

Climate Action Steering Committee

Council Chambers, City Hall

Thursday, April 26, 2018

4:30PM

Minutes: Christopher Coleman

Committee Members: Serena Dietrich, Allison Spector, Jamie Klopp, Ryan LaPoma, Sasha Sulia, Russ Donnelly, Andrew Skidmore, Eric Duea, Marina Heppenstall, Lindsey Hardey, Mike O'Neil and Rebecca McCann, Councilors: Bruce Abernethy, Nathan Boddie (by phone).

Staff: Eric King, Gillian Ockner, Cassie Lubenow, Mary Winters.

Ms. Lubenow opened the meeting at 4:30 p.m.

Introductions

Ms. Lubenow went over the meeting agenda and initiated introductions.

Ms. Lubenow announced Lindsey Hardy and Mike O'Neil as the committee's Co-Chairs. They will preside at future meetings.

Ms. Lubenow said there is a vacant government or institution seat on the committee.

Public Meetings Law

Mary Winters explained Oregon's public records law, public meetings law, and ethics. Ms. Winters told committee members to contact her office for clarification if ever in doubt. She stated that sub-committees or working groups making recommendations to the CASC committee are also subject to the open meetings law, regardless of the number of committee members. In response to a question from Ryan LaPoma, Ms. Winters and Gillian Ockner clarified, that any potential financial gain that a committee member, client, or business (excluding non-profits) could benefit should be stated on record prior to making a council recommendation.

Background Information

Ms. Ockner presented a timeline containing the work done by the community and the City of Bend since July, 2007. Allison Spector asked if there would be representation from communities of color. Next month, Ms. Lubenow and Ms. Ockner will present to the Bend 2030 Civic Equity Project and will inform what CASC is doing, and how CASC hopes to provide opportunities of inclusion. Ms. Lubenow said there was a plan for consulting with an equity coach.

Ms. Lubenow defined a climate action plan. The climate action plan will be developed over the next year and a half. Action items will be determined by the greenhouse gas emissions inventory. Implementation plans will include a timeline, a funding source, and will assign a responsibility to an entity for implementing an action. Ms. Lubenow distinguished the difference between a community climate action plan and a city operation climate action plan. An overview was given of the three primary phases. Rebecca McCann asked for clarification on what role the youth seats are expected to play and how they can help. Ms. Lubenow said sharing thoughts and ideas while representing the perspective of the young people in the community and to identify possible partners.

Charge/Work Scope

Ms. Lubenow handed out the “Charge Letter”. The key objectives of the project and the roles of CASC Members were discussed and defined. Questions were raised from the committee about communications planning, goal setting, and the greenhouse gas emissions inventory scope.

Open Discussion

Ms. Lubenow invited the committee to write down questions or concerns if anyone was not able to voice them now. Also invited to email any questions or concerns to be addressed in the next meeting.

Information needed for Climate Action Planning 101.

Councilor Abernethy asked for clarification regarding how Bend’s population living in other communities effects the transportation data. Ms. Lubenow responded, we will go over assumptions and types of data that goes into the greenhouse gas emissions inventory. Mr. Duea requested case studies of other climate action plans to compare. Adding to Mr. Duea’s request was for roles of other committees and lessons of successes and failures learned. Ms. Ockner recommended utilizing the Urban Sustainability Directors Network as a resource for information. Ms. Hardy requested a map of resources.

Scheduling

The committee selected Thursday, June 7, 2018, from 4:00 p.m. – 6:00 p.m. for the next meeting.

August 2, 2018 the consultant will present the emissions inventory. The document will be sent out in July to review and prepare questions prior to the August 2nd presentation. Ms. Lubenow will send an email invite out to undersee attendance.

There will be a 4 hour facilitative session this summer. The committee decided the meeting will be held on a Thursday evening. A doodle poll will be sent out to see what Thursday in August works best.

The 350 Deschutes Organization is organizing an energy conference on Friday, July 13, 2018.

Public Comment

Rondo (Last name not given), said he would like to see the Mayor of Lancaster come and talk about how Lancaster became the first net zero energy city in America.

Adjourn

Meeting adjourned 6:34 p.m.