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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Budget Committee***

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**Date:** March 20, 2017  
**Time:** 12:00 - 1:30 pm  
**Location:** DeArmond Room, Deschutes Services Building  
1300 NW Wall (Bend)  
**Contact:** Tyler Deke, BMPO (541) 693-2113  
Jovi Anderson, BMPO (541) 693-2122

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**1. Call meeting to Order and Introductions**

**2. Review Budget Committee Member Term Assignments & Officer Assignments**

**Background:** The Oregon Revised Statutes (ORS Chapter 294) governing Municipal Financial Administration state that, "The appointive members of the budget committee shall be appointed for terms of three years. The terms shall be staggered so that one-third or approximately one-third of the terms of the appointive members end each year." The Statute also state that, "The budget committee, at its first meeting after its appointment, shall elect a chairperson...". Staff will discuss term assignments.

**Attachment:** Budget Committee roster (Attachment A)

**Action Requested:** Review of term assignments and appointment of the Committee Chair

**3. Receive Budget Message**

**Background:** Staff will provide an overview of the MPO work program, expected revenues, and proposed expenditures by major work task area and budget line item.

**Attachments:** Proposed 2017-2018 Budget (Attachment B)

**Action Requested:** Review and comment on Proposed Fiscal Year (FY) 2017-2018 Budget. Hold public hearing on Proposed FY 2017-2018 Budget. Make recommendation to BMPO Policy Board to approve the Proposed FY 2017-2018 Budget "as is" or with modifications.

Example motion for approval: I move that the Bend MPO Budget Committee approve and recommend MPO Policy Board approval of the Proposed Fiscal Year 2017-2018 Bend MPO Budget as presented.

Example motion for revision as discussed and approval: I move that the Bend MPO Budget Committee recommended changes are incorporated into the Fiscal Year 2017-2018 Bend MPO Budget and recommend MPO Policy Board approval of the Proposed Fiscal Year 2017-2018 Bend MPO Budget with those changes.

**4. 2017-2018 BMPO Budget – Public Hearing & Adoption**

The public hearing to adopt the 2017-2018 Budget is scheduled for April 20, 2017, at 4 pm. Advance public notice will be provided of the meeting and location.

**5. Adjourn**



**Accessible Meeting/Alternate Format Notification**

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or [janderson@bendoregon.gov](mailto:janderson@bendoregon.gov). Providing at least 2 days-notice prior to the event will help ensure availability.