

**Bend Metropolitan Planning Organization
FY2019-20 MPO Supplemental Budget
August 20, 2019 Policy Board Action**



Issue Summary

An amendment to the Bend Metropolitan Planning Organization (MPO) Fiscal Year (FY) 2019-2020 Budget is required. The 2019-2020 budget was adopted in April 2019. In June 2019, the Policy Board approved additional funds from the Surface Transportation Block Grant (STBG) in the amount of \$59,119 for personnel services to increase the senior planner position from 0.6 to 0.8 full time equivalent and extend the position through FY2019-20. This proposed amendment to the FY2019-20 budget reflects the additional personnel funds approved in June.

The work tasks in the Budget and Unified Planning Work Program (UPWP) do not change. The level of effort to complete the programmed tasks require additional staff time.

Description

Resolution Budget 2019-06 adds personnel service funds. No change in tasks or work programs are considered. This change is based on work load and level of effort requirements to complete the projects and programs currently in the 2019-20 Unified Planning Work Program (UPWP) and Budget documents adopted on April 16, 2019.

The adopted documents for the UPWP and BMPO Budget are available online at www.bendoregon.gov/mpobudget

Action Required

Review and consider a motion to approve Resolution 2019-06

Public comment can be provided via email to tdeke@bendoregon.gov or by phone (541) 693-2113.

Comparison Budget Changes 8/20/19

Original (Adopted) Budget Summary 2019-2020

Fiscal Year 2019-20 Budget Summary			
	Resources		Appropriations
Beg. Working Capital	\$ 70,000		
		By Budget Category:	
FHWA PL ¹		MPO Program	\$ 555,167
Federal Share	164,105	Interest Expense	1,050
State Match	18,783	Loan Repayment	70,000
Local Match ²	-	Contingency	100,000
		Total Budgeted Appropriations	\$ 726,217
FTA Section 5303	47,509		
Local Match ²	5,410		
ODOT Research Division	25,000		
		By Task:	
STBG - BMPO Planning	300,000	Task 1: Dev. & Program Management	\$ 275,919
Local Match ²	30,810	Task 2: Short Range Planning	141,502
		Task 3: Long Range Planning	256,861
Total Grant Funding	\$ 536,614	Task 4: Regional Travel Demand Modeling	87,335
Total Match Funding	55,003		\$ 761,617
City of Bend Loan	100,000		
Total Budgeted Resources	\$ 761,617	Total Budgeted Requirements	\$ 761,617

Revised (Proposed) Budget Summary 2019-2020

Fiscal Year 2019-20 Budget Summary _ Supplemental Budget 2019-001			
	Resources		Appropriations
Beg. Working Capital	\$ 70,000		
		By Budget Category:	
FHWA PL ¹		MPO Program	\$ 653,951
Federal Share	164,105	Interest Expense	1,050
State Match	18,783	Loan Repayment	70,000
Local Match ²	-	Contingency	100,000
		Total Budgeted Appropriations	\$ 825,001
FTA Section 5303	47,509		
Local Match ²	5,596		
ODOT Research Division	25,000		
		By Task:	
STBG - BMPO Planning	357,312	Task 1: Dev. & Program Management	\$ 275,919
Local Match ²	36,696	Task 2: Short Range Planning	141,502
		Task 3: Long Range Planning	320,245
Total Grant Funding	\$ 593,926	Task 4: Regional Travel Demand Modeling	87,335
Total Match Funding	61,075		\$ 825,001
City of Bend Loan	100,000		
Total Budgeted Resources	\$ 825,001	Total Budgeted Requirements	\$ 825,001

Resolution Number 2019-06

Bend Metropolitan Planning Organization Policy Board

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2019-20

THE BEND METROPOLITAN PLANNING ORGANIZATION DOES RESOLVE AS FOLLOWS:

The Bend Metropolitan Planning Organization (BMPO) Policy Board adopted the 2018-19 budget on April 16, 2019 pursuant to ORS 294.456, and;

This amendment to the BMPO budget adds personnel funds to increase the Senior Planner position from 0.6 to 0.8 full time equivalent. These funds do not increase the work tasks or objectives in the BMPO Unified Planning Work Program. The level of effort to complete the programmed requires additional staff time.

The Bend Metropolitan Planning Organization does hereby adopt the supplemental budget listed below:

	Original Adopted Budget	Supplemental Budget
	<i>Resolution Number</i>	
Category	2019-02	2019-07
MPO Program	\$590,567	\$653,951
Interest Expense	1,050	1,050
Loan Repayment	70,000	70,000
Contingency	100,000	100,000
Total Requirements	\$ 761,617	\$ 825,001

Adopted by the BMPO Policy Board the 20th of August, 2019

Yes: _____ No: _____ Abstain: _____

Authenticated by the Chair this 20th of August, 2019.

Justin Livingston, Chair

Attest:

Tyler Deke, MPO Manager