

## CDBG Project Proposal Evaluation Form - Program Year 2022/2023

Applicant/Agency: \_\_\_\_\_ Project Name: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

**GENERAL CRITERIA AND FUNDING PRIORITY (110 points)** - Applicants may score a max of **10 points** for each criteria and priority determination

Criterion/Funding Priority	Score
Maximize utilization of outside funds and services (including cash contributions, in-kind contributions, and volunteers). Score zero if City resources would fund the entire project and give full points if City resources would fund less than 10% of the project.	
Does not duplicate services and effectively utilizes/maximizes partnerships. If <u>new</u> services proposed fulfill a community need a score of 10 would support this criterion, and when existing services address the identified need then a score of 0 would be rational.	
Sponsored by organizations or agencies that demonstrate staff capability and capacity to implement an effective proposed project that addresses the identified need or problem. Score full points to proposals that include spending timely and from programs that have completed funded projects successfully.	
Clearly defined and realistic in scope, location, need, budget, and goals (such as projects that deliver much needed housing units).	
Utilizes best practices to improve conditions or solve an identified problem.	
Demonstrates readiness for implementation in a timely manner upon receipt of the CDBG funds. A score of 10 is justified when the applicant has site control, financing identified/secured, and a timeline identified with work underway within 3 months of award.	
Strong community support, with sufficient evidence illustrating this support.	
Requires <del>a one-time</del> only <u>one award infusion</u> of CDBG funds <u>for the proposed development phase or year of services</u> <del>for non-public services proposals</del> . Full points are reasonable when the proposal identifies secured sources of funding, and no points are appropriate when all additional funding sources are pending.	
Sustainable long-term impact, whether these strategies preserve dollars or affordability of housing. Score full points to proposals that intend affordability to continue for over 50 years or will pay back the City within 5 years and no points are appropriate for proposals that will pay back the City after 50 years or affordability will only be preserved for 5 years.	
Does not result in the permanent displacement or relocation of current occupants from their homes or rental units in order to create additional affordable housing.	
Funding Priority Score (10 points for High Priority and 5 points for Low Priority – See next page for funding priorities).	

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The maximum score an applicant may receive is <b>110 points</b> .	<b>TOTAL</b>
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**FUNDING PRIORITIES.** Projects meeting one of the following priorities will receive additional points. Projects may fall into only one of the following categories:

**High Priority** - Projects meeting one of the following priorities receive 10 points:

\_\_\_ Create new rental units for low, moderate and middle income families and individuals, veterans, seniors, special needs, public housing and other populations in need of affordable rental units.

\_\_\_ Support homeownership through direct homebuyer assistance, such as down payment assistance, homebuyer counseling, land acquisition, low-interest second mortgages for low- and moderate-income homebuyers and partnerships with builders/developers seeking to provide affordable homeownership. Target population is primarily low and moderate income housing for families and individuals, and assistance to veterans, seniors, survivors of domestic violence, those with special needs and other populations in need of homeownership assistance.

\_\_\_ Homeless Assistance and Shelter Development -- Work to tie homeless and special needs services to affordable housing development for homeless and special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, homeless youth, veterans and homeless families. Create new homeless shelter units and preserve existing units to serve this population. Provide services to fragile populations. Provide counseling and outreach to homeless populations, both sheltered and unsheltered.

\_\_\_ Land Acquisition and Infrastructure Development -- Emphasize where possible the acquisition of affordable land, including infrastructure development (to include streets, water, sewer, sidewalks and storm drainage) on such land to make it suitable for affordable housing development.

\_\_\_ Purchase and Preserve Existing Low Income Housing.

\_\_\_ Provide new permanent and permanent supportive housing to families and individuals suffering homelessness, utilizing a Housing First Model.

\_\_\_ Support services for those that provide public services, such as food pantries, victim counseling, counseling services, financial and legal counseling and other services.

**Low Priority** - Projects meeting one of the following priorities receive 5 points:

\_\_\_ Provide Employment Training to low and moderate income individuals and provide CDBG eligible economic development assistance.

\_\_\_ Transitional Housing -- Provision of Transitional Housing, particularly housing that provides services for individuals and families for stays between 6 and 24 months.

Projects meeting **none** of the above priorities receive **0 points**

**FUNDING PRIORITY SCORE**

<b>FUNDING PRIORITY SCORE</b>	
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