

Minutes
Neighborhood Leadership Alliance
Land Use Working Group
December 10, 2020, 3-5 p.m.



CITY OF BEND

**** These minutes were drafted from meeting notes. The audio file was lost due to a technical glitch. For this reason, these minutes reflect at minimum the actions taken by the working group at this meeting. ****

3:00 p.m. Neighborhood Leadership Alliance (NLA) Land Use Working Group Meeting

Call to order 3:01 p.m.

- 1. Roll Call:** Cassie Giddings, Dave Johnson, Lisa Mushel

Guests: Hans Jorgensen, Jim Christo, Deby DeWeese, Mike Walker

Staff: Makayla Oliver, Colleen Miller, Tanner Scrivens, Ian Leitheiser, Colin Stephens, Pauline Hardie

- 2. Approve Minutes**

Guest DeWeese asked for the November minutes be amended to show her absent.

Member Johnson made a motion to approve the amended November minutes. Member Giddings seconded the motion.

- 3. Public Comments**

There were no public comments for the working group.

- 4. Interactive Map Preview – Colleen Miller, Tanner Scrivens**

Staff Miller and Scrivens presented the functionalities of the new “Community Development Data Explorer” interactive mapping tool.

Miller announced that the mapping tool would be available in January. She also shared that it would continue to develop.

- 5. Land Use Education Resources**

- *Land Use Zoning Definitions:* The group reviewed the comments received and agreed on small updates to check for accuracy and then send to design.
- *Frequently Asked Questions:* DeWeese didn't think the Land Use Chairs or the working group had enough time to review these. Suggested that we

extend the deadline for comment. Member Mushel agreed to extending comments to Monday, Dec. 21. Staff Oliver would help to draft a request to the Land Use Chairs who would submit their comment to Mushel, and a draft request to the working group who would submit their comments to Oliver.

- *Welcome to a Neighborhood Public Meeting*: Did not review due to lack of time.
- *Land Use Chair Guide*: Member Mushel and Guest Walker presented a content summary of the updated Land Use Chair Guide and new Community Guide. Mushel directed that this document would also be distributed to Land Use Chairs for comment by Monday, Dec. 21 along with the frequently asked questions. Staff Oliver would help to draft a request to the Land Use Chairs who would submit their comment to Mushel, and a draft request to the working group who would submit their comments to Oliver.

6. Outstanding Topics

- **NLA Code Change Recommendations**

Mushel shared a concept for a “Notification-tracking” document which could allow the group to track the distribution of Neighborhood Public Meeting notices by mail and email, and Development Application Notices by mail and email. Mushel stated that this document would help review whether the changes have any effect on process, and if the working group should review notification timelines in the future. Due to the time constraints, the group was given a preview and Mushel requested the document be sent to the group in follow-up.

Adjourn at 5:13 p.m.

Respectfully submitted,

Makayla Oliver
Community Relations Manager