilities Director) and through numerous contacts with said staff for specific answers to questions regarding projects and work done by the Housing Works.

2	Agency/Group/Organization	NeighborImpact
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment Child Welfare Agency Publicly Funded Institution/System of Care Regional organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	NeighborImpact was consulted throughout the creation of this plan, both through written requests for response to the surveys, through interviews with key staff (Housing Director and Deputy Director of Community Services) and through numerous contacts with said staff for specific answers to questions regarding projects and work done by NeighborImpact, most specifically in realm of Homeownership and Homeless services.
3	Agency/Group/Organization	CENTRAL OREGON VETERANS OUTREACH
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Central Oregon Veterans Outreach was consulted regarding homeless housing needs and Veterans housing needs. Central Oregon Veterans Outreach provides weekly outreach to all homeless camps in the region and provides services, such as water, food, tents, sleeping bags, coats, clothes, etc. to all homeless, not just veterans.
4	Agency/Group/Organization	Saving Grace
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Domestic Violence Shelters

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Through direct interviews with project managers, Saving Grace was consulted as to what needs exist in the region regarding housing and services for victims of Domestic Violence. As a subrecipient of CDBG funding for both rehabilitation of facilities and counseling, Saving Grace, the only domestic violence service and shelter provider in Central Oregon, their input is instrumental in determining needs and solutions to this problem. We use an ongoing consultation with Saving Grace to provide assistance for their programs.
5	Agency/Group/Organization	Saint Vincent de Paul Society of Bend, Oregon
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Anti-poverty Strategy Food Bank
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Through both written survey and direct interview, Saint Vincent de Paul of Bend was consulted regarding services provided by this organization, both Housing and Food Bank. It is hoped that continued coordination with Saint Vincent de Paul can build upon the already positive partnership the City of Bend has regarding transitional housing that this agency provides.
6	Agency/Group/Organization	Volunteers in Medicine
	Agency/Group/Organization Type	Services-Health

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Health Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Through both direct contact and interview, Volunteers in Medicine was consulted regarding health care services that they provide for low income Bend residents. With the implementation of the Affordable Care Act, Volunteers in Medicine, hopes to coordinate with both the City and the County regarding the "gap" of individuals and families who still cannot get coverage or afford the necessary insurance.
7	Agency/Group/Organization	BEND AREA HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a regular recipient of CDBG funds from the City of Bend, Habitat for Humanity was consulted via interviews about needs for affordable housing that would assist in their mission. Continued coordination with Habitat for Humanity should improve with assistance also being enhanced.
8	Agency/Group/Organization	Bend's Community Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bend's Community Center was interviewed and consulted regarding, most specifically, the services they provide to Seniors. In recent years Bend's Community Center's role in providing services, most particularly meals, for seniors and homeless has increased significantly. The City of Bend has coordinated with Bend's Community Center regarding access and building improvements for the Center and feels that continued coordination will ensure that this organization can continue to effectively serve these populations.
9	Agency/Group/Organization	FAIR HOUSING COUNCIL OF OREGON
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Fair Housing Council of Oregon was consulted and recruited to work in Central Oregon to assist with Fair Housing Issues.
10	Agency/Group/Organization	LEGAL AID SERVICES OF OREGON, CENTRAL OREGON REGIONAL OFFICE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Bend has provided funding and consulted with Legal Aid of Central Oregon on issues related to Fair Housing for several years. We continue to consult with Legal Aid of Central Oregon and utilized their services regarding Fair Housing in the last year.
11	Agency/Group/Organization	Central Oregon Association of Realtors
	Agency/Group/Organization Type	Business Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Central Oregon Association of Realtors was consulted regarding anticipated housing needs and market analysis for what is currently available. The City of Bend has a long record of working with local realtors to assist potential homebuyers who are purchasing homes through any of the numerous affordable homeownership programs operated by the City of Bend using local, state and federal (HUD) funding. We hope to continue that coordination and cooperation in the future.
12	Agency/Group/Organization	Building Partners for Affordable Housing
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Through numerous conversations, interviews and written survey, Building Partners was consulted regarding housing needs in the community and how best to address them, most particularly how to bring private equity and private contractors/developers/builders into the arena. Bend will continue to consult with Building Partners to continue the unique partnerships that have developed between the City and the local development community.
13	Agency/Group/Organization	Latino Community Association
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Latino Community Foundation was consulted through direct interviews and through written survey. The City hopes that this consultation will improve the coordination efforts in three major areas: Increasing the number of minority home owners through existing and future programs, coordinate in the needs of Latino families who reside in some of the area Manufactured Home Parks, and increase the number of affordable family rental units available.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

As part of the consultation process particular emphasis was given to discussions with the only adjacent government, Deschutes County, regarding the priority non-housing community development needs. Deschutes County Deputy Director, Erik Kropp, was instrumental in discussions regarding available services and priorities. The homeless strategy for Bend is being done through the Ten Year Plan to end Homelessness, and on the local level, for this plan, consultations were done with the largest homeless providers plus the Homeless Leadership Council. Representatives of NeighborImpact, Bethlehem Inn, Central Oregon Veterans Outreach, Shepherd's House and other shelter providers, along with service providers all provided content to this document, particularly with regards to information on what services currently are available and what recommendations for this plan should be implemented regarding the homeless. The City of Bend Long Range Planning Division was consulted on a regular basis regarding existing housing in Bend as well as population forecasts, expected housing needs and other information. There is no metropolitan planning for Bend, as there are no adjacent local governments.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Providers of Affordable Housing</p>	<p>Fourteen applicants applied for funding through this process, all fourteen appeared at a public meeting when these issues were discussed.</p>	<p>All of the applicants utilized the public meeting to espouse the needs and services that they would address with funding.</p>	na	
2	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>A legal notice was provided for the RFP for this funding.</p>	na	na	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Bend aggressively pursues funding sources to address its affordable housing needs. In the past five years the City has been successful in acquiring competitive grants from Federal (HUD, DOE) and State (HOAP, Recording Grant) sources (total in excess of \$4 million) for affordable housing purposes. This has been augmented by local Affordable Housing Fee funding (approximately \$9 million) to leverage \$45+ million in outside sources to help with affordable housing development in the community. The City will continue to explore funding opportunities when

