
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: January 19, 2021
Time: 12:00 – 1:00 pm
Location: Virtual meeting. Participation information provided below:

YouTube Stream Option: Coming soon

[To participate, register in advance for this webinar.](#) After registering, you will receive a confirmation email containing information about joining the webinar. Please use the "raise hand" feature during the appropriate section and staff will call on you.

To Join by Phone: 877 853 5247 (Toll Free) Enter Webinar ID: 945 2701 3102

>New in 2021: Policy Board members and presenters were mailed a link to access the meeting with additional features. Contact MPO staff if you need this link resent.

Event Passcode: bmpo
The password is not typically required except on limited tablets and browsers.

Contact: Tyler Deke, BMPO Manager (541) 693-2113 or tdeke@bendoregon.gov

1. **Call to Order & Introductions.....Tyler Deke**
2. **Virtual Meeting Guidelines.....Jovi Anderson**
3. **Public Comment.....Tyler Deke**
4. **Introduction of New Policy Board Members.....Tyler Deke**

Action Items

5. **Meeting Minutes.....Tyler Deke**

Review and approve the December 15, 2020 (**Attachment A**) Policy Board draft meeting minutes

Recommended Language for Motion: I move approval of the December 15, 2020 draft meeting minutes as presented.

6. 2021-2024 Metropolitan Transportation Improvement Program Amendment.....Jovi Anderson

Background: An amendment is proposed for the 2021-2024 Metropolitan Transportation Improvement Program (MTIP). The amendment was noticed on the bendoregon.gov/MTIP website and through email notification to the MPO email lists and news media. Any comments received will be discussed at the MPO meeting. Staff will provide an overview of the proposed amendment.

Attachments: Summary of proposed MTIP amendment (**Attachment B**)

Action Requested: Review and consider approval of the proposed amendment

Recommended Language for Motion: I move approval of the proposed amendment to the 2021-2024 MTIP as presented

Information Items

7. Other Business.....Tyler Deke

8. Public Comment.....Tyler Deke

9. Next Policy Board Meeting

The next regular meeting of the Policy Board is tentatively scheduled for February 16, 2021 from 12:00pm to 1:30pm.

Discussion with Policy Board members. Review if this recurring meeting time/date is acceptable for 2021 as we have new members.

Note: The Policy Board elects the Chair and Vice Chair at its second meeting of the calendar year. This is scheduled to occur on our next meeting in February.

10. Adjourn



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or janderson@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.

DRAFT
BEND METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD
Virtual Meeting – MINUTES
December 15, 2020

Policy Board Members Present

Bend City Council: **MPO Chair** Justin Livingston, Barb Campbell, Chris Piper
Deschutes County Commission: **MPO Vice-Chair** Anthony DeBone
Oregon Department of Transportation (ODOT): Bob Townsend

Policy Board Alternates

City: David Abbas, *City of Bend Transportation and Mobility Director*
County: Chris Doty, *Deschutes County Road Department Director*
State: David Amiton, *Region 4 Planning Manager*

MPO Staff: Tyler Deke, *Manager*; Jovi Anderson, *Program Coordinator*; Andrea Napoli, *Senior Planner*; Cameron Prow, TYPE-*Write II* (recorder)

Visitors: Andrea Breault, *Cascades East Transit (CET)*; Casey Bergh, *OSU-Cascades*; Deedee Fraley, *City of Bend Project Engineer*; Gary Vodden, *BMPO Budget Committee*; Greg Bryant; Henry Stroud, *Bend Park and Recreation District (BPRD)*; Rick Williams, *ODOT Region 4*; Lydia Hill, *City of Bend Finance*; Robin Lewis, *City of Bend Streets Division*; Tommy Waldron

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)

1. Call to Order – Introductions

Chair Livingston called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12 noon on Tuesday, December 15, 2020, with a quorum of member jurisdictions present (3 of 3).

2. Virtual Meeting Guidelines

Ms. Anderson reviewed the meeting guidelines.

3. Public Comment

None.

ACTION ITEMS

4. Meeting Minutes

Data: October 20, 2020 (Agenda Attachment A), November 20, 2020 (Agenda Attachment B)

Motion 1 (3/0/0): Mr. DeBone moved approval of the October 20 and November 20, 2020, draft meeting minutes as presented. Ms. Campbell seconded the motion which passed unanimously.

5. 2021-2024 Metropolitan Transportation Improvement Program Amendment

Data: Summary of proposed MTIP amendment (Agenda Attachment C), PowerPoint

Ms. Anderson provided an overview of the proposed amendments and reviewed the comments received. Mr. Townsend provided additional details about the project parameters and funding.

Policy Board concerns included the meaning of “shoring,” review process, connection to the larger cycling route, how bike signals work, and improving safety in the Tumalo area.

Motion 2 (3/0/0): Ms. Campbell moved approval of the proposed amendment to the 2021-2024 MTIP as presented. Mr. DeBone seconded the motion which passed unanimously.

