

BEND METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING

Minutes

July 22, 2016

DeArmond Room, Deschutes Services Center, 1300 NW Wall Street, Bend, Oregon

1. Call to Order – Introductions

Chair DeBone called the meeting to order at 10:34 p.m. Present during the meeting were:

Policy Board

Tony DeBone, *Deschutes County Commission*, **Chair**

Barb Campbell, *Bend City Council*

Nick Arnis, *City of Bend*, Growth Management Department Director (City alternate)

Jim Bryant, *Oregon Department of Transportation (ODOT)*

BMPO Staff

Tyler Deke, *Manager*

Jovi Anderson, *Program Technician*

Cameron Prow, TYPE-*Write II*

Visitors

Chris Doty, *Deschutes County Road Department* (County alternate)

(The 3-digit number after a motion title shows the number of member jurisdictions voting in favor/opposed/abstaining.)

2. Visitor Comments

None.

ACTION ITEMS

3. Review/Approve Policy Board Minutes

Motion 1 (3/0/0): Ms. Campbell moved to approve the Policy Board minutes for May 16, 2016, as written. Mr. Arnis seconded the motion which passed unanimously.

4. 2016-2017 Unified Planning Work Program Amendment

Document: Resolution 2016-04 to amend the UPWP

Mr. Deke said the amendment will add about \$50,000 in grant funding from ODOT Public Transit Division. These funds will be used to fully develop the TBEST tool to improve public transportation planning in the Bend MPO and Central Oregon. Most of the money will be subcontracted to the TBEST software developer and Cascades East Transit (CET) which will host. He explained how the software will be used. This software was free but the developer needs to adapt MPO data into a compatible format. Unlike ODOT's usual practice, MPO staff will be reimbursed for their time on this project.

Ms. Anderson confirmed the grant was in place but the agreement with COIC (Central Oregon Intergovernmental Council) was not.

Motion 2 (3/0/0): Ms. Campbell moved to adopt the 2016-2017 Unified Planning Work Program Amendment by way of Resolution 2016-04. Mr. Bryant seconded the motion which passed unanimously.

5. **2015-2018 Metropolitan Transportation Improvement Program Amendments**

Document: [Summary of Proposed MTIP Amendments](#)

Ms. Anderson presented seven projects in the Bend MPO that were being amended (Keys MPO-144, MPO-145, MPO-148, MPO-150, CET-151, CET-152, and CET-153). Her summary included for each project the major funding source, total amount, and description (purpose). These amendments will make it easier for the Bend MPO to track balances due on its allocations from ODOT, providing more transparency. She did not expect that the amendments would negatively impact workflow.

Policy Board concerns included which fiscal year the projects were in, type of busses CET planned to buy, who makes the big decisions on transit, why everybody should be taxed for a bus system primarily in Bend with commuter shuttles, and the County's involvement in the vision.

Mr. Arnis and Mr. Bryant responded to Policy Board concerns about how the transit system is operating now and how transit is funded in other cities.

Motion 3 (3/0/0): Ms. Campbell moved to approve the proposed amendments to the 2015-18 MTIP as presented. Mr. Arnis seconded the motion which passed unanimously.

INFORMATION ITEMS

6. **Draft ODOT Transportation Safety Action Plan**

Document: [Transportation Safety Action Plan Update \(PowerPoint\)](#)

Mr. Deke discussed the vision, Oregon Transportation Plan elements, strategic Highway Safety Plan elements, actions, performance measures and targets. The draft is currently out for public review (June 17 through August 1) and will be reviewed and adopted by the Oregon Transportation Commission in August 2016.

Policy Board questions covered impact of the proposed plan on VMT (vehicle miles traveled) reduction targets.

Ms. Anderson said staff would keep the Policy Board updated on the progress of this plan.

7. **Federal Performance Measures Update**

Document: [FAST Act: Performance Measures \(PowerPoint\)](#)

Mr. Deke said the Bend MPO will be working with ODOT to generate a safety report. He summarized the background, national goal areas, performance measures for highways/roads, impact to the Bend MPO, schedule, and reporting. *Next steps:* continued coordination with ODOT to establish targets and use of common data sets and providing regular updates to the Policy Board. Staff recommendations included allowing MPOs to establish additional targets, initially not going beyond federal requirements, and considering future measures based on the Bend Parkway Study, City's Transportation System Plan, and other planning documents.

8. **Other Business**

Documents: [Bend MPO 2015-2016 Financial Summary as of July 14, 2016](#)
[COIC support letter \(Rides to Wellness grant\)](#)
[Commute Options support letter \(Safe Routes to School grant\)](#)

ODOT support letter (joint USFS-ODOT proposals for FLAP funding)
Proposed Guiding Principles for Downtown Parking Management, Rick
Williams Consulting/Parking & Transportation, July 21, 2016 (Version 7)

Downtown Parking Study: Mr. Deke reported attending the July 21 meeting of the Downtown Stakeholder Advisory Committee (DSAC). The proposed Guiding Principles are reflective of the intent, purpose, and priorities of the DSAC for managing downtown parking. The proposed Downtown policies and projects should be out for public review in late fall 2016. He noted staging areas will be needed for new vehicle technology (Uber, Lift).

9. Next Policy Board Meeting

Thursday, August 18, 2016, 4 p.m.

10. Adjourn

Motion 4 (3/0/0): Ms. Campbell moved to adjourn. Mr. Arnis seconded the motion which passed unanimously.

With no further business, Chair DeBone adjourned the meeting at 11:53 p.m.