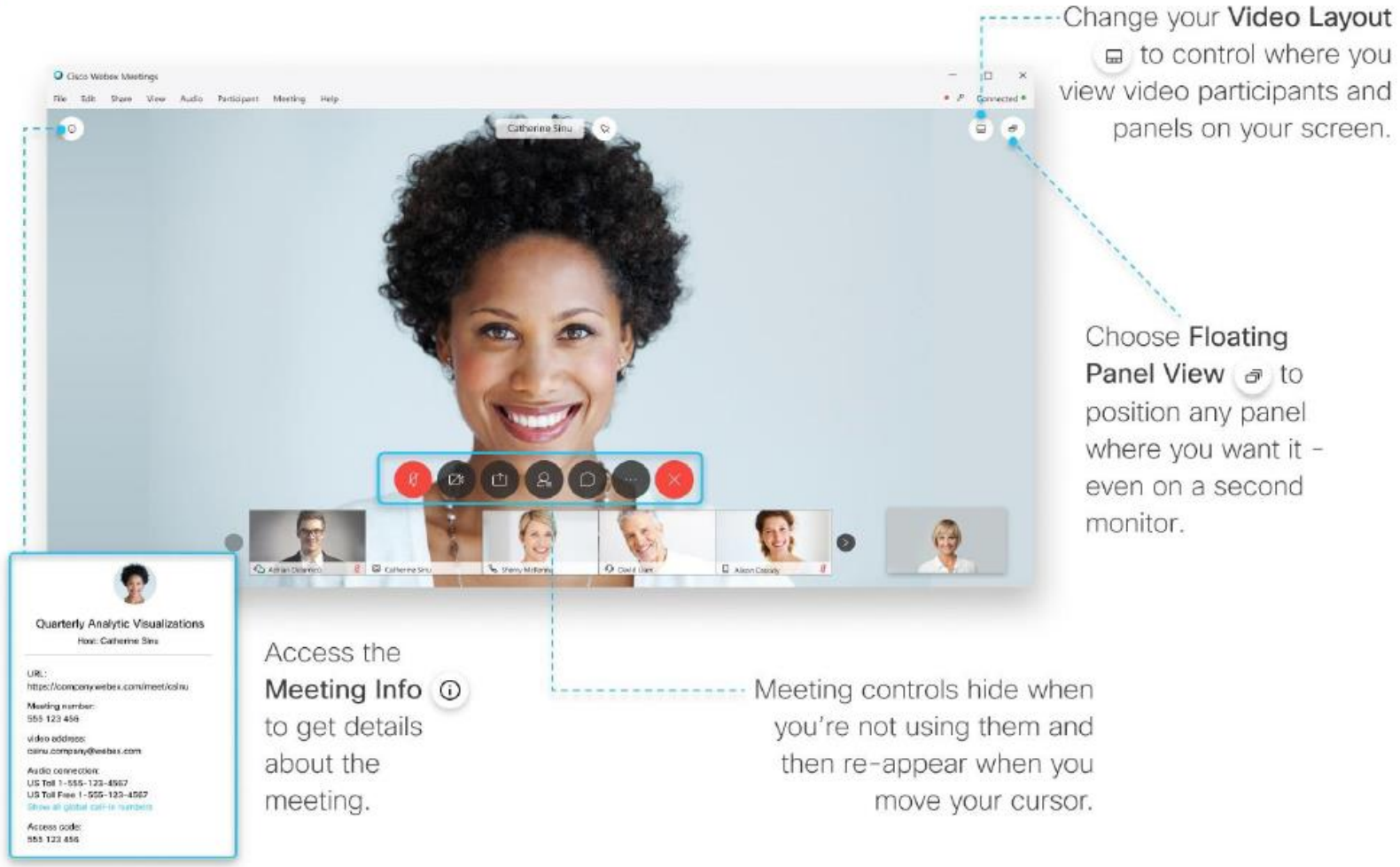
STEERING COMMITTEE MEETING #7

MAY 22, 2020

VIRTUAL MEETING GUIDELINES

Meeting space



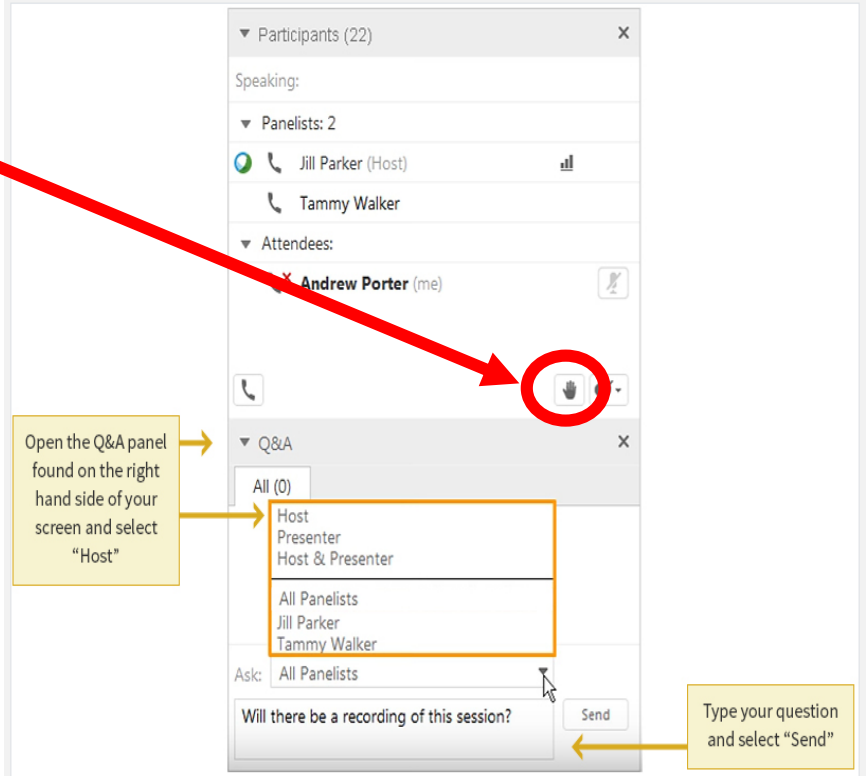
VIRTUAL MEETING GUIDELINES

- Please join the meeting at least 10 minutes early.
- You will be on mute when you first join the meeting. Please mute yourself when you are not speaking.

- Note, if there is excessive background noise, staff may mute you.
- State your name before speaking.
- The meeting will be recorded and part of the public record.

VIRTUAL MEETING GUIDELINES

