



Presentation to Affordable Housing Advisory Committee
Bend Church Application for CDBG Funding

Rev. Jen Stuart

Lead Pastor, Bend Church (Methodist)

January 13, 2021

Emergency Assistance Project

- Bend Church is Requesting \$10,000 in CDBG Funding
- Our church will contribute \$5,000 from our general funds for a total of \$15,000
- Initially we had requested \$10,000 to provide emergency rental assistance, clothing and food to:
 - Low income persons;
 - Those experiencing homelessness, or
 - Mental illness, or alcohol/other drug issues

Emergency Assistance Project

- We are reprogramming our request to take out the rental assistance component:
 - From collaborating with our community partners we understand that NeighborImpact and Thrive have excellent programs for providing rental assistance.
 - We do not want to risk overlapping unnecessarily or duplicating what they already do
 - We will collaborate and refer, if necessary, our clients needing rental assistance to Thrive or NeighborImpact
- Instead, we will concentrate with any CDBG funds we may be awarded on the increasing needs we are seeing for emergency clothing and food

Requests for Financial Assistance Have Markedly Increased:

- Both the number of people seeking assistance and the amount of money they are requesting have gone up
- This past year, due to COVID-19, we've received increased requests for help related to food insecurity, needs for clothing and other types of emergency assistance beyond just rental assistance
- Our clients are virtually 100% Extremely Low Income, per the HUD Guidelines in Sec. 3.5 of the RFP:
 - Our clients tend to have \$10,000 or less in annual income
 - These are the clients we will be serving if we are awarded funds

Ground Rules

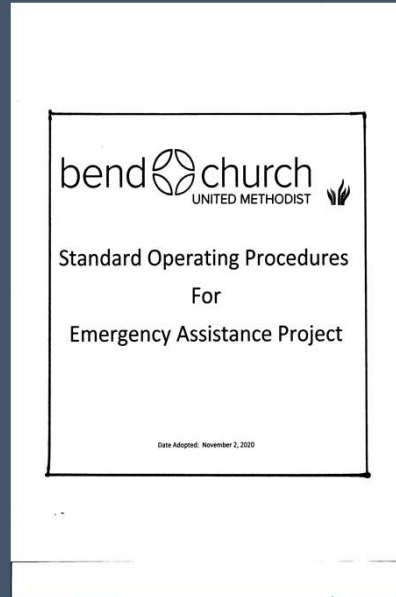
- Our existing Compassionate Care program, which these CDBG funds will augment, operates with a couple of basic ground rules:
- No money is ever given directly to a client – a check is always written to a vendor or other entity on behalf of a client to meet the particular client's emergency need
- In our existing Compassionate Care program, records are always kept and expenses paid are documented
- Assistance given by our church is open to all – our motto is: "Open Hearts, Open Minds, Open Doors": No one is ever turned away based on religious belief or lack of religious belief – that simply does not matter

Staffing

- Pastor (Ret.) Thom Larson, Coordinator
 - Served as pastor of Methodist churches throughout Northwest
 - Retired in 2014 after 9 years as pastor of Bend First United Methodist Church (now Bend Church)
 - Experienced in church financial administration matters
- Sally Williams
 - Retired educator
 - In pre-education career worked in banking
- Tina Ficher, Treasurer
 - 5 years as bookkeeper at Bend Church
 - More than 20 years experience in bookkeeping and accounting

Record Keeping

- Records are currently maintained for our Compassionate Care Fund for each individual helped, type of help provided and amount
- Records will be maintained separately for CDBG funds expended under our Emergency Assistance Project



Emergency Assistance Program Application for Assistance/Verification of Financial Need

Date: _____
 Name: _____ Phone: _____
 Email: _____
 Address: _____

Type of Assistance Requested: Rental Assistance Clothing Food Other

[NOTE - If you are requesting Rental Assistance, we will refer you to Thrive or NeighborImpact as necessary, for that form of assistance. But we will process your application for other types of assistance you may request and coordinate with NeighborImpact or Thrive on your behalf.]

Name and Address of Landlord/Rental Agency/Property Management Agency: _____

List all sources of financial income and amounts you receive monthly:

Circumstances of Financial Need (Describe here the nature of all relief requested): _____

Record Keeping

- Application Process with Application for Assistance & Verification of Financial Need
- Maintenance of Records
- Grant Reporting/Monitoring

QUESTIONS?