

Pay Fees

Audience

- Anyone needing to pay fees

Purpose

- Add fees to Shopping Cart for payment

Required

- Online Permit Center Portal Account
- Unpaid fees

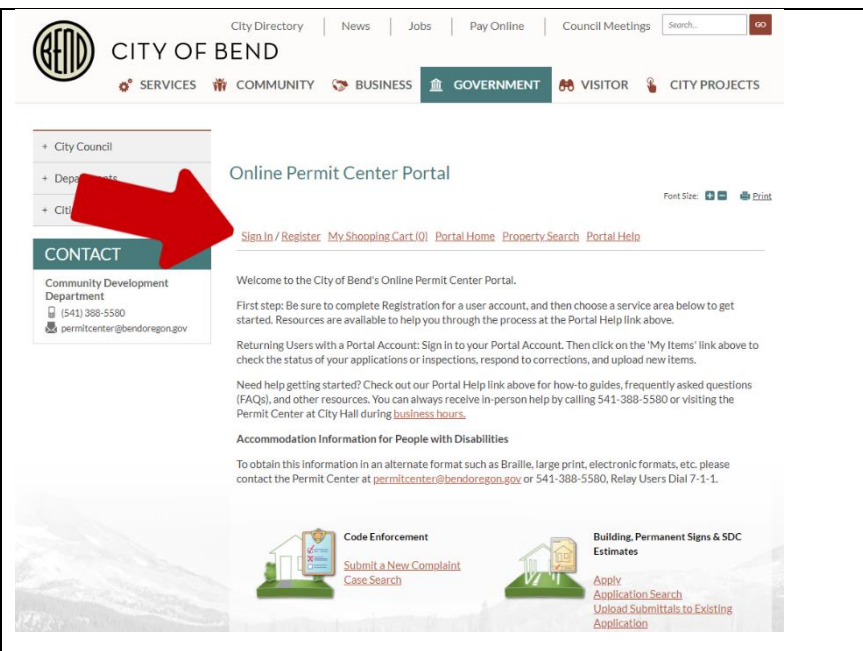
Background

Most applications have a fee due upon submission. Applications will not be reviewed by City staff until all initial fees are paid.

Whether you need to pay initial fees or are returning to a project to pay fees due later in the process, you can easily pay online using My Shopping Cart.

Steps

First, sign in.



The screenshot shows the City of Bend Online Permit Center Portal. At the top, there is a navigation bar with links for City Directory, News, Jobs, Pay Online, Council Meetings, and a search bar. Below this is a secondary navigation bar with icons for SERVICES, COMMUNITY, BUSINESS, GOVERNMENT, VISITOR, and CITY PROJECTS. On the left side, there is a sidebar menu with expandable sections for City Council, Department, and City. A red arrow points to the 'Sign In / Register' link in the main navigation area. The main content area is titled 'Online Permit Center Portal' and includes a welcome message, instructions for first-time users, and links for returning users. At the bottom, there are sections for 'Code Enforcement' (Submit a New Complaint, Case Search) and 'Building, Permanent Signs & SDC Estimates' (Apply Application Search, Upload Submittals to Existing Application).

To find project fees to add to your Shopping Cart, click My Items.

Online Permit Center Portal

Font Size: [Print](#)

Welcome Bend Customer

[Sign Out](#) [My Account](#) [My Items](#) [My Shopping Cart \(0\)](#) [Portal Home](#) [Property Search](#) [Portal Help](#)

Welcome to the Bend Online Permit Center Portal.

First step: Be sure you are registered for a user account, and then choose a service area below to get started. Resources are available to help you through the process at the Portal Help link above.

Returning to the Portal Account: Sign in to your Portal Account. Then click on the 'My Items' link above to check on the status of your applications or inspections, respond to corrections, and upload new items.

Need help getting started? Check out our Portal Help link above for how-to guides, frequently asked questions (FAQs) and other resources. You can always receive in-person help by calling 541-388-5580 or visiting the

The My Items page lists all the applications on which you are a contact. Open the appropriate service area to find the application you wish to make a payment on.

Any projects that have fees due display an Add Fees to My Cart button.

You may add fees directly by clicking on it.

My Building Permit, Permanent Sign & SDC Estimate Applications

Show Active

Reference Number	Address	Type	Status	Date Created
PRAD202003012	710 NW WALL ST, Bend, OR 97703	Addition	Pending	09/18/2020
Description: Add sunroom on SE corner of house				
Add A Revision	Add Fees to My Cart	Upload Submittals		
PRRE202003009	726 NW WALL ST, Bend, OR 97703	Renovation/Alteration	Pending	09/17/2020
Description: Expanding the deck				
Add A Revision	Add Fees to My Cart	Upload Submittals		

[Apply](#)

Or, navigate to the Application Status page to review Fees in detail before adding them.

