



CITY OF BEND

## **Short Term Rental (STR) Operating License Notification**

This notice is meant to provide you with the 24/7 Owner Representative Emergency Contact information for a STR property near your property. The purpose of this notice is so that adjacent property owners and residents can contact a responsible person to report and request resolution of problems associated with the operation of the STR property.

If the owner representative contact information changes during the license period, the new information must be mailed or distributed again. Licensees may also opt for posting this information on a sign at their property instead of a mailed or hand-delivered notice. This contact information is available to public via an online look up tool at [www.bendoregon.gov/shorttermrentals](http://www.bendoregon.gov/shorttermrentals) under the tab titled "Neighbor to an STR? Need to submit a complaint?"

### **Short Term Rental 24/7 Contact Information**

**Owner Representative Name:** \_\_\_\_\_

**STR Address:** \_\_\_\_\_

**Emergency 24/7 Phone Number:** \_\_\_\_\_

If the owner representative is not responsive to your attempts at contact, visit [www.bendoregon.gov/shorttermrentals](http://www.bendoregon.gov/shorttermrentals) and review your options under the tab titled "Neighbor to an STR? Need to submit a complaint?" You may also contact the Licensing Division at [licensing@bendoregon.gov](mailto:licensing@bendoregon.gov) or by phone at (541) 388-5580 ext. 8.