they present themselves and are appropriate for City goals.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	460,237	46,810	0	507,047	2,000,000	CDBG Program income is based on estimate of amortized loans and deferred payment loans that might be satisfied.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Bend currently has approximately five acres of land that could be developed for Affordable Housing and is in process of working with developers to best utilize this property for affordable housing development that complements the surrounding neighborhoods. It is Rezoning

this property from Public Facility to Multi-family residential. The City is also exploring an additional three acre parcel near the downtown area. In addition in the last year the City sold, at reduced price, a one acre parcel for development of 28 units of affordable housing.

The City of Bend has a policy that establishes a uniform set of protocols for the disposition of surplus real property owned by the city.

The City Finance Department keeps an inventory of all real property that is surplus to the short and long term needs of the city. The surplus property inventory includes the following:

A Map of each property;

An estimate of the value of each property;

Information on the means by which each property was acquired, including information on the source of funds, if any, by which the property was acquired by the city; and

A designation of which fund will presumptively receive the proceeds of any sale of the property.

The Surplus Property Inventory is periodically circulated to all departments by the Chief Finance Officer. Each department provides information on limitations, restrictions or other factors relevant to the disposition of the property, including a determination of whether any legal requirement exists as to how the proceeds of the sale of the property should be applied.

The Surplus Property Inventory is periodically reviewed by the City Council for the purpose of reviewing the designation of funds that would presumptively receive the proceeds of any sale or other disposition of the property.

The City adheres to the procedures for disposition of surplus real property provided by Oregon Law and the Bend City Code, including Bend Code Sections 1.300 through 1.308; ORS 221.725, and ORS 221.727, as they may be amended from time to time.

The City of Bend has an “Interested Parties List,” consisting of agencies, organizations and individuals that have an interest in increasing the supply of affordable housing in Bend. The list was developed by open invitation; and any agency, organization, or individual that requests to be

included on the list is included.

Prior to disposition of any surplus real property, the city notifies all entities on the Interested Parties List that the city is considering disposal of the property;

Prior to the disposition of any surplus real property, the city council will, consistent with Oregon Law and the Bend Code, first consider the relevant factors applicable to the surplus property and determine:

Whether to offer the property to an entity on the Interested Parties List, and if so, any restrictions or conditions on the transfer that the city council deems appropriate; whether to list the property through a real estate agent, and if so, the parameters of the listing; whether to dispose of the property by some other means consistent with State Law and the Bend Code; and any other factors relevant to the disposition of the property, including whether the property should be retained by the city.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Production and Preservation	2014	2019	Affordable Housing Public Housing		Create new Rental Units Home Ownership Purchase and Preserve Existing Low Income Housing	CDBG: \$295,000	Rental units rehabilitated: 88 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted Other: 1 Other
2	Assist Homeless with Shelter and Services	2014	2019	Homeless		Homeless Assistance and Shelter Development Substance Abuse Services Support Services for Public Service Providers	CDBG: \$95,000	Public service activities other than Low/Moderate Income Housing Benefit: 1289 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 209 Households Assisted Homeless Person Overnight Shelter: 244 Persons Assisted Homelessness Prevention: 60 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	ADA and Housing Infrastructure Improvements	2014	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs			CDBG: \$20,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 10 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Production and Preservation
	Goal Description	In addition to the Strategic Goals indicated below, the "Other" category of one unit is for the assistance provided in the acquisition of one unit of rental housing as part of Housing Works "Tutor" home program. There is no category in Goal Outcome Indicators for direct acquisition of rental housing.
2	Goal Name	Assist Homeless with Shelter and Services
	Goal Description	
3	Goal Name	ADA and Housing Infrastructure Improvements
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Through six different projects, ranging from acquisition of land for construction, acquisition of existing units, homebuyer assistance, and rehabilitation of rental property, 94 moderate households, 10 low income households and 20 extremely low income households will be provided with affordable housing assistance through this plan.

AP-35 Projects – 91.220(d)

Introduction

The following describes the program activities that will be undertaken with the City of Bend's 2014 CDBG allocation. Priority levels are based on the evaluation of needs outlined in the Strategic Plan.

#	Project Name
1	Summit Parks Apartments Water Efficiency Rehabilitation
2	Habitat for Humanity Mortgage Downpayment Assistance
3	Habitat for Humanity Land Acquisition
4	Housing Works Tutor Home
5	Sidewalk Improvement Financial Fund (SIFF) Program
6	Saving Grace Shelter HVAC Renovation
7	Saving Grace Substance Abuse/Trauma Group Counseling
8	Fair Housing Project for the City of Bend
9	COVO Outreach Services
10	COVO Tenant Management and Supportive Services Program
11	VIM Free Medical Care for Low-Income, Uninsured Working Adults
12	HomeSource Counseling, Education & Rehabilitation
13	Program Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Summit Parks Apartments Water Efficiency Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Purchase and Preserve Existing Low Income Housing
	Funding	CDBG: \$70,000
	Description	Housing Works is proposing the Summit Park water efficiency project. The project is expected to demonstrate a reduction in consumption of water at the property by approximately 23% that will help offset the increase in water/sewer rates that are scheduled to take effect in July 2015. Following efficient landscape principles, the scope of the project will serve to modernize the irrigation system, provide for stormwater reuse, and replace turf with native plants. In addition, interior water saving measures will be installed with the overall project goal of improving the efficiency of the apartment complex. Utilizing the Bend Community Development Block Program for the construction phase of the rehabilitation is vital to the success of the preservation of one of Bends largest affordable housing communities. This pilot project will demonstrate savings in water use and costs that will act as a catalyst for similar property improvements by Housing Works and others justified by a cost benefit analysis.
	Target Date	12/31/2015

