

City of Bend Council Rules Subcommittee Minutes
May 10, 2017

1. Call to Order

The meeting of the Council Rules Subcommittee was called to order at 2:00 p.m. on Wednesday, May 10, 2017, in the Boardroom at Bend City Hall, 710 NW Wall. Present were committee members Mayor Casey Roats and Councilors Bruce Abernethy and Bill Moseley.

Also present: Eric King, City Manager, Mary Winters, City Attorney, Anne Aurand, Communications Director, Robyn Christie, City Recorder and Richard Coe, Bend Bulletin.

2. Review binder from City Attorney – Model Rules and Examples

3. Discuss and decide on approach:

- New Rules vs. Amend Existing Rules

4. Identify Areas for Discussion/Revision

- Agenda and getting matters on agenda
- Boards/committees and alignment with council
- Mutual Expectations of behavior and decorum
- Communication among councilors
- Communication on behalf of city or council
- Interaction of staff
- Public comment period and agenda
- Use of Robert's Rules as a Supplement to Council rules
- Censuring of council members
- City Manager Review processes
- Social Media policy
- Any other areas??

Councilor Moseley discussed why he felt a need to review the rules. In setting goals, the process and expectations should be clear. He felt it was random. He wanted consensus on what the Council is trying to accomplish or at least agreement on the process.

There was discussion about the goal setting process. The objectives will be finalized during the budget process. Eric will return on May 17 with goals for adoption.

Councilor Abernethy discussed the difference between Council goals and staff goals.

Councilor Moseley would like a strategic planning process set out with performance indicators. He'd like to see the Council set up better for success. He'd like more effective use of committees. He suggested a committee dedicated to each Council goal and a chair appointed by the Mayor. There should be a report on performance indicators at

every other meeting. He recommended modifying the responsibilities of the Mayor to keep organized on strategic planning and setting the agenda. There should be a Councilor sponsor to get ordinances on the agenda.

Mayor Roats said any changes to the Mayor's position should come through charter review. He'd like to see discussion of pay and an office at City Hall. He noted that staff only works for a majority of the Council.

Councilor Moseley commented on appointing experts to committees. The volunteer Council can use that expertise in making decisions.

Ms. Winters raised the issue of developing a social media policy. The policy should specify knowledge of laws, including records retention and Councilor responsibilities.

Mr. King summarized that the Council Rules review would include interaction with boards and commissions, goal setting, legislative process (agenda development), interaction with staff, and use of social media.

Ms. Winters asked about censuring of Council members. The subcommittee agreed it should be discussed.

Councilor Moseley stated that the model rules include a good reference to Roberts Rules of Order.

5. Next Steps?

Mayor Roats said he would summarize this discussion on May 17 during Council Action & Reports. On June 1, Councilor Moseley will review his notes.

6. Meeting Schedule

The next meeting was not scheduled.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Robyn Christie
City Recorder