- We will be using the **raise hand** function throughout the meeting. You can access the **raise hand** function by clicking on the participants icon; in the participants pane, look at the bottom right corner and click on the hand icon to raise/unraise your hand.
- If you are having technical difficulties during the meeting, please use the chat or Q&A function to send a message to the host.



WELCOME & AGENDA

INTRODUCTION

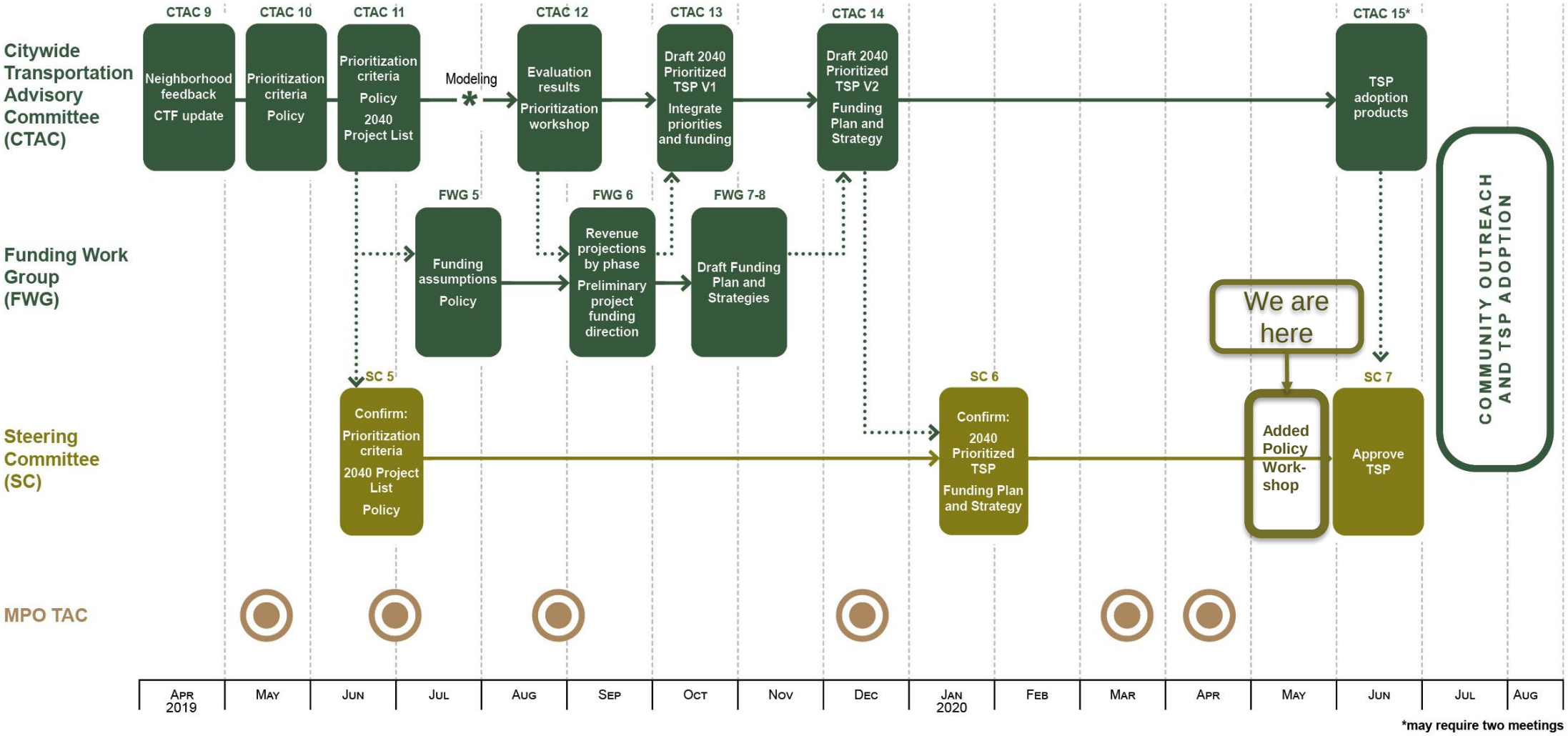
- Welcome and convene meeting
  - Opening comments by Mayor Russell
- Approval of minutes
  - Comments or changes?
  - Roll call vote to approve