	Estimate the number and type of families that will benefit from the proposed activities	Summit Park Apartments serve as an affordable home for workforce families who have incomes at 80% or below AMI. The Summit Park water efficiency project is a method to preserve affordability by eliminating significant increases in rents to offset the significant increases in costs of operating the property that are the result of a city water rate re-structure. The development is expected to house 242 people at a time in the 88 households.
	Location Description	2017 NE Full Moon Drive, Bend OR 97701
	Planned Activities	Housing Works is proposing the Summit Park water efficiency project. The project is expected to demonstrate a reduction in consumption of water at the property by approximately 23% that will help offset the increase in water/sewer rates that are scheduled to take effect in July 2015. Following efficient landscape principles, the scope of the project will serve to modernize the irrigation system, provide for stormwater reuse, and replace turf with native plants. In addition, interior water saving measures will be installed with the overall project goal of improving the efficiency of the apartment complex. Utilizing the Bend Community Development Block Program for the construction phase of the rehabilitation is vital to the success of the preservation of one of Bend's largest affordable housing communities. This pilot project will demonstrate savings in water use and costs that will act as a catalyst for similar property improvements by Housing Works and others justified by a cost benefit analysis.
2	Project Name	Habitat for Humanity Mortgage Downpayment Assistance
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Home Ownership
	Funding	CDBG: \$30,000
	Description	Habitat for Humanity will utilize funding to assist with Downpayment for families at or below 80% of area median income.
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	Three families at or below 80% of area median income.
	Location Description	City of Benjd
	Planned Activities	Downpayment/Mortgage reduction loans to assist three low income families become homeowners.
3	Project Name	Habitat for Humanity Land Acquisition
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Home Ownership
	Funding	CDBG: \$75,000
	Description	Habitat for Humanity will utilize funding to purchase property for construction of homes serving families below 80% of Area Median Income.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Two families at or below 80% of area median income to become homeowners.
	Location Description	Property to be determined in Bend, Oregon.
	Planned Activities	Acquisition of two infill lots in Bend, Oregon, to be utilized by Habitat for Humanity for Homebuyer purposes.
4	Project Name	Housing Works Tutor Home
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation

	Needs Addressed	Create new Rental Units
	Funding	CDBG: \$125,000
	Description	Funds will be used to help finance the acquisition and rehabilitation of a single family home in the City of Bend. This home will be added to the Housing Works Tutor Home Program and leased at below market rents to low income families earning less than 80% of the area median income (AMI).
	Target Date	9/30/2015
	Estimate the number and type of families that will benefit from the proposed activities	This project will create quality affordable rental housing and provide a place for households at or below 80% AMI to train and prepare for homeownership. The homes will be available to the entire demographic of Bend that fall within the 80% AMI limit and rents are projected to be 25% below market.
	Location Description	City limits of Bend, Oregon.
	Planned Activities	The Tutor Home Program assists families with achieving th dream of owning their own home. The renters (program participants) enter into a one year lease with the option of renewing it for up to two additional years. Participants meet roughly 6-8 times a year with the Homeownership Manager to develop budgets, improve credit scores, and outline a plan of action steps to prepare for purchasing a home. They complete a number of educational components designed to increase their success as homeowners including; <ul style="list-style-type: none"> • Financial education, • Home buyer education, and • Credit counseling and repair, if needed.
5	Project Name	Sidewalk Improvement Financial Fund (SIFF) Program
	Target Area	
	Goals Supported	ADA and Housing Infrastructure Improvements

	Needs Addressed	Architectural Barrier Removal/Disability Services
	Funding	CDBG: \$20,000
	Description	Assist property owners who earn less than 80% AMI and have been notified of their need to repair the sidewalk adjacent to their property.
	Target Date	4/20/2016
	Estimate the number and type of families that will benefit from the proposed activities	Seven to ten families at or below 80% of Area Median Income
	Location Description	Corporate limits of the City of Bend, Oregon
	Planned Activities	The Sidewalk Improvement Financial Fund (SIFF) program will assist property owners who are low-income (households earning equal or less than 80% AMI) who have been notified by the City of their need to repair the sidewalk adjacent to their property.
6	Project Name	Saving Grace Shelter HVAC Renovation
	Target Area	
	Goals Supported	Assist Homeless with Shelter and Services
	Needs Addressed	Transitional Housing
	Funding	CDBG: \$26,000
	Description	Replace three heating and cooling systems at the Saving Grace Domestic Violence Shelter.
	Target Date	9/30/2015
	Estimate the number and type of families that will benefit from the proposed activities	Fifteen to twenty women and children at or below 80% of Area Median Income who are victims of domestic violence at any one time. In the last fiscal year, 3,130 nights of shelter for 244 individuals.

