

The meeting of the Environment and Climate Committee was called to order at 10:00 a.m. on Monday, December 14, 2020, online and by phone.

- 1. Roll Call:** Bill Welch, Kavi Chokshi, Kellie Jensen, Kersey Marion, Mark Buckley, Neil Baunsgard, Peter Grube, Rory Isbell, Serena Dietrich, Tess Gardner (alternate)
- 2. Approval of minutes from November 12, 2020 Environment and Climate Committee meeting**

Member Welch moved to approve the November 12, 2020 Environment and Climate Committee Minutes. Member Baunsgard seconded the motion, the motion passed unanimously (9-0).

3. Public Comment

No public comment.

4. Updates

Cassie Lacy, Senior Management Analyst discussed the following Environment and Climate Committee updates:

- Waiting until the January meeting to elect the Chair and Vice-Chair – majority of the committee is supportive of waiting to elect the Chair and Vice-Chair
- Council Goal listening session and format – Tentative: Monday, January 11, 2020 3:00 p.m. to 5:00 p.m.
- Regular meeting schedule
- The Environmental Center Power Hour: Home Energy Score – Tuesday, December 15, 2020 12:00 p.m. to 1:00 p.m.

Member Marion suggested making it a priority to schedule the regular meetings around members schedules who have restrictions due to taking time off of work.

Member Grube discussed sharing a link of a local author who has been writing about climate issues for decades.

5. Review Guidelines and Principles

Lacy presented the following slides on the Guidelines and Principles:

- Section I and II – Name and Identity & Purpose
- Section III and IV – Membership and Notice and Communication
- Section V – Officers

- Section VI – Subcommittees and Working Groups
- Section VIII – ECC Topics and Recommendations

Member Welch asked if the Chairs votes. Ian Leitheiser, Assistant City Attorney, explained that it can happen where sometimes the chair does not vote however, in all of the City's boards and commissions the Chair is a voting member.

Member Marion presented the following possible examples from Circle Way and Implementing Agreements with Any Group in addition to Robert's Rules:

- Step up, step back
- Pause before moving on to allow for people to process and respond
- Accountability
- Ask questions to receive clarification before assuming
- How to address the different amount of time committee members may have to work on ECC work
 - How many hours are expected?
- Video norms, interrupting, confidentiality

Leitheiser commented that the examples are useful and many of them have to do with basic etiquette and emotional group intelligence, which is always good to reinforce. Leitheiser said some of these principles are what frameworks, like Robert's Rules are intended to do. Leitheiser said Robert's Rules is designed and intended to let everyone have an equivalent opportunity to contribute to manage discussions so that certain voices do not dominate, to detriment others and make sure everyone has roughly equal time and opportunity.

Member Welch asked if the committee has to vote on the guidelines and adopt them. Lacy explained the guidelines do not need to be voted on today but if there are substantial changes it would be good for the committee to add them then finalize at the next meeting.

Member Isbell stated that some of the additions that were made to the guidelines cover some of the examples mentioned however the accountability piece is a good idea to have in writing.

Member Buckley asked if the examples are special cases more in detail of the additions that have already been offered. Member Marion said what is missing are examples of what respect means. Marion said the accountability piece was discussed to be added.

Lacy said she will work with Member Marion to get the examples into specific sentences so that they can be placed in the charter.

Member Buckley said it would be nice to think about specific operational ways to implement these in ways that does not slow the Committee's progress down.

Member Welch asked if the accountability piece would fit into the same bullets in the section on meeting conduct. Lacy said she will work on a couple different formats and will share with the committee for feedback.

Member Welch provided a high level framework overview on Robert's Rules to the committee.

Member Isbell said the committee should use Robert's Rules because they are used so widely and every committee and body in the City uses them.

6. Review of the Bend Community Climate Action Plan

Lacy presented the following slides on the Bend Community Climate Action Plan:

- Bend's Impact on Climate Change
- Bend Sector-Based Greenhouse Gas Emissions with Household Consumption and Community Fuel Production
- How Was the Plan Developed?
- Community Vision
- Guiding Principles
- How Will We Get There?
 - Four Areas of Focus
 - Community Partnerships
 - Evaluation
- Guidelines
 - Energy Supply
 - Energy and Buildings
 - Transportation
 - Waste and Materials
- Achieving Our Goal
- Where Are We Now?

Member Welch asked how the consumption of the emissions was based on energy consumption found and where did the number for the kilowatt hours come from. Lacy explained the baseline emissions was based on an international protocol called the Community Greenhouse Gas Protocol that governments use. Lacy said there is no protocol like that for estimating emissions reductions, assumed success rates had to be used in the greenhouse gas reduction modeling.

