

The meeting of the Council Rules subcommittee was called to order at 11:00 a.m. on Wednesday, June 9, 2021, online. Present were Mayor Sally Russell, Councilor Melanie Kebler, Councilor Rita Schenkelberg, City Manager Eric King, City Attorney Mary Winters, Associate City Attorney Elizabeth Oshel and City Recorder Robyn Christie.

- 1. Review and approve the June 29 meeting minutes** – Councilor Kebler moved to approve, Councilor Schenkelberg seconded, motion passed.
- 2. Review draft rules.** Draft rules were reorganized and a table of contents added.
- 3. Review edits from April 29 Meeting based on Committee direction and City Attorney office review of other codes to various sections, including:**
 - A. Review revised Section 2 – Council Meetings:
 - Discussion regarding proposed Section 2.1 Council Business Meetings, Council Roundtable, Policy Dev Meetings. City Manager would like to have meeting format for discussions about policy, with council & invited members of public or committees.
 - Discussion to create roundtable meeting for community engagement with Council, and option for public comment & dialogue.
 - Discussion regarding proposed Section 2.5 J.
 - Discussion regarding revised Sections 2.6 and 2.10 regarding location of meetings and virtual meetings.
 - Discussion regarding revised Section 2.7 regarding attendance and vacancies.
 - Discussion regarding revised Section 2.11 regarding agenda
 - Discussion about revising pledge of allegiance to Meeting Opener
 - Discussion regarding visitor section on items not on agenda.
 - Matters from Executive Session may be added to Good of the Order
 - Discussion regarding transparency to what Councilors are working on outside of meetings and possibly add Reporting of Council activities/community participation to Good of the Order.

Mayor Russell left at 11:52 a.m.

- Limited Response to Comments from testimony or emails during business meetings (by Mayor, Councilors, City Manager)

B. Additional Proposed Amendments:

- Additional meetings (Policy Development/Roundtable meetings) distinguished from Work Sessions
- Ability for Mayor to sign letters of support
- Council Liaison role
- Council Censure
- Issue Summaries
- Others

4. Action Items:

- Review Tigard rules on effective, respectful councils
- Add section on Council vacancies – Set up discussion but hold w/ full Council. Council adoption: use work session for discussion, before adoption vote.
- Review social media policy

5. Adjourned at 12:01 pm

Respectfully Submitted,

Elizabeth Oshel
Associate City Attorney