My Building Permit, Permanent Sign & SDC Estimate Applications

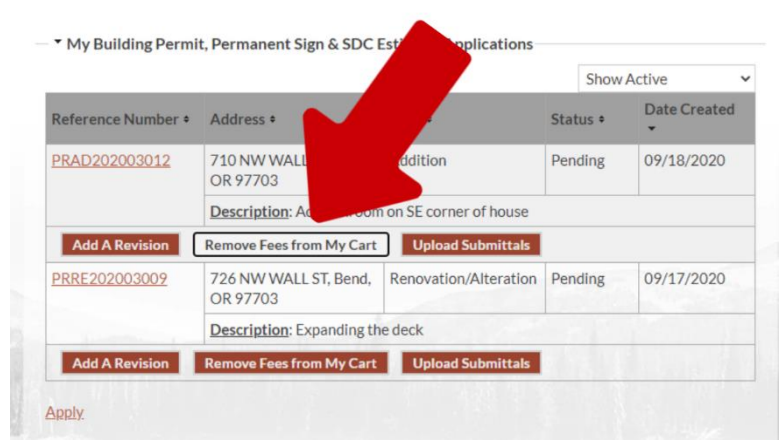
Show Active

Reference Number	Address	Type	Status	Date Created
PRAD202003012	710 NW WALL ST, Bend, OR 97703	Addition	Pending	09/18/2020
Description: Add sunroom on SE corner of house				
Add A Revision	Add Fees to My Cart	Upload Submittals		
PRRE202003009	726 NW WALL ST, Bend, OR 97703	Renovation/Alteration	Pending	09/17/2020
Description: Expanding the deck				
Add A Revision	Remove Fees from My Cart	Upload Submittals		

[Apply](#)

You can add fees for multiple projects and pay all of them at the same time.

If you mistakenly add fees to your cart, click Remove Fees from My Cart for that project.



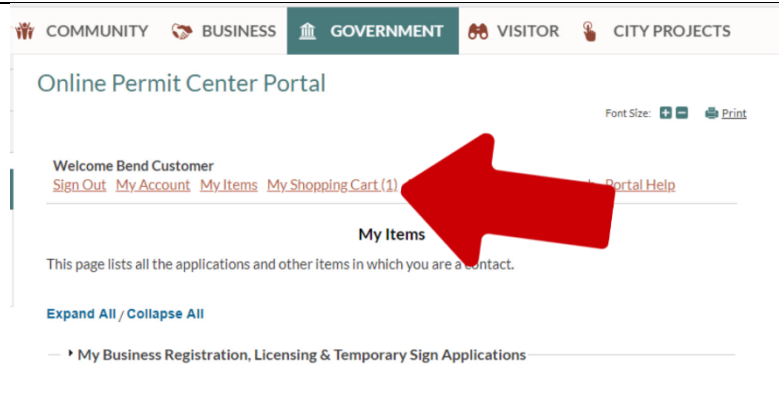
My Building Permit, Permanent Sign & SDC Est. Applications

Show Active

Reference Number	Address	Status	Date Created
PRAD202003012	710 NW WALL ST, Bend, OR 97703	Pending	09/18/2020
Description: Addition of room on SE corner of house			
Add A Revision	Remove Fees from My Cart	Upload Submittals	
PRRE202003009	726 NW WALL ST, Bend, OR 97703	Renovation/Alteration	Pending
Description: Expanding the deck			
Add A Revision	Remove Fees from My Cart	Upload Submittals	

[Apply](#)

Once you have added all fees you wish to pay, click My Shopping Cart to review your fees.



COMMUNITY BUSINESS GOVERNMENT VISITOR CITY PROJECTS

Online Permit Center Portal

Font Size: [A] [B] [C] Print

Welcome Bend Customer

[Sign Out](#) [My Account](#) [My Items](#) [My Shopping Cart \(1\)](#) [Portal Help](#)

My Items

This page lists all the applications and other items in which you are a contact.

[Expand All / Collapse All](#)

My Business Registration, Licensing & Temporary Sign Applications

At the bottom of the page, click Make Payment.

This will transfer you to a secure third-party payment page.

My Shopping Cart

PRRE202003009

Please select the fees you wish to pay now by checking the "Pay" checkbox on [Remove Fees from My Cart](#) the fees below.

