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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Policy Board***

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**Date:** June 15, 2021

**Time:** 11:30 am – 1:00 pm

**Location:** Virtual meeting. Participation information provided below:

**Register in advance to participate in this meeting using the following link:**

[https://bendoregon.gov.zoom.us/webinar/register/WN\\_HiX-nISzSq2hPPoQCMM0Pw](https://bendoregon.gov.zoom.us/webinar/register/WN_HiX-nISzSq2hPPoQCMM0Pw)

After registering, you will receive a confirmation email containing information about joining the webinar and call in options.

Join by Phone: 1-888-788-0099 (Toll Free)

Webinar ID: 991 2029 6953 Passcode: bmpo

To comment, use the "raise hand" feature and staff will call on you. Phone in callers use \*9

YouTube Stream Option: <https://youtu.be/MbP4CJdobjc>

**Contact:** Tyler Deke, BMPO Manager (541) 693-2113 or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call to Order & Introductions**..... **Barb Campbell**
2. **Virtual Meeting Guidelines**..... **Jovi Anderson**
3. **Public Comment**..... **Barb Campbell**

***Action Items***

4. **Meeting Minutes**..... **Barb Campbell**  
Review and approve the May 18, 2021 Policy Board (**Attachment A**) draft meeting minutes  
Recommended Language for Motion: I move approval of the May 18, 2021 Policy Board draft meeting minutes as presented.

**5. Policy Board meeting logistics ..... Barb Campbell/Tyler Deke**

Background: Staff will review the Policy Board meeting date and time and a possible return to in-person meetings in August.

Attachments: None

Action Requested: Confirm meeting date and start time for remainder of the calendar year. Consider a return to in-person or hybrid meetings in August.

***Information Items***

**6. Bikeshare Update.....Tobias Marx, City of Bend**

Background: A bikeshare system was operational in Bend from 2016 to 2020. The Policy Board provided funding to the City of Bend to purchase bikes and restart the system. City staff will provide an update on the status of the program.

Attachments: None. Information may be distributed at the meeting.

Action Requested: None. Information item.

**7. ODOT Projects Overview..... Bob Townsend, ODOT**

Background: ODOT has large number of projects (planning, design and construction) underway or planned in the MPO area. ODOT staff will provide an overview of these projects and answer Board questions.

Attachments: None. Information about ODOTs projects is posted on the following site:  
<https://www.oregon.gov/odot/regions/pages/region-4-central-oregon.aspx>

Action Requested: None. Information item.

**8. Other Business..... Barb Campbell**

**9. Public Comment..... Barb Campbell**

**10. Next Policy Board Meeting**

The next regular meeting of the Policy Board is scheduled for July 20 from 11:30 am to 1:00 pm.

**11. Adjourn**



**Accessible Meeting/Alternate Format Notification**

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or [janderson@bendoregon.gov](mailto:janderson@bendoregon.gov). Providing at least 2 days-notice prior to the event will help ensure availability.

***DRAFT***  
 BEND METROPOLITAN PLANNING ORGANIZATION  
**POLICY BOARD**  
Virtual Meeting – MINUTES  
**May 18, 2021**

YouTube video link: <https://youtu.be/XrAoXuCHsdw>

Policy Board Members Present

Bend City Council: **Chair** Barb Campbell, **Vice-Chair** Megan Perkins  
*(absent: Rita Schenkelberg)*  
 Deschutes County Commission: Phil Chang  
 Oregon Department of Transportation (ODOT): Bob Townsend

Policy Board Alternates

City: David Abbas, *City of Bend Transportation and Mobility Director*  
 ODOT Region 4: Rick Williams, *Principal Planner*

MPO Staff: Tyler Deke, *Manager*; Jovi Anderson, *Program Coordinator*; Andrea Napoli, *Senior Planner*; Cameron Prow, TYPE-*Write II* (minutes contractor)

Visitors: Andrea Breault, *Cascades East Transit (CET)*; Greg Bryant, *Bend MPO Technical Advisory Committee (TAC) and Bend MPO Budget Committee*; Mike Riley; Theresa Conley, *ODOT Public Transit Division*

Media: None

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)*

**1. Call to Order – Introductions**

Chair Campbell called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 11:30 a.m. on Tuesday, May 18, 2021, with a quorum of member jurisdictions present (3 of 3).

**2. Virtual Meeting Guidelines**

Ms. Anderson reviewed the meeting guidelines.

**3. Public Comment**

None.

ACTION ITEMS

**4. Review/Approve Policy Board Minutes**

Data: April 20, 2021 (Agenda Attachment A)

**Motion 1** (3/0/0): Ms. Perkins moved approval of the April 20, 2021, draft meeting minutes as presented. Mr. Chang seconded the motion which passed unanimously.

