

CITY OF BEND / MUNICIPAL COURT
555 NE 15TH Street, Bend, OR 97701
(541) 388-5572 Option #9
Bendoregon.gov/MunicipalCourt

You were issued a citation for Driving Uninsured (ORS 806.010) and/or Failure to Carry Proof of Insurance (ORS 806.012). The Court requires additional verification that **the vehicle you were driving was covered by a valid insurance policy at the time of the citation(s)**.

Copies of the auto insurance card and/or the auto insurance policy are not sufficient. Please provide a written statement signed by the insurance agent or insurance provider/carrier which verifies each of the following:

- The beginning date of the insurance policy;
- The policy number;
- A description of the vehicle(s) covered by the insurance policy;
- Whether there have been any cancellations or lapses of the policy; **AND**
- Whether you were an excluded driver on the policy.

The insurance provider/carrier may refer to this type of document as a “Letter of Verification” or a “Letter of Experience”. However, to be accepted by the Court, the document must confirm that the vehicle you were driving was covered by a valid insurance policy at the time of the citation(s).