	Location Description	Address withheld for privacy reasons.
	Planned Activities	Replacement of heating an cooling system.
7	Project Name	Saving Grace Substance Abuse/Trauma Group Counseling
	Target Area	
	Goals Supported	Assist Homeless with Shelter and Services
	Needs Addressed	Support Services for Public Service Providers Substance Abuse Services
	Funding	CDBG: \$30,000
	Description	Funding is to maintain the provision of safety services and trauma informed therapy and group counseling services for domestic violence, sexual assault and human trafficking survivors that keep them safe from harm and prevent violence in the future.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	240 adults and 30 children/teens. Trauma-informed therapy: 459 adults for 1,219 sessions and 33 children/teens for 80 sessions. The vast majority of clients are low income. The last fiscal year 2013-2014 statistics for sheltered families: <ul style="list-style-type: none"> • 83% of families = 0-50% of poverty level • 4% = 51-75% of poverty level • 8% = 76-100% of poverty level • 4% = 101-125% of poverty level • 1% = 126-150% of poverty level • 0% = 151-over% of poverty level
	Location Description	Address withheld for privacy reasons.

	Planned Activities	<p><i>Trauma groups for domestic violence/sexual assault victims:</i></p> <p>Two counselors trained in trauma, substance abuse and common coping strategies for survivors will provide two 1.5 hour groups per week to start two weeks from date of executed contract. Groups will continue throughout the year with post feedback to ensure quality services.</p> <p><i>Individual Therapy for domestic violence/sexual assault victims:</i></p> <p>Sixty-four 1 hour sessions a week of individual therapy will be offered to women, men, teens and children who are victims of domestic violence, sexual assault or human trafficking. To start two weeks from date of executed contract. Therapy will continue throughout the year with post feedback to ensure quality services.</p> <p><i>Clinical Supervision of trauma therapists/interns:</i></p> <p>Ten hours a week of clinical supervision provided for the six therapists/interns providing services in this program.</p> <p><i>Program supervision:</i></p> <p>Four hours a week of schedule coordination and on-going training provided for the six therapists/interns providing services in this program. One hour a week for program management.</p>
8	Project Name	Fair Housing Project for the City of Bend
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Support Services for Public Service Providers
	Funding	CDBG: \$5,000

	Description	The Fair Housing Council of Oregon (FHCO) proposes to use CDBG funds to establish and implement a comprehensive Fair Housing Project for the City of Bend by conducting targeted education and outreach to Bend area housing providers and consumers and by offering information and referral services to Bend residents regarding their fair housing rights. FHCO will perform enforcement activities to ensure that potential victims of illegal housing discrimination are given support and assistance as needed.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	FHCO estimates that 90% of tenants contacting them will be below 80% of area median income. Of that amount, 50% will be below 60% area median income, and 50% will be below 30% of area median income. FHCO's performance under the Enforcement component of this proposal depends on receipt of fair housing complaints. Under this project, activities are driven by complaints from low and moderate-income individuals who live in or are seeking housing in the service area. To assure that extremely-low and low-income individuals can access our services, FHCO operates a toll-free hotline throughout the state of Oregon. Residents are encouraged to contact FHCO via this hotline. FHCO is also capable of communicating and receiving documents by fax machine as well as e-mail. Since FHCO provides its services throughout Oregon, we have developed expertise at how to communicate with and contact people in remote and isolated areas. Intake specialists ask for income information when they take calls and handle discrimination complaints.
	Location Description	Corporate Limits of the City of Bend.
	Planned Activities	FHCO will conduct targeted education and outreach to Bend area housing providers and consumers. It will also offer information and referral services to Bend residents regarding their fair housing rights. Finally, FHCO will perform enforcement activities to ensure that potential victims of illegal housing discrimination are given support and assistance as needed.
9	Project Name	COVO Outreach Services
	Target Area	
	Goals Supported	Assist Homeless with Shelter and Services
	Needs Addressed	Support Services for Public Service Providers

	Funding	CDBG: \$15,000
	Description	Central Oregon Veterans Outreach request funds to expand outreach to Veterans and their families in need of basic life sustaining food, clothing, and temporary shelter.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 500-700 adults or primary caregivers will be served by the project. 100% considered low income persons
	Location Description	City of Bend, Oregon
	Planned Activities	<p>COVO Outreach services are generally the first contact with Veterans need of basic support, food, clothing, and shelter. The Outreach project addresses these needs and provides support to allow the Veteran to begin the process of rebuilding their lives. CDBG funding for outreach services will help continue this work and expand visits to the camps and communities where Veterans who are homeless live if without other financial means.</p> <p>COVO is the only resource for basic needs in Central Oregon. They strive to maintain enough supplies to provide food, propane, tents, sleeping bags, clothing and heavy coats, transport bags so that no Veteran for Veteran's family will ever be turned away because of lack of staff or resources to meet their needs.</p> <p>The funds will be used fifty percent to provide for Outreach staff.</p>
10	Project Name	COVO Tenant Management and Supportive Services Program
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Support Services for Public Service Providers
	Funding	CDBG: \$7,000

