

City of Bend Council Rules Subcommittee Minutes
June 12, 2017

1. Call to Order

The meeting of the Council Rules Subcommittee was called to order at 1:30 p.m. on Monday, June 12, 2017, in the Council Chambers at Bend City Hall, 710 NW Wall. Present were committee members Mayor Casey Roats and Councilors Bruce Abernethy and Bill Moseley.

Also present: Barb Campbell, City Councilor, Eric King, City Manager, Mary Winters, City Attorney, Anne Aurand, Communications Director and Robyn Christie, City Recorder.

2. Review of Council Rules

Councilor Moseley commented on the Rules in relation to Council goals. He would like the process to be included.

Councilor Abernethy asked where does the City Manager and staff weigh in on the feasibility of goals.

Councilor Moseley clarified that they are two year goals. Councilor Abernethy noted that some goals may be longer term.

Councilor Campbell arrived (1:40 p.m.).

Mayor Roats was concerned about connecting the City Manager's performance review to achieving Council Goals.

Councilor Moseley asked to provide ends oriented direction to committees and to the City Manager. It may encourage innovation and synergy.

Ms. Winters cautioned about Council not intervening in staffing. Mr. King encouraged Council direction to be high level.

Councilor Abernethy stated that Council goals are different than city goals. They may overlap but they are different. The City Manager's goals shouldn't be tied to Council goals.

Mayor Roats said there should be fewer things "above the waterline". Council is voluntary policy board.

Councilor Abernethy responded to a statement from Councilor Moseley that citizen committees are appointed as subject matter experts. Experts are the professional staff.

Councilor Abernethy spoke about the role of the Mayor. It would be cleaner to wait until the Charter Review process.

Mr. King summarized Council's role in providing oversight and leadership of the goal setting process.

Councilor Moseley stated that the best facilitation comes with technical expertise.

Mayor Roats felt it would be best if the Mayor could do it and build relationships. He would like to see a Mayor elected to a two-year term similar to other central Oregon cities.

Council Committees

The group discussed committees. Councilor Moseley suggested that if the Mayor appointed the chairs it could result in closer alignment to help Council carry out goals.

Ms. Winters asked about removal of members.

Councilor Abernethy said the July 19 meeting with chairs would provide the Council with an opportunity to give clearer guidance to committees. Mr. King added that meeting would include the chairs of the BEDAB, Planning Commission, and Affordable Housing Committee.

Councilor Abernethy suggested the Rules could give the Mayor authority to appoint the chair or rely on a committee recommendation and the Mayor would approve with consent of the Council.

Ms. Winters added that the Planning Commission needs to remain unbiased and removed from political issues.

Mr. King suggested any changes coincide with the Charter Review recommendations and any necessary code changes. Ms. Winters said she would also check bylaws.

Council Liaison

The group discussed the role of the Council Liaison. Councilor Moseley said the liaison is to be representative of the Council majority position.

Agenda

Mr. King talked about the process of getting items on the agenda.

Councilor Moseley asked to refer new items to committees. A councilor should be able to propose new matters. He referenced the LOC model agenda. He asked for status updates on contracts over \$2M. Mr. King said he could add the CIP report to the consent agenda instead of City Manager's Memo.

Summary

Councilor Moseley asked for more specific concrete goals with performance measures.

Councilor Abernethy asked for greater alignment in the work of committees to Council goals.

Mayor Roats said Council should not to direct staff to do research or policy work.

Mr. King asked about options for staff assigned to an elected mayor for work such as constituent response. He suggested an internship.

5. Next Steps

Mr. King suggested two steps; first change the Council Rules then return with code changes to committees following the charter review.

Ms. Winters would draft language and then return to the subcommittee.

The next meeting was not scheduled.

6. Adjournment

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Robyn Christie
City Recorder