



Licensing Division
City of Bend
710 NW Wall Street, Bend OR 97703
(541) 388-5580 option 8
www.bendoregon.gov/businesslicense

SIDEWALK CAFÉ LICENSE ACKNOWLEDGEMENT

This submittal form is to be completed as part of your application with the City of Bend. *Download this form before completing fillable fields*, then upload with your application through the Online Permit Center at www.bendoregon.gov/permitcenter.

Review and Initial Each Item

1. **Licensee** has paid the annual application fee established by resolution pursuant to the Bend Cost Recovery Code. The annual fee is available at www.bendoregon.gov/fees (4.1.07) and is based on a calendar year. The fee will not be prorated for portions of the calendar year.
Initial here: _____
2. **Licensee** assumes all risks associated with the use of the right-of-way; specifically agrees to indemnify, pay, and hold the City of Bend harmless from any liability for loss of any kind. Initial here: _____
3. **Licensee** will provide a certificate of liability insurance, naming the City of Bend as additional insured (see example) in the amount of \$2,000,000 per occurrence/\$2,000,000 aggregate.
Initial here: _____
4. **Licensee** has provided a liquor liability rider in their certificate of liability (if serving alcoholic beverages) in the amount of \$2,000,000 per occurrence. Initial here: _____
5. **Licensee** acknowledges that sidewalk café furniture is not permitted to be stored within the public right-of-way during periods the business is closed or overnight. Initial here: _____
6. **Licensee** lawfully operates a restaurant adjacent to the right-of-way for which the applicant seeks a license. Initial here: _____
7. **Licensee** will provide a site plan that demonstrates that the use of the right-of-way will not interfere with existing utilities, pedestrian use of the right-of-way or pose a hazard to vehicular traffic. The site plan must provide for a pedestrian passageway through the right-of-way at least five (5) feet in width; corner properties are subject to additional requirements contained in the vision clearance provisions of City of Bend Zoning Ordinance. Tables and chairs, when placed curb side, should not extend beyond the tree wells into the pedestrian path of travel.
Initial here: _____
8. **Licensee** is required to follow accessibility standards established by federal, state, and local laws, including the Americans with Disabilities Act (ADA) of 1990. This includes, but is not limited to, maintaining a five (5) foot clear pedestrian path of travel, cane-detectable barriers and clear pedestrian “envelopes” (clear space between 27” and 80” where no obstructions exist in the path of travel). Every effort will be made to align sidewalk café furniture in line with standard site furnishing along the curb line where applicable. The 5-foot clear pedestrian path of travel shall be adjacent to the storefront/property line whenever practical. Failure to maintain the required 5-foot accessible path at any time during the licensed year may result in revocation of the Sidewalk Café License. Initial here: _____

9. **Licensee** is expected to be diligent in ensuring compliance to enable people with disabilities to use the public rights-of-way to safely navigate city sidewalks and participate in community activities. Initial here: _____
10. **Licensee** has provided their hours of operation for business, and hours of operation for sidewalk café. Initial here: _____
11. **Licensee** will obtain all other necessary state and local permits. Initial here: _____
12. **Licensee** agrees to cease and desist all activity allowed by this license promptly upon any request to do so by the City. Initial here: _____
13. **Licensee** acknowledges that this license does not give permission to place umbrellas on the sidewalk unless applicant can provide proof that the lowest hanging point of the umbrella is not less than 6'7" from the ground. This is a PROWAG and safety requirement. Initial here: _____
14. **Licensee** acknowledges that no electrical cords or electrical generators are allowed for sidewalk cafes. Initial here: _____
15. **Licensee** acknowledges that the license must be displayed in the window of the licensed business. Business owner is prohibited from placing any café furniture in the public right-of-way without displaying current valid license. Initial here: _____
16. **Licensee** acknowledges that at least 5 percent, but no less than one, of tables/chairs in the public right-of-way must be ADA accessible and located on ground surface that is stable, firm and slip resistant. Initial here: _____
17. **Licensee** agrees to not knowingly interfere with the conduct of a permitted special event or authorized activities of a special event participant. Initial here: _____

Signature

By signing this document, I acknowledge that I have read, initialed, and understand the requirements and responsibilities as set forth in this document and the **City of Bend Code Chapter 7.20** for the Sidewalk Café License. I warrant that the information provided in this form is true and agree that by typing my name in the signature box I am providing an electronic signature that is the legal equivalent of my manual signature on this application. Disclosure: Information on this application is a public record subject to disclosure upon request under the Oregon Public Records Law unless an exemption applies.

Applicant Name: _____

Signature: _____ Date: _____

LIC – Sidewalk Café License Acknowledgement - Last Revised Date: 01/05/2024



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact the Licensing Division at licensing@bendoregon.gov or (541) 388-5580 ext. 8; Relay Users Dial 7-1-1.