	Description	Central Oregon Veterans Outreach will utilize funds to provide management and supportive services for Veterans and their families in COVO housing units in Bend Oregon
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 20-25 households over the full project term. 100% considered low income persons
	Location Description	Numerous locations in the City of Bend, Oregon
	Planned Activities	This is funding to address supportive property management services. COVO has developed and is managing several properties in Bend. They have identified a need for more property and supportive services for some tenant properties. These funds provide for addition supportive time to work with Veterans during their tenancy. The funds can be used for property management services and tenant supportive services.
11	Project Name	VIM Free Medical Care for Low-Income, Uninsured Working Adults
	Target Area	
	Goals Supported	Assist Homeless with Shelter and Services
	Needs Addressed	Support Services for Public Service Providers
	Funding	CDBG: \$5,000
	Description	To provide one-year of free healthcare to 30 low, very-low or extremely-low income Deschutes County working adults who are not eligible for Affordable Care Act programs. Care will include primary and specialty medical care, prescription medication, mental health care and limited basic dental care, as necessary. All medical services will be provided by volunteers.
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	30 low, very low or extremely low-income, uninsured, Bend Oregon working adults who are not eligible for healthcare through Affordable Care Act programs.
	Location Description	Care is provided in a 6,500 square foot clinic at 2300 NE Neff Road, Bend, Oregon (on the St. Charles Health System campus), as well as in the private facilities of community partners upon referral. The facility is debt-free and wholly owned by VIM. The land is leased at \$1/year from St. Charles Health System.
	Planned Activities	Healthcare services for these 30 patients will start on the first day of the grant cycle and continue for one year. Services provided will be tailored to the unique needs of each individual patient, and will include necessary primary and specialty medical care, prescription medication, mental health care, and limited basic dental care. If one of the patients supported by this grant moves on to private or federal healthcare programs, we will replace the patient with another for the remaining of the grant.
12	Project Name	HomeSource Counseling, Education & Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing Production and Preservation
	Needs Addressed	Support Services for Public Service Providers
	Funding	CDBG: \$7,000
	Description	This project will provide funding to support Bend HomeSource of NeighborImpact, which provides Homebuyer Education, and counseling, foreclosure mitigation, rehabilitation loans, weatherization grants, financial education, and other related affordable housing services for Bend households
	Target Date	6/30/2016

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>Provide a minimum of 60 individuals with foreclosure prevention counseling and foreclosure mitigation services</p> <p>Provide pre-purchase/budget/credit counseling for 75 clients</p> <p>Provide Homebuyer Education for 60 clients</p> <p>Provide 8 Financial Fitness Classes per year and individual financial counseling for 50 clients</p> <p>Assist 20 homeowners per year to sustain homeownership through reverse mortgage and default mortgage counseling as an option to prevent foreclosure.</p> <p>Provide 4 Rehabilitation loans to low income homeowners who have a health or safety issue with their primary residence</p> <p>Continue to administer the Mortgage Assistance program, providing support to all Bend residents enrolled into the program until they have maximized either the term or funds allowed in the program</p> <p>At least 51% of those served in all programs will be low- or moderate-income.</p>
<p>Location Description</p>	<p>Bend, Oregon</p>
<p>Planned Activities</p>	<p>Funds will be used to support the costs of staff salaries and administration. Bend residents will have access to coaching and educational services including home buyer pre-purchase counseling and education; foreclosure counseling and education; reverse mortgage counseling, financial education; home rehabilitation loans; budget and credit counseling; savings programs (IDAs) and related coaching/mentoring; energy conservation education; weatherization grants; and referrals to emergency services to prevent homelessness. HomeSource of NeighborImpact employs 4.2 FTE to provide services to Bend residents. This funding represents a small portion of the overall cost to provide these services to the low and moderate income households in the Bend community.</p> <p>NeighborImpact will use the funding from the City of Bend to help leverage additional resources from the State of Oregon, NeighborWorks America, and private foundations to cover the full cost of operating these programs. HomeSource of NeighborImpact is open five days a week for business. Most services are free to all community members, with the exception of the home buyer education workshop which requires a nominal registration fee for the eight hour class.</p>
<p>Project Name</p>	<p>Program Administration</p>

13	Target Area	
	Goals Supported	Affordable Housing Production and Preservation Assist Homeless with Shelter and Services ADA and Housing Infrastructure Improvements
	Needs Addressed	Create new Rental Units Home Ownership Homeless Assistance and Shelter Development Architectural Barrier Removal/Disability Services Purchase and Preserve Existing Low Income Housing Support Services for Public Service Providers Substance Abuse Services Permanent Supportive Housing for Homeless
	Funding	CDBG: \$92,047
	Description	Administration of CDBG Program.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Equal to all the numbers in the projects.
	Location Description	City wide.
	Planned Activities	Administration of CDBG Program

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Projects for property acquisition and construction are centered near the 3rd street/old highway 97 core. Acquisition project for Housing Works is at a site yet to be determined. Saving Grace Shelter Rehabilitation is at an undisclosed location. Social Service projects serve city-wide populations.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Projects are awarded funds not based on geographic location but rather on how they address Plan Goals and feasibility of projects.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Projects that produce and preserve affordable housing for the 2015 year consist of funding for NeighborImpact for counseling, including foreclosure prevention and homebuyer preparation, rehabilitation for Saving Grace, Housing Acquisition for Housing Works and land acquisition for Habitat for Humanity for construction of a single family homebuyer unit.

One Year Goals for the Number of Households to be Supported	
Homeless	81
Non-Homeless	92
Special-Needs	0
Total	173

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	169
Acquisition of Existing Units	2
Total	173

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

This does not include any households receiving housing counseling.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Bend has a long and productive relationship with the local housing authority, Housing Works. We have partnered with them on hundreds of units over the years, with such assistance as land donation (or land lease with minimal, \$10 per year, payments) and direct financing through both CDBG and local funds. The city also consults on a regular basis with Housing Works staff on potential projects and policies to increase and enhance the amount of housing in Bend.