**5. 2021-2024 Metropolitan Transportation Improvement Program Amendments**

Data: Summary of proposed MTIP amendments (Agenda Attachment B)

Ms. Anderson outlined the proposed amendments: Key 21489 (Greenwood Avenue: 3<sup>rd</sup> Street to 15<sup>th</sup> Street) and Key 20011 (US20: Tumalo to Cooley Road). The only comment received was on Key 21489. She thanked Mr. Townsend for responding to the

one comment received on Key 21489, confirming that the proposed amendment would not exclude anything in the Orchard District.

**Motion 2** (3/0/0): Ms. Perkins moved approval of the proposed amendments to the 2021-2024 MTIP as presented. Mr. Chang seconded the motion which passed unanimously.

## 6. **MPO Funding Agreement**

Data: PowerPoint

Mr. Deke discussed the proposed fund exchange agreement between ODOT and the Bend MPO. The City of Bend, MPO's financial agent, is not certified to contract federally funded projects, so the MPO must utilize the ODOT procurement process for larger external projects. The agreement would allow the MPO to use the City procurement process for external support services (meeting minutes, legal services). Similar fund exchange agreements are in place or pending with the City and Bend Park and Recreation District. He requested Board approval to allow ODOT to exchange Surface Transportation Block Grant (STBG) funds for state funds at the current exchange rate: \$1 federal funding equals 94 cents state funding. Staff recommended using the fund exchange agreement for small contracts up to \$25,000. Staff will consult with ODOT on external support services contracts larger than \$25,000.

Policy Board concerns included options for using the full value of federal funds and how much funding the MPO would lose over a year.

**Motion 3** (3/0/0): Mr. Chang moved to authorize Fund Exchange Agreement No. 34746 with ODOT. Ms. Perkins seconded the motion which passed unanimously.

## INFORMATION ITEMS

### 7. **Public Participation Plan (PPP) Update Overview**

Data: Plan update overview memo (Agenda Attachment C), draft plan ((Agenda Attachment D)

Ms. Napoli provided an overview of the PPP update process including focus points, plan contents, public outreach and engagement, current and next steps. The Policy Board will consider adopting the updated PPP at its July 20, 2021, meeting.

Policy Board concerns included the importance of expanding public outreach opportunities.

### 8. **Surface Transportation Block Grant (STBG) Funding Schedule**

Data: STBG funding schedule memo (Agenda Attachment E)

Ms. Napoli summarized the background and presented a draft STBG funding schedule requested by the Policy Board at its April 20, 2021, meeting. Mr. Deke added details about how STBG dollars have been allocated by prior Policy Boards.

Policy Board discussion covered impacts of prior Policy Board decisions about STBG allocations and options for the current Policy Board moving forward.

**9. Public Transportation Update**

Data: CET 2040 Master Plan posted at [https://cascadeseasttransit.com/wp-content/uploads/2020/10/CET-2040-Transit-Master-Plan\\_Final\\_Adopted\\_September-2020.pdf](https://cascadeseasttransit.com/wp-content/uploads/2020/10/CET-2040-Transit-Master-Plan_Final_Adopted_September-2020.pdf).

Information about ODOT's public transportation programs available at <https://www.oregon.gov/odot/RPTD/Pages/index.aspx>.

Ms. Conley discussed ODOT's Public Transportation funding programs. Ms. Breault noted that much of CET funding was received as reimbursement for services provided.

Ms. Breault provided an overview of the recently completed CET 2040 Transit Master Plan. Current projects within and connecting to the Bend area included the Hawthorne Station interior remodel, Hawthorne Station parking lot redesign (construction to start in 2022), Facilities Committee update, Bend Mobility Hub feasibility study, Fleet Electrification study, and general service updates for Bend (adding new Routes 8 and 9 in late summer/fall 2021, increased frequency on 3<sup>rd</sup> Street and the Greenwood Avenue/Newport Avenue corridor (summer/fall 2021), and updated Bend bus stop infrastructure.

Policy Board comments included how concerns expressed by the Hawthorne Station Neighbor Group would be handled. Ms. Breault assured Board members this group has been part of this process from the beginning.

Mr. Riley requested information about the areas covered by new Routes 8 and 9. Ms. Breault responded to his concern.

Mr. Williams asked if he could contact Ms. Breault within the next couple weeks to discuss CET transit needs along Highway 20.

**10. Other Business**

Mr. Deke promised to send a list of topics for information/discussion during upcoming meetings to Chair Campbell.

**11. Public Comment**

None.

**12. Next Policy Board Meeting**

- June 15, 11:30 a.m.-1 p.m. (Tuesday)

**13. Adjourn**

**Motion 4** (3/0/0): Chair Campbell seconded the motion which passed unanimously.

With no further business, Chair Campbell adjourned the meeting at 12:53 p.m.