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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Technical Advisory Committee Meeting***

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**Date:** February 3, 2021  
**Time:** 10:00 – 11:30 am  
**Location:** Virtual meeting. Participation information is provided below:

This will be an on-line meeting. To attend using your computer or tablet, please use this link:

Register in advance for this meeting:  
[https://bendoregon-gov.zoom.us/webinar/register/WN\\_36ZQqgunRxSN915mhjS\\_4w](https://bendoregon-gov.zoom.us/webinar/register/WN_36ZQqgunRxSN915mhjS_4w)

After registering, you will receive a confirmation email containing information about joining the webinar.

YouTube Stream Option: Posted on [bendmpo.org](http://bendmpo.org) prior to the meeting  
Phone Option: 888 788 0099, Webinar ID: 931 3549 8185  
You can comment while viewing on YouTube and/or Zoom during the live meeting by calling in, use \*9 to raise your hand.

**Contact:** Tyler Deke, BMPO Manager (541) 693-2113 (office), (541) 633-9298 (mobile) or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call Order & Introductions**.....Tyler Deke
2. **Virtual Meeting Guidelines**.....Jovi Anderson
3. **Public Comment**.....Tyler Deke

***Action Items***

4. **Review and approve December 2, 2020 draft meeting summary (Attachment A)**  
Recommended Language for Motion: I move approval of the December 2020 meeting summary as presented.
5. **2021-2022 Work Program and Budget**.....MPO Staff  
Background: Staff is developing the draft MPO work program and budget for FY2021-2022. Staff will review the draft work program and engage the TAC in a discussion of potential work items for the next fiscal year.

Attachments: None. The draft work program is posted on the following link:  
<https://www.bendoregon.gov/Home/ShowDocument?id=48721>

Action Requested: Review draft 2021-2022 work program and provide input on proposed work activities

**Information Items**

**6. Bend and Deschutes County Transportation Safety Action Plans**

**Implementation.....Jovi Anderson & Tyler Deke**

Background: Transportation Safety Action Plans were developed in 2019 for Bend and Deschutes County. The MPO has secured grant funding to implement some of the non-infrastructure components of the plans. Staff will provide a brief overview of the project.

Attachments: None. The Bend and Deschutes County Transportation Safety Action Plans are posted on the following site:  
<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/safety-action-plan>

Action Requested: None. Information item.

**7. Member Roundtable**

Time for TAC members to provide updates on current projects and planning efforts

**8. Public Comment.....Tyler Deke**

**9. Next TAC meeting**

The next regular meeting of the Bend MPO TAC is scheduled for March 3 at 10 a.m.

**10. Adjourn**



**Accessible Meeting Information**

This meeting event and location are accessible. Sign language, interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Andrea Napoli at (541) 323-8545 or [anapoli@bendoregon.gov](mailto:anapoli@bendoregon.gov). Providing at least 3 days' notice prior to the event will help ensure availability.

**DRAFT**  
 BEND METROPOLITAN PLANNING ORGANIZATION  
**TECHNICAL ADVISORY COMMITTEE**  
Virtual Meeting – Summary  
 December 2, 2020

**1. Call to Order and Introductions**

Mr. Deke called the regular meeting of the Bend Metropolitan Planning Organization (BMPO) Technical Advisory Committee (TAC) to order at 10:05 a.m., Wednesday, December 2, 2020, with a quorum of members present (12 of 12). Agency representatives and others attending included:

<u>TAC Voting Members</u>	<u>Representatives</u>
1. Bend-La Pine School District .....	Sharon Smith
2. Bend Park and Recreation District (BPRD) .....	Henry Stroud
3. Cascades East Transit (CET) .....	Andrea Breault
4. Central Oregon Community College (COCC) .....	Joe Viola
5. City of Bend .....	Karen Swirsky
6. Commute Options .....	Brian Potwin
7. Deschutes County .....	Peter Russell
8. Deschutes County Bike/Pedestrian Advisory Committee (DBPAC) .....	Dave Thomson
9. Oregon Department of Transportation (ODOT) .....	Rick Williams
10. Oregon State University (OSU)-Cascades Campus .....	Casey Bergh
11. Citizen .....	Greg Bryant
12. Citizen .....	Liza Hamada

Ex Officio Members

Bend Metropolitan Planning Organization (BMPO) Manager.....Tyler Deke  
*Federal Highway Administration (FHWA): absent*  
*Federal Transit Administration (FTA): absent*  
*ODOT Public Transit: absent*  
*Oregon Department of Land Conservation/Development (DLCD): absent*

MPO Staff

Andrea Napoli, *Senior Planner*  
 Jovi Anderson, *Program Coordinator*  
 Cameron Prow, *TYPE-Write II*

Visitors

Deedee Fraley, *City of Bend Project Engineer*  
 Wendy Holzman, *Deschutes County Bike/Pedestrian Advisory Committee*

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**2. Virtual Meeting Guidelines**

Ms. Anderson reviewed the online meeting guidelines.

**3. Public Comment**

None.

ACTION ITEMS**4. Review and Approve November 4, 2020, Draft Meeting Summary**

Data: November 4, 2020 (Agenda Attachment A)

**Motion 1** (12/0/0): Mr. Bryant moved approval of the November 4, 2020, meeting summary as presented. Mr. Williams seconded the motion which passed unanimously.

