

Minutes
Neighborhood Leadership Alliance
Land Use Working Group
December 12, 2019
Awbrey Butte Conference Room, Bend City Hall
710 NW Wall, Bend, Oregon



CITY OF BEND

3:00 p.m. Neighborhood Leadership Alliance Meeting

Call to order 3:03 p.m.

- 1. Roll Call:** Sue Sullivan, Cassie Giddings, Brett Yost, Dave Johnson, Lisa Mushel

Absent: None

Staff: Ian Leitheiser, Makayla Oliver, Joshua Romero, Colin Stephens

- 2. Approve Minutes**

Member Mr. Johnson made a motion to approve the Thursday, December 5, 2019, meeting minutes. Member Ms. Mushel seconded, the motion passed unanimously.

- 3. Public Comments – Public**

Jeff Conrad, Awbrey Butte Neighborhood Association Land Use Chair, shared concern for a lack of understanding among Bend residents on when to be involved with land use issues. Stated need for more education.

- 4. Review Work Plan – Makayla Oliver**

Staff Ms. Oliver presented the Neighborhood Leadership Alliance (NLA) Work Plan. She noted that Council has given five minutes to the NLA for the January Quarterly check-in, and would prefer an update on the Neighborhood Street Safety Program.

Staff Ms. Oliver announced CityView will be ready for the demo group in January. She is also working on a presentation to the NLA in February.

Staff Mr. Romero joined the meeting at 3:14 p.m.

- 5. Land-use Education Survey and Stakeholders List – Joshua Romero**

Staff Mr. Romero shared that a Land-use Education Survey would be sent to the broader public in January. This will help us to develop a land-use education plan as directed by Council. Mr. Romero is in the process of developing this survey, and requested feedback on topics that should be included in the survey. He also

went through the various community groups that would receive the survey, and added to this per working group suggestions.

Staff Mr. Romero and Ms. Oliver hope to have a draft of the survey by the January working group meeting.

6. Review White Paper from Bend Neighborhood Coalition – Lisa Mushel

Member Ms. Mushel provided a document summarizing the land use change requests included in the White Paper document. Ms. Mushel had reviewed this document prior to the meeting and identified all policy and administrative requests.

Members discussed feasibility of each item with staff.

7. Review “Successful Public Meetings for Developers” Packet – Sue Sullivan

Members Ms. Sullivan and Ms. Mushel shared a sample “Best Practices for Neighborhood Public Meetings” packet that was comprised of examples of documents provided to developers from other Cities.

All members and staff in attendance will review this packet and offer comments in January. Once feedback is received, this packet will be adapted by the City of Bend’s Communications Department to meet branding and messaging guidelines.

Adjourn at 4:27 p.m.

Respectfully submitted,

Makayla Oliver
Community Relations Manager