PUBLIC COMMENT

- Public comments were submitted in writing
- Steering committee members have copies of comments that were received prior to 10:00 a.m. this morning
- Mayor Russell or staff will give a brief summary of the comments received

PROJECT SCHEDULE CHECK-IN

WHERE WE ARE IN THE PROCESS



*may require two meetings

TODAY'S AGENDA AND PROCESS

- Two action items:
  - Closure on the TSP Goals
  - Closure on the TSP Policies and Action Items

- The Steering Committee's approved Goals, Policies and Action Items will be included in the draft TSP that will go to work sessions and adoption hearings this summer.

- On-line meeting logistics:
  - Straw polls to test support – we will use the Raise Hands feature
  - Closure votes – motion, second, discussion, roll call vote

TRANSPORTATION GOALS

COMMENTS FROM CTAC CO-CHAIRS

STEERING COMMITTEE GOAL DECISION HISTORY

March 2018:

- Introduced the transportation planning process
- Discussed vision and values guidance to CTAC

May 2018:

- Discussed Transportation Goals

September 2018:

- Approved Transportation Goals

STEERING COMMITTEE PROTOCOLS

- *“Prior decisions made by the SC by consensus or vote may be reconsidered when there is a consensus or a majority vote approving a reconsideration. The Project Director will inform the SC of potential impacts to the budget and schedule when substantive issues are proposed for reconsideration*.”

- Because the Goals were approved by the Steering Committee on September 11, 2018; a majority of Steering Committee must support reopening of the goals, prior to any discussion of changing language.

STEERING COMMITTEE CHOICES FOR GOALS

1. Leave the goals as they were adopted on September 11, 2018 (*Project Team recommendation*)

    - *No motion required.*

OR

2. Vote to reopen the discussion:

    - Reopen the goals to adopt minor edits only (red font)
    - Reopen discussion on goals (blue font)
        - *Potential motion: I move to reopen and reconsider the Goals previously approved by the Steering Committee.*

- Switch to live edits

POLICIES & ACTIONS

COMMENTS FROM CTAC CO-CHAIRS

REMINDER: ORIGIN OF THE POLICIES & ACTIONS

- Transportation Goals
- Existing TSP policies
- Input from Open House & Neighborhood Workshops
- Staff review, particularly Legal
- Examples from similar cities
- Actions grew out of policies (non-regulatory)

POLICY DEVELOPMENT HISTORY

- ***February - March 2019**:* CTAC sub-committees met 3-5 times to draft policies and actions;
- ***April, May & June 2019:*** Full CTAC meetings to review and refine policies and develop actions
- ***June 2019:*** Draft policies (work-in-progress) brought to Steering Committee as informational item
- ***July and November 2019:*** CTAC workshops to further refine policies and actions
- ***December 2019:*** CTAC recommendation to forward policies and actions to Steering Committee
- ***January 2019:*** Steering Committee review of policies and actions

POSSIBLE STEERING COMMITTEE ACTIONS ON POLICIES

1. Approve minor edits to clarify and/or add completeness or consistency (red).

2. For substantial policy edits (blue), generally retain the CTAC recommendations, except for edits needed for legal reasons or to support existing City practices.
   - In a few circumstances, the Project Team is neutral (black underline) or has suggested alternative language (***bold italics***).
   - *NOTE*: Please see Legal memo relating to requiring a vote prior to any imposition of additional revenue streams (Policy 49).

3. For edits to actions (purple) generally retain the CTAC recommendations.
   - Except for the action related to Policy 17, added to reflect coordination with ODOT.

SUGGESTED GROUPINGS & SAMPLE MOTIONS

1. Consider the minor edits (red font)
   - *I move that the minor edits in Table 2 be approved* (if needed, add *as amended*).

2. For each of the seven groupings (Safety, Mobility, etc.), potential motions:
   - *I move approval of the policies and action items as recommended by the project team*

OR

   - *I move approval of the policies and action items per the proposed changes [specify the changes].*

- Switch to live edit

NEXT STEPS FOR THE TRANSPORTATION PLAN

NEXT STEPS FOLLOWING THIS MEETING

- **June 2:** CTAC review of the draft TSP.
- **June 18:** Steering Committee review of the Final Draft TSP.
- **July 8:** Joint Planning Commission and City Council work session.
- **July 27:** Planning Commission Hearing.
- **August 19:** Council Hearing.
- **September 2020:** Adoption.