Actions planned during the next year to address the needs to public housing

The city works with Housing Works, formerly the Central Oregon Regional Housing Authority to identify ways in which the city can assist with public housing development, upgrades and activities. The City has funded two separate projects with Housing Works that meet this goal with the Affordable Housing Fund. One will add an additional 40 units of housing, and the other is adding 28 units. In addition with this years CDBG funding the City will assist in acquiring one unit of housing and the rehabilitation of 88 units. Lastly the City will use NSP program income to assist in the acquisition of one unit of housing. The City will encourage the involvement of public housing residents in the management of the facilities and the transition of public housing residents to homeownership. Currently, residents of Housing Works properties take part in voluntary family self-sufficiency activities as well as holding a position on Housing Works governing board.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City encourages the involvement of public housing residents in the management of the facilities and the transition of public housing residents to homeownership. Currently, residents of Housing Works properties take part in voluntary family self-sufficiency activities as well as holding a position on Housing Works governing board.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

n/a

Discussion

Housing Works is a viable, competent and valued partner of the City of Bend in addressing the needs of affordable housing. In addition to the numerous projects done over the years with Housing Works, the City fully expects to continue this collaboration in the future. Housing Works will be an integral partner in addressing the rental housing crisis currently happening in Bend. They are the most experienced and

successful developer of large scale affordable housing projects in the region.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

There are a wide range of providers in Bend who provide a valuable service (or services) that can help prevent or assist somebody to move out of homelessness. Some of them focus on a particular type of service (e.g. housing, health care, transportation) while others focus on a particular population (e.g. victims of domestic violence, seniors or veterans). The City works with all providers, either directly with financial assistance, or in partnership with other entities, such as NeighborImpact, Bethlehem Inn, Saving Grace, Central Oregon Veterans Outreach and other contributors in addressing Homeless and Special Needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During this year the City of Bend is funding several projects that address the needs of homeless individuals, particularly those that are unsheltered. Most particularly the City is providing funding to Central Oregon Veterans Outreach for Homeless Outreach, which provides weekly visits to camps and other places where vital assistance, such as food, clothing, sleeping bags, tents, propane, potable water and other necessities are provided to the entire homeless community. In addition the City is providing assistance to Saving Grace, which provides shelter to victims of domestic violence.

Addressing the emergency shelter and transitional housing needs of homeless persons

One CDBG funded projects this year directly address the shelter needs of homeless persons; rehabilitation of Saving Grace. This provides direct shelter services to a needed homeless population. In addition the City will be assisting Bethlehem Inn with \$300,000 of local funds in there acquisition of the facility they currently lease from Deschutes County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City is fundng NeighborImpacts Homesource with CDBG. The program educates potential renters on how to be responsible members of the rental community while also providing financial literacy

training to those with past credit issues.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City is funding NeighborImpact's Homesource with CDBG. This program provides housing counseling to protect individuals and families from losing existing home, both for Homeowners and for Renters. Additionally the City provides guidance and assistance as needed to the Homeless Leadership Coalition in their continuing efforts to address homeless in all populations.

Discussion

To assure the issues and concerns of homelessness are part of the community conscience, the Homeless Leadership Coalition, as part of the Continuum of Care has developed a website for the HLC. The website has recently been updated to include direct links to homeless service providers and the Project Homeless Connect website. The local Continuum of Care Committee covers a three county area: Cook, Jefferson and Deschutes counties. This leads to multi-jurisdictional issues that preclude seamless administration by a local governmental jurisdiction. There is only one agency, NeighborImpact (a 501c3) receiving HUD Continuum of Care funding and as the sponsor agency they apply directly to HUD for funding, and provide program, fiscal and grants management services. Working with the Homeless Leadership Coalition, the Continuum of Care Committee is responsible for the Continuum of Care planning process, ensuring participation from all segments of the community and coordinates the yearly NOFA process. They are also responsible for preparation of the Continuum of Care application including: assuring community participation (i.e. leverage letters), accuracy of data (housing inventory chart), and review and ranking as needed. The Homeless Leadership Coalition, the Continuum of Care Committee and the City of Bend recognize the need to reduce the number of unsheltered homeless households w/ dependent children. These efforts are being done by specific agencies with the support of the Homeless Leadership Coalition. An emergency preparedness plan, under the direction of the HLC and with the cooperation of local jurisdictions, has been developed and was implemented during the winter of 2009. This is put into place during extreme weather conditions and allows for temporary shelter being provided by local churches. Unsheltered individuals and families are housed and fed in the churches for up to two weeks while agencies work to find more permanent housing for them. An ongoing effort to engage those individuals and families routinely unsheltered includes efforts by Central Oregon Veterans Outreach (COVO) to work with veterans and others living in the numerous camps throughout this rural area. The credibility established by the COVO volunteers with the camp residents allows other providers to come into the camps and provide service. COVO also provides transportation to medical and benefit appointments. During the harsh winter lives were saved by the efforts of these

volunteers and during the One Night Homeless Count volunteers from the Count were provided access to the individuals to conduct the survey and help with resource identification.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The most glaring current example of public policies that have an effect on affordable housing in Bend would be the difficulties that the City is encountering in its attempt to expand the Urban Growth Boundary from the Oregon Department of Land Conservation and Development. Bend, for better or worse, developed at a different rate and in a different time frame than the majority of Oregon. As stated in the housing analysis, the majority of Bend's housing is both newer than the state as a whole, and is about 5% to 7% higher in the number of single family homes. DLCD has been recalcitrant in its dealings with the City regarding the expansion of the Urban Growth Boundary, asking that more of the current land be utilized in increased density. While that is a noble goal, and in compliance, for the most part, with DLCD guidelines, it doesn't take into account the reality on the ground. Large portions of Bend were brought into the City after they had been developed. The City had no say in the zoning of that land while in the County, and Deschutes County would have been hard pressed to make the case to DLCD, at the time that land was developed, to make it multi-family. Again, as stated previously, the housing stock in Bend is very new. It is not realistically, nor economically, feasible to re-zone land for multi-family uses that is currently developed as single family, with very new housing stock. Another significant barrier is the formula allocation for HOME Investment Partnership Program as stated in 24CFR 92.50. This program places significant weight on factors that are out of the control of Bend, most specifically age of housing (they have a category for rental housing constructed prior to 1950 occupied by low income tenants, of which Bend has virtually no units meeting that criteria). Another significant rating point is condition of housing occupied by renters. As stated previously, Bend's older housing is among the most desirable in the community and sells for a premium. Lower income Bend residents, for the most part, live in newer housing, if any is available. With Bend being a new City this puts it at a disadvantage to receive this funding source. In reality, the HOME Program favors older, more urban cities while not taking into account the difficulties of newer cities that have new housing stock, BUT still have a significant need for affordable housing. This is also true of the allocation process for the Community Development Block Grant Program. CDBG, too, relies heavily upon age of housing and condition of housing, and not population or need of new housing for the low income population. Until such time as the Department of Housing and Urban Development adjusts their allocation principles to more equitably take into account needs of cities with a hospitality based economy in a desirable place to live, Bend will be handicapped in its development of affordable housing, at least if it relies heavily upon the Federal Government.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Bend is working to expand its Urban Growth Boundary and recently entered into a \$1 million plus contract with a consulting firm to expedite this process. Bend is also currently exploring density