Member Welch asked what the source for the primary data is. Lacy said the data came from Pacific Power, natural gas companies and Central Electric Co-op. She said the study would be completed again in three to five years.

Member Buckley asked if the Climate Action Steering Committee addressed criteria for prioritization. Member Dietrich said when the steering committee was creating this group, they wanted to create that work and show high level priorities. Dietrich said the steering committee chose two priorities from each category as a focus.

Member Buckley said it would be helpful to have any raw data in terms of costs, benefits, or qualifications underlying those metrics.

Member Jensen said it would be helpful to have repository of all available data research that may be available for the committee.

Member Isbell suggested putting studies and data on the Environment and Climate Committee webpage so that the committee and public can see.

Member Welch said it would be interesting to lay out what the steering committee prioritized and then see how this group would like to move forward.

Member Chokshi asked what the concerns were around using Google Drive. Leitheiser explained a series of electronic communications can constitute as a public meeting. Leitheiser said if the City creates a shared document that is reviewable and editable by members of a body subjected to the public meetings law, it can be perceived or judged as work of a collaborative nature between members of the body that really should happen in a public meeting.

Lacy asked if information for people to review can be shared over SharePoint. Leitheiser said distributing information via tools like that is probably ok as long as there is no dialog.

Member Grube commented on City Council choosing priorities for the committee. Lacy said Council is wanting to hear from the committee on what they think should be the priorities.

7. Discussion of priorities

Councilor Goodman-Campbell introduced herself to the committee and shared her excitement to work with the committee.

Member Baungard discussed the following priority ideas:

- Good method where there is overlap and co-benefits, those projects that have both show the opportunity to accomplish multiple goals at the same time
- Look through goals and make sure the committee does not miss out of big impact areas
- Energy supply bucket includes cleaning up electric grid and then electrifying things – have more discussion about especially around potential City actions
- How the committee feels having discussion around electrification of buildings as opposed to the current natural gas piece

Member Isbell discussed the following priority ideas:

- Amending the building code for energy efficiency such as providing city incentive for energy efficiency in buildings
- Electric vehicle plan that applies just to the City
- Continue discussion with PacifiCorp on the supply and emissions impact

- Community green tariffs
- Transportation System Plan – projects and policies to promote alternative modes of transportation
- What is committees role is influencing the Transportation Bond process and influencing and making sure bike pad transit trips increase

Member Marion Kersey discussed the following priority ideas:

- Looking into how the Transportation System Plan and Community Climate Action Plan overlap – what are some priorities that the committee can get in front of Council to help start figuring out what to do with the bond measure and how to implement it with some urban natural resources priorities
- Community education and outreach

Member Dietrich discussed the following priority ideas:

- Electrical driving – cars and bikes and doing an incentive program for people
- Community education – showcase work that has already been done

Member Jensen discussed the following priority ideas:

- Develop local opportunities for each category to increase jobs, introduce technology partnerships with other cities, companies, non-profits
- Committee to look at corporate partnerships to scale renewable energy
- Watch what the new administration may offer with respect to incentives and projects in the renewable sector and building efficiency
- Working with local businesses and statewide objectives to both reduce waste and improve efficiency
- Working upstream with some of the key manufacturers of the products that are seen brought to our community to push for thoughtful design and packaging and material selection
- Focusing on opportunities in newer technologies to manage waste, as exporting waste is really no longer an option

Member Chokshi discussed the following priorities:

- To have a better idea of what the timeline is for the assumptions for some of the strategies and actions in terms of there's an annual savings, but how quickly does the committee need to implement those to meet the goals
- What the impact of COVID-19 has been and how it adjusts priorities.
- Helpful to having working groups or subcommittees where people who have more experience in certain areas could focus on more on and figure out what priority makes sense within that specific section
- Community education outreach – if the committee can get an early start, it will impact many areas
- Energy efficiency of buildings

Member Buckley discussed the following priorities:

- Focus on emissions reductions early on

- Transportation System Plan and Transportation Bond - committee to get in on where money is spent especially transportation and its share of emissions and the potential for reduction
- Learn more information about where behavioral transportation related strategies that have both public and private roles or inputs required compared to some building issues
- Interested in looking into the data and seeing where the committee can have the lowest cost options given, the available public and private efforts that are underway and reserving the right to revise priorities as there is new data

Member Grube discussed the following priorities:

