

**Minutes  
Neighborhood Leadership Alliance  
Land Use Working Group  
July 9, 2020, 3-5 p.m.**



**CITY OF BEND**

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**3:00 p.m. Neighborhood Leadership Alliance (NLA) Land Use Working Group Meeting**

**Call to order 3:05 p.m.**

- 1. Roll Call:** Sue Sullivan (Chair), Cassie Giddings, Dave Johnson, Lisa Mushel

**Absent:** Cassie Giddings

**Guests:** Hans Jorgensen, Deby DeWeese, Mike Walker

**Staff:** Makayla Oliver, Ian Leitheiser, Colin Stephens, Pauline Hardie

- 2. Approve Minutes**

Unable to vote due to lack of quorum. Must approve in August.

- 3. Public Comments**

There were no public comments.

Member Mr. Johnson arrived at 3:10 due to technical issues.

- 4. Administrative Change Updates & Questions**

Staff Mr. Colin Stephens discussed the feedback received on his draft notification sign sent in the spring. The group had unfavorable feedback. Staff Ms. Makayla Oliver and Member Ms. Sullivan shared two more draft versions closer to what the group was going towards. Mr. Collins was limited on time, and suggested a longer conversation about the signs at the next meeting.

Mr. Collins agreed that we could begin to notify adjacent Neighborhood Associations about projects with an administrative change. Group needs to decide a process on who and when to notify. Ms. Oliver mentioned the possibility of NAs using CityView when it is available, and deferring this conversation for now.

Mr. Collins explained where variances are discussed in the application and review process.

- 5. Code Change Questions**

In regards to extending notification zone types, Mr. Collins explained the current notification process for each type of application. After discussion, the group consensus was that they would recommend to Council that only Type III applications to be increased.

In regards to requiring posted signs during public comment period, Mr. Collins explained the possibility of enforcement for this requirement. The group discussed the validity of an application and how we could require this without repercussions on the developer for vandalism or theft.

In regards to requesting more notification time for Neighborhood Public Meetings, Mr. Collins shared that the group could ask for more time as the applicants are not subject to the 120-day clock. Mr. Collins shared that he did not know if there would be pushback from the development community.

#### **6. Update on HB 2001 & HB 3450**

Ms. Sullivan explained the progress of the Stakeholder group for HB 2001 and 3450 and her ongoing discussions with Bill Bernardy and the Land Use Chairs. In August there will be a work session with Planning Commission. The group needs to elect two NLA representatives to sit on this work session. The group asked whether a Land Use Chair participate in these work sessions in place of an NLA representative. Ms. Oliver offered to look into it with Legal and Planning, but requested two NLA reps be identified in case it is not possible. Member Ms. Lisa Mushel and Mr. David Johnson offered if they could prepare with subject matter experts. Final decision will take place at the July 14 regular NLA meeting.

#### **7. Land Use Education Plan**

Ms. Oliver shared the final slides for the July 15 Council Check-in, including a high-level overview of the education plan.

Slides: Land Use Education Plan

- Information Gathering
- Focus Areas
- Education Resource Overview
- Project Timeline

**Adjourn at 4:59 p.m.**

Respectfully submitted,

Makayla Oliver  
Community Relations Manager