bonus provisions that will provide and incentive for developers to create units of affordable housing.

Discussion

In addition to the public policies identified above, there are numerous barriers to affordable housing in Bend.

1. Lack of affordable land for development.
2. Funding sources difficult to access for most large developments.
3. Relatively new housing stock, with older stock being in high demand. This means that unlike most large cities, there is no older housing stock that is usually less expensive for acquisition/rehabilitation for both rental and homeowner purposes.
4. Insufficient number of affordable housing developers, particularly multi-family developers.
5. Hospitality based economy with its attendant number of lower wage employees that cannot afford the high housing costs in Bend.
6. Extremely low vacancy rates, leading to rent inflation.
7. Market that supports higher end housing development on scarce available land. The City of Bend has identified some strategies to address these barriers. These include:

Land costs. Land costs were identified as the single largest barrier to affordable housing in Bend. The City currently has approximately seven acres of land within the City that can be utilized for affordable development, but this is a small, temporary measure to address a larger problem. This will remain until such time as the Urban Growth Boundary is expanded to bring in more affordable housing.

Provide property tax exemption for low-income rental housing. In order to assist developers of affordable housing, the City of Bend has adopted a policy to provide property tax exemption for multi-family housing developments that are affordable to households earning up to 60% of Area Median Income. The exemptions are provided for 20 years, if approved by City Council. This can be combined with financing from the City.

Affordable Housing Developers. While the City has some very dedicated and superb affordable housing developers, most particularly Housing Works for multi-family development and Building Partners for Affordable Housing in creating a new, creative model for homeowner development, there is a need for more participants in this market. This can be done by either recruiting new developers or encouraging

existing developers to expand their mission.

Examine city policies. The city will examine its existing policies to identify where city policies pose obstacles to affordable housing. In addition, the city will explore policy revisions or new policies that could be pursued to facilitate the development of affordable housing and the prevention of homelessness.

AP-85 Other Actions – 91.220(k)

Introduction

During the CDBG Program Year, the city will undertake the following actions to address community needs identified in the City of Bend Consolidated Plan:

Actions planned to address obstacles to meeting underserved needs

Generally, the obstacles to meeting underserved needs are the lack of funding and the lack of information regarding available resources. Individual city departments actively monitor and pursue funding opportunities for a broad range of project areas, including housing and community development. During the Program Year, the city will direct CDBG dollars where they are most needed by targeting funds to projects and activities that meet the priority needs identified in the Consolidated Plan. In addition, the city will continue to seek ways to expand and refine the means by which those whose needs are underserved are informed about the financial and informational resources available to them in the community.

Actions planned to foster and maintain affordable housing

The City of Bend actively pursues policies and actions that enhance the supply of Affordable Housing in Bend. The most important of which is the implementation and management of a local Affordable Housing Fund, the only of its kind in Oregon, that by far dwarfs whatever funds the City receives from Federal or State sources. In addition the City has implemented the following:

System Development Charge (SDC) Loan Program. While SDCs cannot be subsidized with CDBG dollars, the city could use other funds to subsidize these charges and promote affordable housing. The city has established a deferral and loan program to facilitate affordable housing project SDC payments.

Provide incentives to developers for the creation of affordable housing. The City of Bend has a Developer Incentive Program to assist affordable housing developers by removing some of the obstacles to creating affordable housing. Incentives currently offered include expedited processing and no interest SDC deferrals.

Provide property tax exemption for low-income rental housing. In order to assist developers of affordable housing, the City of Bend has adopted a policy to provide property tax exemption for multi-family housing developments that are affordable to households earning up to 60% of Area Median Income. The exemptions are provided for 20 years, if approved by City Council.

Actions planned to reduce lead-based paint hazards

There are no actions planned in the coming year to reduce lead-based paint hazards. The city continues

research on the lead-based paint hazard in Bend and will explore options for funding lead-based paint evaluation and abatement projects as needed. Additionally the City acts as a resource to agencies and individuals regarding Lead Based Paint questions and the City is able to provide both Risk Assessment assistance and consultation regarding hazard abatement and project management.

Actions planned to reduce the number of poverty-level families

The city actively works with housing and community development providers to help families move out of poverty through the funding and implementation of public service activities, especially those that promote self-sufficiency, and job attainment and retention skills. This also includes those community development activities that assist the homeless and the near homeless to become active members of the community. Most particularly in the past year the City has provided assistance to NeighborImpact for housing counseling, to Families Forward for their "Ready to Rent" Program and to Bend's Community Center.