- Energy supply and energy in buildings go hand in hand
- Looking at the inventory, 60% is from the built environment, whether it's commercial and residential
- Making sure kids feel hopeful and are inheriting a community that is as good as or better than the one that what here four years ago

Member Welch discussed the following priorities

- Power supply
- Without addressing electrification, efficiency, the natural gas problem, the coal problem, meeting the 40% reduction goal within in ten years will not happen
- What's keeping the City from being successful – committee needs to figure out ways we can help them
- Code changes to get buildings built more efficient and it works better on new construction
- Affordable housing – great place to look for energy efficiency opportunities – come up with better incentives and find ways to help those projects move forward and partnering
- Community outreach – what matters to each group
- Green Tariffs
- Offset natural gas
- Electric vehicles

Member Chokshi asked if there is an expected date that the strategies would start saving annual reductions. Lacy shared she does not have that information but will follow up with the committee.

Member Welch said three to five years is a long time and asked if there is anyway to have some kind of an annual report. Lacy said the annual reports would be more of a report on what the committee has done. Lacy said for each individual action, depending on what that looks like, the committee will want to create specific types of progress metric that can be used to track and report on.

Member Welch asked if there is enough money, would it be possible for the committee to somehow make a proxy for emissions with a consultants to help. Lacy said the

committee can do an emissions inventory and possibly do one in the upcoming biennium.

Member Buckley said having a first order of magnitude tracking would be important and how we think about the benefits and costs on these things.

Member Baungard said the committee needs to look at how supportive the Council will be and would like some direction about how aggressive the committee should be with the priorities.

8. Review and discussion of Council Goal Input Form

Lacy presented the following information on the Council Goal Listening Session:

- Purpose: provide committees input into the biennial Council Goal Setting for FY21-23 for the new City Council
- When: listening Session from 3:00 p.m. to 5:00 p.m. on January 11, 2021
- Format: virtual listening session, each committee gets five minutes to share, no slides
- Questions to answer:
 - Organization's Mission
 - Organization's Goal
 - What is the biggest problem your organization believes the City should address
 - If we solved this problem, what would the outcome look like? Paint a vision
 - If you know of suggested plans or objectives to achieve this change, please describe
 - Describe practical steps to measure progress toward the goal

Member Isbell says this is the committee's opportunity to advocate for the benefits and co-benefits that implementing the Community Climate Action Plan can bring.

Member Baungard said we should take a high level approach of outlining the Community Climate Action Plan to fill out the Council input form, and explain why it is important and the reason why it needs to be prioritized seems much more achievable.

Member Buckley said that maybe the Committee should recommend that the Council applies an environmental lens in its decisions making, in a similar way to how the City is trying to apply an equity lens on all its activities, not just specific equity projects.

Member Welch said the committee should look at it through the perspective of how it affects the future climate.

Member Grube said leveraging the committee's mission and solutions with the other priorities that are going to be will move our objectives up while having a better impact on the other challenges Council will be facing.

Councilor Goodman-Campbell said there is the potential for this committee to provide Council with innovative ideas to look at for economic development. Goodman-Campbell said focusing in on the co-benefits and overlap synergy potential with the goals from the Community Climate Action Plan and more central core services that the city provides is a good way to look at it.

Member Buckley, Jensen, and Dietrich volunteered to help with drafting for the listening session. Member Buckley volunteered to present at the listening session.

9. Next steps and agenda setting

Lacy presented the following next steps and agenda items for the January Environment and Climate Committee meeting:

- Next Steps:
 - Continue to determine priority projects and work plan; no need to rush this for goal setting or budgeting as long as there is general guidance
 - Create formal mission, etc.?
 - Elect Chair and Vice Chair
- Agenda for January
 - Finalize recommendations for City Council Goal Setting and other prep (if before Goal Setting)
 - Priorities discussion, continue
 - Others?

Member Welch asked if the committee will present input on the progress report at the January or February meeting. Lacy said it will depend on specific direction needed from the committee when the certain topic is pursued.

Member Buckley said a potential agenda item could be getting more of a background on the areas Councilor Goodman-Campbell mentioned. Buckley said the committee could get a better sense of where the City Council is thinking in terms of transportation, affordable house, and many more.

Member Baungard discussed wanting to make sure at some point the committee will have discussions about the ability to have non-voting members from Deschutes County, Bend La-Pine School District, Bend Parks and Recreation District at meetings and when it makes sense to get them involved with the group.

10. Adjourned at 1:03 p.m.

Respectfully Submitted,

Kayla M. Duddy
Deputy City Recorder