**5. STBG Funding – Project Evaluation and Funding Recommendation**

Data: Memo (Agenda Attachment B), Funding Summary Sheet, and Staff Criteria Evaluation/Scoring Sheet

Ms. Napoli outlined the Surface Transportation Block Grant (STBG) funding application process. Her summary included background/timeline, other important considerations (readiness of project/timing, availability and/or likelihood of other funding sources), ranking results of staff and TAC overall), and rationale for the staff funding recommendation. Eight project applications (1 transit, 7 bike and/or pedestrian) were submitted. She asked the TAC to discuss other considerations not covered in the application criteria and to develop a funding recommendation for the Policy Board.

TAC members generally agreed to use the ranking results as an initial prioritization. Overall concerns included the impact of VMT (vehicle miles traveled) exposure, source of STBG funding amounts, funding one project for four years versus multiple projects over four years, and the impact of partially funding project requests. Concerns specific to each project included:

- Bend Mobility Hub Development

Type: Transit

Applicant: Central Oregon Intergovernmental Council

Request: \$150,000 (2022), \$150,000 (2023), \$150,000 (2024)

TAC concerns: alternate funding (General Obligation [GO] bond), allocating funds to site acquisition without knowing deliverables.

- SE Brosterhous Road – BNSF Pedestrian Undercrossing

Type: SRTS (Safe Routes to Schools)

Applicant: City of Bend & Bend-La Pine School District

Request: \$231,624 (2021), \$148,376 (2022)

TAC concerns: feasibility, cost, structural integrity of existing railroad structure, impact of reducing funding for one or both years requested, alternate routes, interest between BNSF and City to redo the structure in the future, top two priorities of all City projects requesting funding, alternate funding (GO bond funds, school district), population (affected, number), likelihood this project would be built, impact on matching funds of moving requested amount to another year.

- NE 8<sup>th</sup> Street – sidewalk and crosswalk for Juniper Elementary/Pilot Butte Middle School

Type: SRTS

Applicant: City of Bend

Request: \$184,100 (2023)

TAC concerns: alternate funding (GO bond), match fund resources, impact of in-kind contribution on funds for construction.

- SW Larkwood Drive – sidewalk for Pine Ridge Elementary  
Type: SRTS  
Applicant: City of Bend  
Request: \$90,000 (2023)  
  
TAC concerns: need, funding improvements on a local street, alternate funding (GO bond).
- NW Wall Street – curb extension at Idaho Avenue for Amity Creek Elementary  
Type: SRTS  
Applicant: City of Bend  
Request: \$22,500 (2023), \$95,000 (2024)  
  
TAC concerns: more a traffic-calming project than SRTS.
- Relaunch Bike Share Program  
Type: SRTS  
Applicant: City of Bend  
Request: \$60,000 (2021), \$115,000 (2022), \$70,000 (2023), \$120,000 (2024)  
  
TAC concerns: need, population (affected, number), impact of not funding Year 1, private-sector project with limited mobility, leveraging match funds, need, impact of partial funding, impact of moving funding to Year 2, great project but daunting for the limited STBG funding available.
- Central Oregon Historic Canal Trail – crossing safety improvements  
Type: SRTS  
Applicant: Bend Park and Recreation District  
Request: \$64,218 (2021)  
  
TAC concerns: funding Blakely and Brosterhous crossings before Ferguson Road, alternate funding (BPRD Capital Improvement Program), need, population (affected, number), key project on low-stress network to get across town.
- Bend-La Pine School District Juniper Elementary – accessible trail from crossing guard  
Type: SRTS  
Applicant: City of Bend  
Request: \$60,000 (2023)  
  
TAC concerns: need (accessible trail design), alternate funding (GO bond), population (affected, number), impact of STBG funding on GO Bond accessibility, how and where funds could be moved to other years.

Mr. Deke shared public comments received on the STBG funding application process.

**Motion 2** (11/1/0): Ms. Smith moved to approve the funding recommendation as modified in the “TAC Scenario”: \$94,500 to SE Brosterhous Road (BNSF Pedestrian Undercrossing) in 2021; \$26,000 to Central Oregon Historic Canal Trail (crossing safety improvements to Blakely Road and Brosterhous Road) in 2021; \$142,532 to SE Brosterhous Road (BNSF Pedestrian Undercrossing) in 2022; and \$38,218 to CO Historic Canal Trail (crossing safety improvements to Ferguson Road) in 2022. Ms. Swirsky seconded the motion which passed with Mr. Bergh, Ms. Breault, Mr. Bryant, Ms. Hamada, Mr. Potwin, Mr. Russell, Ms. Smith,

Ms. Swirsky, Mr. Thomson, Mr. Viola, and Mr. Williams voting in favor, Mr. Stroud opposed, and none abstaining.

Mr. Deke promised staff would send potential dates and times to the TAC this afternoon for a special meeting next week to complete the TAC evaluation process.

INFORMATION ITEMS

**6. 2021-2024 Metropolitan Transportation Improvement Program Amendments**

Data: MTIP amendments background & summary information (Agenda Attachment C)

Postponed due to lack of time.

**7. Member Roundtable**

None.

**8. Public Comment**

None.

**9. Next Regular TAC Meeting**

- December 8, 2020, 9 a.m. (Tuesday)
- January 6, 2021, 10 a.m. (1<sup>st</sup> Wednesday)

**10. Adjourn**

There being no further business, Mr. Deke adjourned the meeting at 12 noon.