

Affordable Housing Fee (AHF) Project Proposal Evaluation Form - Program Year 2022/2023

Applicant/Agency: _____ Project Name: _____ Amount Requested: _____

GENERAL CRITERIA AND FUNDING PRIORITY (110 points) - Applicants may score a max of **10 points** for each criterion and priority determination

Criterion/Funding Priority	Score
Maximize utilization of outside funds and services (including cash contributions, in-kind contributions, and volunteers). Score zero if City resources would fund the entire project and give full points if City resources would fund less than 10% of the project.	
Does not duplicate services and effectively utilizes/maximizes partnerships. If <u>new</u> services proposed fulfill a community need a score of 10 would support this criterion, and when existing services address the identified need then a score of 0 would be rational.	
Sponsored by organizations or agencies that demonstrate staff capability and ability to implement an effective proposed project that addresses the identified need or problem. Score full points to proposals that include spending timely and from programs that have completed funded projects successfully.	
Demonstrates a clear and effectual plan for evaluating the progress of the project toward addressing the identified need or problem.	
Utilizes best practices to improve conditions or solve an identified problem.	
Demonstrates readiness for implementation in a timely manner upon receipt of the AHF funds. A score of 10 is justified when the applicant has site control, financing identified/secured, and a timeline identified with work underway within 3 months of award.	
Strong community support, with sufficient evidence illustrating this support.	
Requires a one-time only <u>one award</u> infusion from the Affordable Housing Fund <u>for the proposed development phase</u> . Full points are reasonable when the proposal identifies secured sources of funding, and no points are appropriate when all additional funding sources are pending.	
Sustainable long-term impact, whether these strategies preserve dollars or affordability of housing. Score full points to proposals that intend affordability to continue for over 50 years or will pay back the City within 5 years and no points are appropriate for proposals that will pay back the City after 50 years or affordability will only be preserved for 5 years.	
Does not result in the permanent displacement or relocation of current occupants from their homes or rental units in order to create additional affordable housing.	
Funding Priority Score (10 points for High Priority and 5 points for Low Priority – See next page for funding priorities).	

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The maximum score an applicant may receive for this section is **110 points**.

TOTAL

Funding Priorities. Projects meeting one of the following priorities will receive additional points. Projects may fall into only one of the following categories:

| **High Priority** - Projects meeting one of the following priorities receive **510 points**:

- Increase the supply of affordable rental housing that is available to households at 60% Area Median Income (AMI), 50% AMI and 30% AMI.
- Increase homeownership opportunities for households at 80% AMI, 50% AMI, and 30% AMI.
- Homeless Shelter Development
- Infrastructure Development in majority low- and moderate-income neighborhoods.
- Purchase and preserve existing low-income housing
- Permanent Supportive Housing for Homeless

| **Low Priority** - Projects providing Transitional Housing receive **205 points**:

Projects meeting **none** of the above priorities receive **0 points**

Leveraging Bonus Award - Projects will be awarded additional points based upon amount of funding that they leverage (percentage of Affordable Housing Fund (AHF) request to total project costs per affordable unit).

- 50% and over AFH: 0 Points
- 20% to 30% AFH: 30 Points
- 40% to 50% AFH: 10 Points
- Less than 20% AFH: 40 Points
- 30% to 40% AFH: 20 Points

Repayment Bonus Award - Projects may receive a bonus point dependent upon their proposed repayment schedule:

- Projects with repayment schedule of 3 years or less: 50 Points
- Projects with repayment schedule of 10 years or less: 30 Points
- Projects with repayment schedule of 20 years or less: 20 Points
- Projects with repayment schedule greater than 20 years: 0 points

OVERALL SCORE

General Criteria and Funding Priorities Total Score	
Leveraging Bonus Score	
Repayment Bonus Score	
OVERALL SCORE	