



Planning Division
City of Bend
(541) 388-5580
planning@bendoregon.gov
710 NW Wall Street, Bend OR 97703

This submittal form is to be completed prior to your application with the City of Bend. *Download this form before completing fillable fields*, then upload with your application through the Online Permit Center at www.bendoregon.gov/permitcenter.

VERIFICATION OF COMPLIANCE PUBLIC MEETING FORM

The Bend Development Code (BDC) states that Neighborhood Districts, as recognized by the BDC, must be included in decisions about proposed land use changes within their boundaries. Applicants submitting any of the below development applications are required to present their project proposal at a public meeting prior to submitting the application to the City of Bend Planning Division. The presentation must be made at either a regular or special Neighborhood District meeting or a meeting hosted by the applicant. This form verifies the compliance with the public meeting requirements outlined in BDC Chapter 4.1.215.A-B.

Applicant: _____

Check the application type(s) requested:

- Bend Comprehensive Plan Map Amendment
- Zoning Map Amendment
- Master Plan
- Conditional Use Permit
- Subdivision
- A Site Plan Review for new development or an alteration/addition to one or more buildings containing a total of 10,000 sq. ft. or more.

Meeting Date, Time & Location: _____

Neighborhood District(s): _____

Project Location: _____

Project Description:

Check each of the following items presented at the meeting:

- Map depicting the location of the subject property proposed for development.
- A visual description of the project including a site plan, tentative subdivision plan and elevation drawings of any structures if applicable.
- A description of the nature of the use including but not limited to, sizes and heights of structures, proposed lot sizes, density, etc.
- The expected or anticipated impacts from the development.
- Any mitigation proposed by the applicant to alleviate the expected/anticipated impacts.
- An opportunity for the public to provide comments. Applicants are encouraged to reconcile as many public concerns as possible prior to submitting their application.

If any of the above items are not applicable to the proposal, please state why:

Concerns Stated at Meeting:

Applicant Signature

Date

Neighborhood District Representative Signature

Date

Applicant Signature

Date

Neighborhood District Representative Signature

Date



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact the Planning Division at planning@bendoregon.gov or (541) 388-5580; Relay Users Dial 7-1-1.