

The meeting of the Council Rules subcommittee was called to order at 10:00 a.m. on Thursday, April 29, 2021, online. Present were Mayor Sally Russell, Councilor Barb Campbell, Councilor Melanie Kebler, Councilor Rita Schenkelberg, City Manager Eric King, City Attorney Mary Winters, Associate City Attorney Elizabeth Oshel and City Recorder Robyn Christie.

1. **Agenda** – Mary Winters gives overview of agenda for meeting. Councilor Kebler requests that process for filling vacancies is added to the council rules amendments.
2. **Council Agenda/Business Meeting items**

Review of meaning of “seating” and “censure”.

Discussion regarding order of seating on dais during in-person meetings and roll call votes.

City Attorney explains censure and describes recent censure process.

Topics requested for discussion/review: social media policy, agenda order, Council reports occur earlier in meetings, Tigard guidelines for effective and respectful councils, consideration of time-certain for business items (public hearings) for public comment, rules to address who should interrupt racist, homophobic, and personal attacks from public, including in person.

3. **New Council Agenda Items and Work Session**

Review of current rules regarding agenda items and work sessions.

Discussion of Councilor requests for work session items: to be efficient with work session time, proponent should work with staff on estimate of required staff time/effort, framing, and recommended committee referral. Also discussed need to be responsive to current events or items that arise, perhaps no need for Council action to support legislation in alignment with Council goals.

Council action & reports and agenda review will come back with suggestions from staff.

4. **Public Comment and Visitors’ Section**

City Attorney review of current public comment and visitors’ section process.

Discussion of desire to preserve public comment/visitors’ section, keep public comment be kept at beginning of Council meetings for public access and as it is the only time public can comment to Council as a whole.

Discussion of desire to retain chair authority, however promoting decorum in comments is a value, consideration of a stronger statement about what is expected by those commenting in advance, perhaps a prepared comment for interruption could be read to interrupt, mayor pro-tem could be back up interrupter, use Roberts Rules for a point of order to interrupt a commenter.

Staff will propose edits to this section for consideration.

Not interested in limiting overall time for public comment. But consideration of additional alternate time for listening sessions.

Councilor Kebler left the meeting at 11:07

- 5. Additional one hour meetings will be scheduled for comprehensive, thorough review of council rules, taking time needed.**
- 6. Adjourned at 11:14 a.m.**

Respectfully Submitted,

Elizabeth Oshel
Associate City Attorney