

**RESOLUTION NO. 3102**

**A RESOLUTION APPROVING SUPPLEMENTAL BUDGETS AND BUDGET APPROPRIATION ADJUSTMENTS FOR THE 2017-2019 BIENNIAL BUDGET PERIOD BEGINNING JULY 1, 2017.**

THE CITY COUNCIL OF THE CITY OF BEND RESOLVES AS FOLLOWS:

1. In accordance with ORS 294.471, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the 2017-2019 Biennial Budget was adopted. These adjustments will not adjust expenditures more than 10% and do not require a public hearing. Public notice that a supplemental budget will be considered is required, and this notice was published on or before Friday, February 2, 2018. Additionally, the proposed budget adjustment will provide for appropriation adjustments related to specific grant funds in accordance with ORS 294.338(2). ORS 294.338(2) does not require a supplemental budget or public hearing.

<b><u>Internal Service Fund: City Wide Administration</u></b>	<b>Increase</b>	<b>Decrease</b>
Resources:		
Grant Revenue	\$ 125,000	
Interfund Transfer Revenue	\$ 99,000	
Requirements:		
Administration & Central Services Program	\$ 224,000	

To authorize Grant and Interfund Transfer Revenue and increase expenditure appropriations in the Administration & Central Services Program for Personnel Services and Materials & Services expenditures related to the Climate Action Planning initiative that were not anticipated when the budget was adopted.

2. ORS 294.463(1) authorizes budget transfers between appropriation categories within the same fund. Adjustments are proposed in the following fund to transfer budget appropriations between appropriation categories. The proposed adjustments do not result in a budget increase.

<b><u>Energy ARRA Grant Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Administration & Central Services Program		\$ 99,000
Interfund Transfers	\$ 99,000	

To transfer Materials & Services appropriations in the Administration & Central Services Program of \$99,000 to Interfund Transfers to allow for a transfer to the Internal Service Fund: City Wide Administration for the fossil fuel reduction initiative as noted in #1 above.

3. ORS 294.463(2) authorizes budget transfers from Contingency to appropriation categories or programs within the same fund.

<b><u>Internal Service Fund: Departmental Administration</u></b>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Administration & Central Services Program	\$ 169,900	
Contingency		\$ 169,900

To reduce Contingency in Garage Services and increase Capital Outlay and Materials & Services appropriations in the Administration & Central Services Program to fund the purchase of several items needed to replace dilapidated tools and equipment, increase productivity and enhance tool/parts accountability in the City's Garage/Fleet Management Program.

4. ORS 294.463(2) authorizes budget transfers in the Building Fund and Planning Fund from Contingency to appropriation categories or programs within the same fund. Supplemental budgets are also proposed for appropriation adjustments in the Private Development Engineering Fund and Internal Service Fund: Departmental Administration that were not anticipated when the 2017-2019 Biennial Budget was adopted; however, these adjustments will not adjust expenditures more than 10% and do not require a public hearing. In accordance with ORS 294.471 public notice that a supplemental budget will be considered is required, and this notice was published on or before Friday, February 2, 2018.

<b><u>Building Fund</u></b>	<b>Increase</b>	<b>Decrease</b>
Requirements:		
Community & Economic Development Program	\$ 446,700	
Interfund Transfers	\$ 358,800	
Contingency		\$ 805,500

To increase Personnel Services appropriations in the Community & Economic Development Program and reduce Contingency to hire three Limited Term Employees (LTEs) to reduce commercial plan review times and manage the volume of inspections. The positions will also be used to help backfill for Building Safety Lead positions that are participating in the Integrated Inspections and Permitting Applications (IIPA) phase of the Leading Effective Applications & Processes (LEAP) Project. An increase to Interfund Transfer appropriations and reduction in Contingency will also fund engineering staff assistance related to coordination and management of building permit and inspection processes during the LEAP IIPA project (\$131,300) and two positions in the CDD Development Services Division to backfill for current Development Services division staff who will assist with the LEAP IIPA project (\$227,500).

**Planning Fund**

**Increase**

**Decrease**

Requirements:

Community & Economic Development Program	\$	270,500	
Contingency			\$ 270,500

To increase Personnel Services appropriations in the Community & Economic Development Program and reduce Contingency for one Full Time Equivalent (FTE) that will assist with an increase in activity and help maintain review times, and one LTE that will backfill for current Planning division staff who will assist with the LEAP IIPA project.

**Private Development Engineering**

**Increase**

**Decrease**

Resources:

Interfund Transfer Revenue	\$	131,300	
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Requirements:

Community & Economic Development Program	\$	131,300	
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To increase Personnel Services appropriations in the Community & Economic Development Program funded by Interfund Transfer Revenue from the Building Fund to hire one LTE to backfill current Private Development Engineering division staff who will assist with coordinating and managing building permit and inspection processes during the LEAP IIPA

**Internal Service Fund: Departmental Administration**

**Increase**

**Decrease**

Resources:

Interfund Transfer Revenue	\$	227,500	
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Requirements:

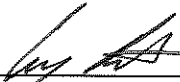
Community & Economic Development Program	\$	227,500	
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To increase Personnel Services appropriations in the Community & Economic Development Program to hire two LTEs to in the CDD Development Services division to backfill for current Development Services division staff who will assist with the LEAP IIPA project. Both positions will be funded by Interfund Transfer Revenue from the Building Fund.

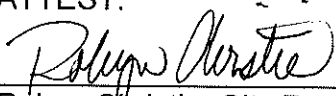
Adopted by the Bend City Council on February 7, 2018.

YES: Casey Roats, Mayor  
Sally Russell  
Bill Moseley  
Bruce Abernethy  
Nathan Boddie  
Justin Livingston  
Barb Campbell

NO: none

  
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Casey Roats, Mayor

ATTEST:

  
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Robyn Christie, City Recorder

APPROVED AS TO FORM:

  
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Mary A. Winters, City Attorney