6. Surface Transportation Block Grant (STBG) – Project Review and Funding Determination

Data: Memo and project spreadsheets (Agenda Attachment D), public comments (Agenda Attachment E), PowerPoint

Ms. Napoli provided an overview of the presentation, background/timeline, project applications received, scoring criteria, ranking results from staff and TAC, other important considerations (readiness/timing, other funding sources, cost/benefit, level of impact), funds requested, and the TAC funding recommendation per fiscal year (FY). Five of the eight applications submitted were classified as Safe Routes to School (SRTS) projects.

- Bend Mobility Hub Development

Applicant: Central Oregon Intergovernmental Council

Type: Transit

Request: \$150,000 (2022), \$150,000 (2023), \$150,000 (2024)

TAC recommendation: \$0

Ms. Breault discussed benefits, match funding options, funding allocations, and outcomes. She noted mobility hubs were referenced in the 2040 CET Transit Master Plan, 2040 Bend TSP (Transportation System Plan), and 2040 MTP (Metropolitan Transportation Plan) Draft.

Policy Board concerns: other amenities available at hubs, electric vehicle stations, potential hub locations.

- Central Oregon Historic Canal Trail – Crossing Safety Improvements

Applicant: Bend Park & Recreation District (BPRD)

Type: Pedestrian

Request: \$64,218 (2021 construction: Blakely, Brosterhous, Ferguson)

TAC recommendation: \$26,000 (2021) and \$38,218 (2022)

Mr. Stroud explained the need to improve three road crossings (Blakely Road, Brosterhous Road, Ferguson Road). He noted this project supported goals in the BPRD Comprehensive Plan, Bend MPO MTP, and Bend TSP.

Policy Board concerns: low-stress network connections.

- Relaunch Bike Share Program
Applicant: City of Bend & Bend-La Pine School District Type: Cyclist
Request: \$60,000 (2021), \$115,000 (2022), \$70,000 (2023), \$120,000 (2024)
TAC recommendation: \$40,750 (2023)

Mr. Bergh summarized the history of the former bike share program (Zagster), new program parameters, long-term vision to grow micromobility options as part of the Bend TSP, potential sponsors, and how/what/when the program will be implemented.

Policy Board concerns: bike maintenance costs, funding, potential partners/sponsors (Bend High School students), removing \$40,750 in 2023 recommended by the TAC and holding the \$40,750 unallocated.

- SE Brosterhous Road – BNSF Pedestrian Undercrossing, Crosswalk & Path for Caldera High
Applicant: City of Bend & Bend-La Pine School District Type: SRTS
Request: \$120,500 (2021), \$180,750 (2022)
TAC recommendation: \$94,500 (2021) and \$142,532 (2022)

Ms. Fraley discussed the need and match funding options.

Policy Board concerns: path location outside the concrete abutments, crossing at new road put in by the school district.

- NE 8th Street sidewalk & crosswalk for Juniper Elementary/Pilot Butte Middle Schools
Applicant: City of Bend & Bend-La Pine School District Type: SRTS
Request: \$184,100 (2023 design & construction)
TAC recommendation: \$180,750 (2024)

Ms. Lewis outlined the need, population served, school and park connections, connection to the low-stress network, and match funding options.

- Juniper Elementary – Accessible Trail From Crossing Guard
Applicant: City of Bend & Bend-La Pine School District Type: SRTS
Request: \$50,000 (2023 construction)
TAC recommendation: \$50,000 (2023)

Ms. Lewis explained the need and match funding options.

- SW Larkwood Drive – Sidewalk for Pine Ridge Elementary
Applicant: City of Bend & Bend-La Pine School District Type: SRTS
Request: \$90,000 for design & construction (2023)
TAC recommendation: \$90,000 (2023)

Ms. Lewis outlined the need and match funding options.

Policy Board concerns: busyness of Larkwood.

- NW Wall Street/Idaho Avenue – Curb Extensions for Amity Creek Elementary
 Applicant: City of Bend & Bend-La Pine School District Type: SRTS
 Request: \$22,500 (2023 design), \$95,000 (2024 construction)
TAC recommendation: \$0

Ms. Lewis discussed the need, surrounding uses, population served, traffic speeds, and match funding options.

Policy Board concerns: possibility of reducing speed to 20 miles per hour in this area.

Additional Policy Board concerns included how eligible entities were identified, rationale for ranking the Central Oregon Historic Canal Trail higher than SRTS projects, amount of STBG dollars available per year, and funding flexibility.

Motion 3 (3/0/0): Mr. DeBone moved to approve the TAC Funding Recommendation as modified by dropping the bike share program in 2023 and leaving \$40,750 unallocated. Mr. Piper seconded the motion which passed unanimously.