[Select All Fees](#) [Deselect All Fees](#)

Fee Type	Amount	Amount Paid	Pay?
Planning Review - Residential Addition or Alteration	\$278.00	\$0.00	<input checked="" type="checkbox"/>
Building plan review	\$93.93	\$0.00	<input checked="" type="checkbox"/>
Long Range Planning	\$11.12	\$0.00	<input checked="" type="checkbox"/>
Totals:	\$383.05	\$0.00	
Total Selected:	\$383.05		

Total Amount Owing: \$383.05
Total Selected Amount: \$383.05

[Make Payment](#)

[Portal Home](#)

Choose your payment method and click Continue to Payment Information.

Payment Options | Payment Information | Review Payment

How would you like to pay?

SERVICE FEES WILL BE CHARGED AS FOLLOWS:
Credit/Debit Card Payments: 2.95% of total, \$1.95 minimum
Electronic Funds Transfer (e-check): No service fee

[Credit/Debit Card](#)

How much would you like to pay?

Pay Full Invoice \$383.05

[Continue to Payment Information](#)

Payment Summary

Invoice #	Amount
702	\$383.05
SUBTOTAL	\$383.05
GRAND TOTAL	\$383.05

Any applicable service fees and/or discounts will be displayed before processing your payment.

Powered by [InvoiceCloud](#) | [Privacy Policy](#) | [TWIM®](#) Secure Site

Enter your payment info and click Continue to Review Payment.

Payment Options **Payment Information** Review Payment

Please enter your card information

SERVICE FEES WILL BE CHARGED AS FOLLOWS:
Credit/Debit Card Payments: 2.85% of total, \$1.95 minimum
Electronic Funds Transfer (e-check): No service fee

Cardholder Name *
Bend Customer

Card Number * CVV * (WHAT'S THIS?)
4111111111111111 007

VISA MASTERCARD DISCOVER

Expiration Date *
April 2021

Billing Address *
710 NW Wall St

Country *
United States


City * State * Zip *
Bend Oregon 97703

Email *
bendcustomer@gmail.com

[Continue to Review Payment](#) | [Go back to Payment Options](#)

Invoice #	Amount
702	\$383.05
SUBTOTAL	\$383.05
GRAND TOTAL	\$383.05

Any applicable service fees will be displayed before processing your payment.



Click Process Payment. Once complete, a copy of your receipt will be available for you to view in the Documents and Images section of your project.

Payment Options Payment Information **Review Payment**

Review your Information

Please review the service fees applied to this transaction.


Your Credit/Debit Card [Edit](#) Billing Address
Bend Customer 710 NW Wall St
XXXXXXXXXXXX1111 Bend, OR
4 / 2021 97703
VISA bendcustomer@gmail.com

Invoice #	Amount
702	\$383.05
SUBTOTAL	\$383.05
SERVICE FEE *	+ \$11.30
GRAND TOTAL	\$394.35

[Process Payment \\$394.35](#)

Payer agrees to the Invoice and Payment Terms and Conditions [View](#)

* If you have a question or need help, please contact us at (541) 388-5580.
Service fees are non-refundable. If there is an error on the Credit/Debit Card, ACH or e-check, please contact Invoice Cloud Customer Support at (541) 388-5580, Option 2.




To view your receipt, click My Items, locate the project, click the reference number and scroll to the bottom of the Application Status page to find the Receipt.

Online Permit Center Portal

Welcome Bend Customer

[Sign Out](#) [MyAccount](#) [MyItems](#) [Cart\(0\)](#) [PortalHome](#) [Project](#)

My Items



My Building Permit, Permanent Sign & SDC Estimate Applications

Show Active

Reference Number	Address	Type	Status	Date Created
PRAD202003012	710 NW WALL ST, Bend, OR 97703	Addition	Pending	09/18/2020
Description: Add sunroom on SE corner of house				
Add A Revision	Add Fees to My Cart	Upload Submittals		
PRRE202003009	726 NW WALL ST, Bend, OR 97703	Renovation/Alteration	Pending	09/17/2020
Description: Expanding the deck				
Add A Revision	Upload Submittals			

There are no related items for this permit application.

Documents & Images

Date	File Type	Document Name
09/18/2020	Receipt	Receipt for transaction:2020-003506

[Click to download receipt](#)

Upload Documents

This application requires all documents to be attached to a submittal. [Click Here](#) to Upload Documents.

Course: Portal Help – Pay Fees

Coverage: This course and documentation is based on CityView, version 2020.4.4.

Authors and Publisher

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Date: September 2020

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Ordering / Contact Information

City of Bend, permitcenter@bendoregon.gov

LR: 9/15/2020



Accommodation Information for People with Disabilities

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact the Permit Center at permitcenter@bendoregon.gov or (541) 388-5580; Relay Users Dial 7-1-1.