

FY 2020 BMPO Title VI Annual Accomplishment Report
July 1, 2019 – September 30, 2020 *(reflects ODOT submittal date adjustment)*

Title VI Program

Summarize the key components of your Title VI Program:

- The BMPO’s Title VI program has three main components: data collection, public outreach and participation, and consideration of protected populations in all decision-making processes. Additionally, BMPO maintains a process for handling civil rights complaints.

Describe any changes that were made to the approved Title VI Program during the reporting period:

- A new Title VI Plan was drafted and the plan adopted by the BMPO Policy Board.
- An ODOT OCR audit was conducted and completed. This occurred coincidentally during the Title VI Plan update process, which resulted in a well-vetted, updated plan.
- The BMPO Title VI webpage was revised and fully updated.
- The Title VI complaint form was updated and is now available in both Spanish and English. These forms have been made available on the webpage, as well as annual accomplishment reports, the 2019 Title VI Plan, detailed contact information, and links to other related information and population mapping.

Organization/Staffing Changes

Report any changes in organizational structure or staffing changes that are relevant to the Title VI program or Civil Rights Team (e.g. new Title VI Coordinator, planning or public works director etc.). If no changes occurred, indicate accordingly.

- No new staffing changes to report. Andrea Napoli, Senior Planner, continues to serve as the BMPO Title VI Coordinator.

Depict the relationship between the Title VI Coordinator and Director:

- The Title VI Coordinator is a staff planner for the MPO who works under the MPO Manager. The MPO Manager works under the City of Bend Growth Management Manager.

Planning

Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods):

Note: Responses below reflect projects where MPO funding has been provided.

- The MPO adopted its 2021-2024 MTIP. With that, the MPO Board awarded multiple years of its STBG dollars to/for:
 - City of Bend Street Maintenance and Preservation Program – no negative impacts to such populations expected. Details on projects completed this past year and comparison to Title VI/EJ population mapping:
 - SW Century Drive asphalt grind and inlay from SW Simpson Ave to SW Donovan Avenue: Title VI populations higher than the Bend area average exist in this project area.
 - NW Crossing Drive slurry seal from NW Mt. Washington Drive to NW Shevlin Park Road: No mapped Title VI/EJ populations exist in this area.
 - NW Mt. Washington and Skyliner Road roundabout rehabilitation: A higher percentage of Senior population than the area average exist in this project area.
 - Oregon Household Survey – N/A
 - Bend MPO staffing – N/A
 - A new competitive application process for a remaining portion of the MPOs STBG dollars (application period to close Nov. 1, 2020). – As funding awards have not yet been made, note that reporting on this planning action will be included in the next reporting period.

Indicate how identified impacts were minimized/mitigated on projects that affected minority and/or low-income populations:

- N/A. No negative impacts from the city’s street maintenance/preservation projects are expected.

Describe any projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations:

- None to report.

Public Outreach/Involvement

Summarize public outreach efforts (e.g. public meetings, hearings, public announcements) used during planning to enhance citizen participation, focusing particularly on minority populations, women, older adults, people with disabilities and low-income populations:

- Regularly used Title VI contacts list to suggest participation in planning happenings for MPO or other organizations (ex: sent link to Cascades East Transit survey and virtual open house)
- MPO staff has participated in outreach social events connecting with our Latino community. This included the Latino Community Association Venga y Conosco event and Latino Family Night hosted by the local school district. Spoke with individuals via an interpreter about what the MPO is and does, their concerns regarding transportation, as well as how they can be involved in local transportation decision-making.
- Beginning in May 2020, the MPO began all committee and board meetings online as a result

of COVID-19. Information to the public on how to listen in and participate in this new meeting format have been/are provided on our website and emailed to our Interested Parties list, which includes representatives of Title VI related populations/organizations.

- Our TAC has two open public positions, which were advertised on our webpage and thru soliciting to our email list resources. Multiple solicitation attempts specifically to our Title VI email list been sent, in addition to phone messages left – in an effort to get greater diversity on our TAC.
- MPO staff participation in organizing the 2020 City of Bend Welcoming Week (a DEI event).
- MPO offered resources and assistance to the ODOT consultant for Title VI outreach efforts for the US 97 North Corridor Project.

Provide data collection supporting public outreach decisions to assess special language needs and what services provided:

- The BMPO collects American Community Survey data for Limited English Proficiency (LEP) individuals. Approximately, <1% of individuals in the Bend Urbanized Area meet the definition of LEP. In an effort to establish “reasonable steps” (based on the USDOT four-factor analysis) to ensure that LEP persons have meaningful access to the programs, services, and information provided by the BMPO, the BMPO will upon request provide written and/or oral communications in Spanish (note: approximately 87% of our LEP individuals speak Spanish). However, Spanish versions of Title VI complaint forms are now available on the BMPO website.

Summarize public involvement metrics. What tools or methods were used to identify the communities represented and measure citizen participation at public meetings (e.g., Citizen Advisory Committee member and stakeholder committee lists or attendance sign-in sheets)?

- TAC public member application information, for applicable efforts undertaken during this reporting period.

Describe any effects Title VI public involvement activities had on planning outcomes:

- MPO staff better informed on issues facing our Latino population, and able to relay that in participation on the Transit Master Plan TAC.