Per Motion 3, the Policy Board approved STBG funding for the following projects in the fiscal years shown:

<u>Year</u>	<u>Description</u>	<u>Amount Requested</u>
FY 2021:	SE Brosterhous Road BNSF pedestrian undercrossing (SRTS)	\$94,500
FY 2021:	CO Historic Canal Trail crossing safety improvements	\$26,000
FY 2022:	SE Brosterhous Road BNSF pedestrian undercrossing (SRTS)	\$142,532
FY 2022:	CO Historic Canal Trail crossing safety improvements	\$38,218
FY 2023:	SW Larkwood Drive sidewalk for Pine Ridge (SRTS)	\$90,000
FY 2023:	Bend-La Pine School District Juniper Elementary accessible trail from crossing guard (SRTS)	\$50,000
FY 2024:	City of Bend NE 8 th Street sidewalk & crosswalk for Juniper/Pilot Butte (SRTS)	\$180,750

7. City of Bend Grant Letter of Support

Data: PowerPoint

Mr. Deke announced the first application cycle of ODOT’s new Oregon Community Paths Program was now open. The City is seeking project development funding for replacement of the Drake Park footbridge. The intention is to conduct an alternatives analysis, including an extensive public engagement process, to determine the size and approach improvements. Ms. Lewis provided further details about the need, noting the footbridge was critical to the key routes network just adopted as part of the Bend WSP. The bridge is not currently accessible to its narrow width and rough surface.

Mr. Abbas added that Mirror Pond Solutions and Bend Park and Recreation District would be providing support letters.

Motion 4 (3/0/0): Mr. DeBone moved approval of the Policy Board letter of support as presented. Mr. Piper seconded the motion which passed unanimously.

Mr. DeBone departed at 1:47 p.m., leaving Mr. Doty to represent County interests and maintain a quorum.

8. STBG – CET Funding

Data: PowerPoint

Mr. Deke explained the MPO approved an STBG funding set-aside of \$368,000 in December 2016 for a fixed-route bus. In September 2017, the Policy Board directed holding the \$368,000 in reserve for CET use, contingent on outcomes of the regional transit master plan update. In September 2018, the Policy Board approved using \$134,000 of the set-aside for the Bend area component of the CET Transit Master Plan and holding the \$234,000 balance in reserve for implementing plan priorities. The regional transit master plan was completed and adopted in September 2020. CET would like to apply the \$234,000 toward implementation of the mobility hubs identified in the CET Transit Master Plan and Bend TSP. MPO staff recommended allocating the \$234,000 toward future mobility hub development as match funds for a STIF (Statewide Transportation Improvement Funding) mobility hubs application. Any funds remaining could be used for mobility hub improvements or Hawthorne Station improvements.

Chair Livingston said staff's suggestion would be a good use of the remaining STBG funds.

Motion 5 (3/0/0): Ms. Campbell moved approval to use the balance of the STBG funds awarded to CET as a match for STIF mobility hubs application and any remaining funds for qualified capital improvements for mobility hubs and/or Hawthorne Station improvements. Mr. Doty seconded the motion which passed unanimously.

INFORMATION ITEMS

9. Other Business

Ms. Campbell thanked Mr. Livingston and Mr. Piper for their service to the Bend MPO. Mr. Townsend agreed with her sentiments.

Chair Livingston thanked Bend MPO staff for their support.

Bend MPO staff also thanked Mr. Livingston and Mr. Piper.

10. Public Comment

None.

11. Next Policy Board Meeting

January 19, 2021, 12 noon (3rd Tuesday)

12. Adjourn

Motion 6 (3/0/0): Ms. Campbell moved to adjourn. The motion was seconded and passed unanimously.

With no further business, Chair Livingston adjourned the meeting at 1:55 p.m.

Project Name: US20: Mervin Sampels Rd – Greenwood Ave (3rd Street, Bend)

Project Description: Pavement preservation on US 20 from Mervin Samples Rd to Greenwood Ave, construct ADA ramps, rehab sidewalks, bike lanes, and/or pedestrian/bike paths, sign improvements, add crosswalks and a bus stop.

Project Key #: 21483

Proposed changes: Slip the Utility Relocation (UR) phase to federal fiscal year 2021 for delivery and reduce the UR cost by \$300,000, moving the funds to the Construction and Other phases. Add project to the current Statewide Transportation Improvement Program (STIP). This project was in the previous 2018-2021 STIP and was not carried to the current 2021-2024 STIP.

Project Website: <https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=21483>

Proposed

Phase	Year	Federal \$	Sate \$	Local \$	Totals
Preliminary Engineering	2019	\$1,256,220	\$143,780	\$0	\$1,400,000
Right of Way	2019-2020	\$1,807,162	\$267,838	\$0	\$2,075,000
Utilities	2020	\$22,432	\$2,568	\$0	\$25,000
Construction	2021	\$8,357,072	\$956,504	\$0	\$9,313,576
Other	2021	\$26,919	\$3,081	\$0	\$30,000
Totals		\$11,469,805	\$1,373,771	\$0	\$12,843,576