

The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, May 12, 2021, online and by phone.

City Manager Sounding Board: Homelessness Solutions: Megan Perkins, Barbara Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

Absent: Jeff Payne

1. Welcome & Introductions- Megan Perkins, City Councilor

2. Agenda Overview, Approval of Minutes

Member Manfrass moved to approve the April 28, 2021 Meeting Minutes. Member Tobiason seconded the motion, the motion passed unanimously (9-0).

Susanna Julber, Senior Policy Analyst, presented an overview of the Sounding Board schedule.

3. Shelter Types – Confirmation by Sounding Board

The Sounding Board discussed the following changes and updates to the shelter type definitions:

- Clean up the shelter definitions and verify temporary and transitional
- Clarify the site being temporary versus the users transitional and temporary
- Put day shelter in a different category – make more of a navigation center
- Call mass shelters by a different name – maybe a group shelter

The Sounding Board discussed the following changes and updates to the requirements for all three types of shelters:

- Shelters “Must” provide-
 - Remove “Other”
 - Change to “Onsite Management or On-Call Management at all times the facility is open for services” – add definition of management – look at the Short-Term Rental Code and Good Neighbor Agreement
 - Will not put any type of language around limiting what people can do as far as safe parking and a shelter on their site
 - Add language referencing the type of parking allowed in accordance with and reference the code section acknowledging that it would be allowed
 - Break down what a parking requirement would be for each shelter
- Shelters “May” provide

- Add transportation services – may reduce parking requirement if it is provided
- Add kennel or open space for pets
- Add storage for personal items
- Add alternative parking ideas and concepts to provide max flexibility

4. Discussion of zoning districts, sizing requirements, and standards

The Sounding Board discussed the following changes and updates to the zoning districts, sizing requirements, and standards:

- Mass Shelters (Group Shelter)
 - Place Residential Urban Medium Density (RM) and Residential Urban High Density (RH) in their own zone
 - Be flexible for families, maximum number of beds in the Residential Urban Low Density (RL) and Residential Urban Standard Density (RS) zones – if all the building codes are met, allow 20 or 25 adult beds plus children
 - Permitted, not permitted – bonus for amenities to transit or other incentives in the for the RL and RS zone
 - Make maximum number of beds 100 in the RM and RH zones – look at COVID-19 best practices
- Transitional Shelters
 - Change max number of rooms under the RL and RS zones to 12 rooms – staff to research what different cities are allowing and work on the language based on fair housing
 - Change max number of rooms under the RM and RH zones to limit by underlying zoning district

5. Continuation of zoning districts, sizing requirements, and standards

6. Public Comment

Eric Garrity discussed being happy that there were considerations made about the pets and some of the language choices used.

Mike Satcher discussed volunteer trash collection services and asked that the City help with operating costs.

Charles Hemingway discussed restrooms under the shelter provisions.

7. Wrap Up/Action Items

8. Adjourned at 11:00 a.m.

Respectfully Submitted,

Kayla M. Duddy
Deputy City Recorder