Summarize significant problem areas and any actions taken to improve Title VI process integration, documentation, and reporting for planning. If possible, include examples of public notices as an appendix.

- Beginning in May 2020, the MPO began all committee and board meetings online as a result of COVID-19. Information to the public on how to listen in and participate in this new meeting format have been/are provided on our website and emailed to our Interested Parties list, which includes representatives of Title VI related populations/organizations.
- Our TAC had two open public positions, which were advertised on our website, Facebook, City online news, and thru soliciting to our email list resources and other agency/organization contacts. Multiple solicitation attempts specifically to our Title VI email list had been sent, in

addition to phone messages left. No applications were received from representatives of such populations.

- An example of a BMPO public notice is shown below:

NOTICE OF BUDGET HEARING

A meeting of the Bend Metropolitan Planning Organization (BMPO) Policy Board will be held on Tuesday April 16, 2018 at 12:00 p.m. in the DeArmond Room, Deschutes County Services Building, 1300 NW Wall Street. Bend.

The purpose of this meeting is to discuss the BMPO budget for the annual period July 1, 2019 through June 30, 2020, as approved by the BMPO Budget Committee on April 2, 2019. A copy of the budget may be inspected or obtained at the City of Bend Administration Office in City Hall, 710 NW Wall St., Bend, OR between the hours of 8:00 a.m. and 5:00 p.m. during regular hours or online at: www.bendoregon.gov/mpobudget

This is a public meeting. Any person may appear at the meeting and discuss the proposed programs with the BMPO Policy Board. This meeting event/location is accessible. Please contact Jovi Anderson at (541) 693-2122, janderson@bendoregon.gov and/or TTY (541) 389-2245. Providing at least 3 days notice prior to the event will help ensure availability of services requested.

This meeting is open to the public. All are welcome.

Bend Metropolitan Planning Organization (MPO) Policy Board Meetings are typically the 3rd Tuesday of each month from 12:00 - 1:30 PM. These meetings are typically held at the Deschutes County Building. Be sure to check the agenda for each meeting as locations and times may vary.

Accessible Meeting Information

This meeting event/location is accessible. Sign language, interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Jovi Anderson at (541) 693-2122, janderson@bendoregon.gov and/or fax (541) 389-2245. Providing at least 3 days' notice prior to the event will help ensure availability.

Data Collection

Provide baseline demographic data used to describe the population demographics within your jurisdiction:

- Percent of Population Living below the Poverty Level: 5-yr ACS data, Tables C17002 & S1701
- Percent of Population Age 65+: 5-yr ACS data, Tables S0101 & B01001
- Percent of Minority Population: 5-yr ACS data, Table B03002
- Percent of Population with Limited English Proficiency: 5-yr ACS data, Table B16004

Summarize in an appendix or briefly describe the demographic profile of members of policy and advisory committees (e.g. job, title, race, gender):

- The Technical Advisory Committee consists of 13 members made up of staff from various agencies and organizations within the BMPO area, as well as public members. Gender and racial profile during the majority of the reporting period: 77% male and 23% female, 12 of the 13 members appearing to be White. As of September 2020, the TAC replaced one public member position with a female (previously held by a male).

- Members of the Policy Board are comprised of representatives from Bend City Council, Deschutes County Board of Commissioners, and ODOT. The Policy Committee gender ratio: 80% male and 20% female, with all members appearing to be White.

Education & Training

Describe any training or actions taken to promote staff awareness on Title VI compliance:

- | | |
|---------|---|
| 7/9/19 | ODOT Diversity Training, Latino Community Association presentation/discussion (Andrea, MPO Staff) |
| 2/19/20 | Webinar: Environmental (In)Justice: From Recommendations to Regulations, Hosted by Kittelson (Andrea) |
| 2/25/20 | ODOT Diversity Lunch Series, Black History Month Speaker, Being Black in Bend (Andrea) |
| 6/17/20 | Expert Webinar Series: Diversity and Bias Thinking, Hosted by Bend Chamber of Commerce (Jovi, MPO Staff) |
| 6/17/20 | APA Podcast: Centering Equity and Climate Action in COVID-19 Recovery (Andrea) |
| 6/22/20 | APA Daniel Burnham Forum on Big Ideas: Pursuing Inclusive Growth (Tyler) |
| 6/24/20 | Expert Webinar Series (recording): Diversity and Bias Thinking, Hosted by Bend Chamber of Commerce (Tyler, MPO Mngr) |
| 6/26/20 | Future of Work – Parity & Inclusion in Distributed Work Environments (webinar), Techlandia Summit and Design Sprint (Tyler) |

Complaints

List any Title VI complaints resulting from transportation projects:

- None received during this reporting period.

Provide a summary of the complaint basis, investigatory actions, and the outcome or resolution:

- N/A

Title VI Goals for Upcoming Year

Describe plans for the upcoming year, including any significant problem areas and plans to manage:

- Update population mapping to coincide with U.S. Census data release (every December), publish on MPO website, and review with our TAC and Policy Board
- Update the BMPO Public Participation Plan. Include focus on outreach and participation to/with Title VI/EJ populations, noting virtual opportunities and challenges resultant of COVID.