



Code Enforcement Division
City of Bend
(541) 312-7968
codeenforcement@bendoregon.gov
710 NW Wall Street, Bend OR 97703

This submittal form is to be completed as part of your application with the City of Bend. *Download this form before completing fillable fields*, then upload with your application through the Online Permit Center at www.bendoregon.gov/permitcenter.

DEVELOPMENT TEMPORARY SIGN CHECKLIST

- I verify I have provided a drawing, or clear photograph, of the proposed sign.
- I verify I have provided a site plan of the development project showing the proposed sign location with distance from the sign to the property lines.
- I verify I am installing a maximum of one sign that does not exceed 32 square feet in area and 8 feet in height if located on a development site less than 4 acres.
- I verify I am installing a maximum two signs that do not exceed 64 square feet in area and 8 feet in height if located on a development site over 4 acres. Each sign requires a separate permit.
- I verify the proposed sign will not be illuminated.
- I verify the sign will be installed on the property address provided on this permit application and that it will not be located in or over the public right-of-way.
- I verify that all signs, including structures and components, including supports, braces, anchors, shall be maintained in a state of good repair.

Sign structures must be constructed using weather resistant materials and meet the minimum design loads for a structure able to withstand wind gusts of up to 70 miles per hour sustained for 3 seconds.

R105.2 Work exempt from permit. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Additional information may be requested in order to verify compliance with the Bend Sign Code

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Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact the Code Enforcement Division at codeenforcement@bendoregon.gov or (541) 312-4908; Relay Users Dial 7-1-1.

Authorization

By signing you acknowledge that you are responsible for all content and have the authority as, or from, the property owner to install the sign as requested. In addition, you certify that the information submitted with this application is true and correct, and authorize the City of Bend staff to enter property for inspection of the site in conjunction with this application.

Signature

Date

Title (property owner, business owner, manager, event coordinator)



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