Actions planned to develop institutional structure

The city will offer technical assistance to agencies implementing projects with CDBG funds. This may include incorporating specific language from federal regulations into grant contracts, encouraging strategic plan development, providing staff training assistance, and implementing a City Risk Assessment and Monitoring Plan. The Risk Assessment and Monitoring Plan outlines procedures the City will use to determine an organizations capacity to undertake a CDBG funded project. Project monitoring requirements for both city staff and the organization monitored are clearly outlined within this Plan. The results of the risk assessment will assist the organization in identifying ways to improve its capacity, efficiency, and service area analysis (markets), and to improve project performance. Many of the actions identified in this Action Plan will serve to improve institutional structure by enhancing coordination with housing developers and service providers in the community, thereby improving the capacity of the city and collaborating organizations to meet the community needs.

Actions planned to enhance coordination between public and private housing and social service agencies

The city recognizes the importance of coordination among the city and the community housing and social service providers in meeting the priority needs. Many of the actions outlined in this Action Plan call for the city to coordinate with local housing and social service providers in the identification, documentation and mitigation of community needs. This will result in a more streamlined and effective service delivery system. The City Affordable Housing Manager serves as a point of contact and to coordinate the city's role in addressing housing and community development needs. An Affordable Housing Advisory Committee reviews all CDBG applications. The Committee which is composed of housing developers, social service professionals, realtors, lenders and individuals with experience in addressing housing and community development issue provides valuable expertise to city staff and the

city council and will serve to enhance the coordination of service delivery in the broader community.

Discussion

It is difficult, if not impossible, to address and alleviate all underserved needs in the community. Bend, in cooperation with numerous partners, attempts to do so on a regular basis. While unlimited funding would make this an easier prospect, Bend does do a very good job with what resources it has. Bend recently re-authorized the local Affordable Housing Fee for another five years, which should, in that time period, provide an additional \$5 to \$8 million in direct housing assistance for the community.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City of Bend has been extremely successful in meeting program requirements for CDBG. Over 99% of its funding has gone to assist low and moderate income individuals. The needs of the community are great, and this program has assisted in helping the most needy.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	46,810
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	46,810

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Bend does not have the luxury of a large amount of CDBG funds that would allow it to participate in such things as 108 loan guarantees and other more out of the ordinary programs. It is basically because of local funds that Bend retains and creates the amount of affordable housing it has in recent years.

Attachments

Grantee Unique Appendices

Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing. The jurisdiction will affirmatively further fair housing, which means it has conducted an analysis of impediments to fair housing choice within the jurisdiction, and will take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan. It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG program.

Drug Free Workplace. It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace;
 - The grantee's policy of maintaining a drug-free workplace;
 - Any available drug counseling, rehabilitation, and employee assistance programs; and
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - Abide by the terms of the statement; and

- Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-lobbying. To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers

(including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction. The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan. The housing activities to be undertaken with CDBG funds are consistent with the strategic plan.

Section 3. It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Eric King
City Manager, City of Bend

4-22-15

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation. It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan. Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan. It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds. It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2015 – 2016 (a period specified by the City consisting of one program year), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

If however, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force. It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance with Anti-discrimination laws. The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint. Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR 570.608;

Compliance with laws. It will comply with applicable laws.



Eric King
City Manager, City of Bend

4-22-15

Date

Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Bend
710 Wall St.
Deschutes County
Bend, OR 97701

Check if there are workplaces on file that are not identified here; the certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:


- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);
- "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;
- "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;
- "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424		Version C2
*1. Type of Submission:		*2. Type of Application * If Revision, select appropriate letter(s)
<input type="checkbox"/> Preapplication		<input checked="" type="checkbox"/> New
<input checked="" type="checkbox"/> Application		<input type="checkbox"/> Continuation *Other (Specify)
<input type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> Revision _____
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Bend, Oregon		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002126		*c. Organizational LUNS: 01 316 2698
d. Address:		
*Street 1:	710 NW Wall Street	
Street 2:	_____	
*City:	Bend	
County:	Deschutes	
*State:	OR	
Province:	_____	
*Country:	United States	
*Zip / Postal Code	_____	
e. Organizational Unit:		
Department Name: Administration		Division Name: Affordable Housing
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mr.	*First Name: James
Middle Name:	Max	
*Last Name:	Long	
Suffix:	_____	
Title:	Affordable Housing Manager	
Organizational Affiliation:		
*Telephone Number: 541-312-4915		Fax Number: 541-388-6676
*Email: jlong@ci.bend.or.us		

Application for Federal Assistance SF-424	Version 02
<p>*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>	
<p>*10 Name of Federal Agency: Department of Housing and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number: 14,218</p> <p>CFDA Title: Community Development Block Grants/Entitlement Grants</p>	
<p>*12 Funding Opportunity Number: _____</p> <p>*Title: _____</p>	
<p>13. Competition Identification Number: _____</p> <p>Title: _____</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.): Bend, Oregon</p>	
<p>*15. Descriptive Title of Applicant's Project: Community Development Block Grant</p>	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: Oregon 2nd		*b. Program/Project: Oregon 2nd
17. Proposed Project:		
*a. Start Date: July 1, 2015		*b. End Date: June 30, 2016
18. Estimated Funding (\$):		
*a. Federal	_____ \$460,237	
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____ 46,810	
*g. TOTAL	_____ \$507,047	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____. <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: <u>Mr.</u>	*First Name: <u>Eric</u>	
Middle Name: _____		
*Last Name: <u>King</u>		
Suffix: _____		
*Title: <u>City Manager</u>		
*Telephone Number: <u>541-388-5505</u>	Fax Number: <u>541-388-6676</u>	
* Email: <u>eking@ci.bend.or.us</u>		
*Signature of Authorized Representative: 	*Date Signed: <u>6-23-15</u>	

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Standard Form 424 (Revised 10/2005)
 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

[Empty text box for Applicant Federal Debt Delinquency Explanation]