

**Neighborhood Leadership Alliance
Land Use Working Group Meeting
May 4, 2021**

The meeting of the Neighborhood Leadership Alliance (NLA) Land Use Working Group was called to order at 3:00 p.m. on Tuesday, May 4, 2021, online and by phone.

- 1. Roll Call:** Lisa Mushel (Chair), Jim Christo, Dave Johnson, Hans Jorgensen, Elizabeth Rhodes

Guests: Mike Walker, Deby DeWeese

Staff: Makayla Oliver, Ian Leitheiser, Pauline Hardie

- 2. Approve Minutes**

Changes to the minutes:

Member Jorgensen made a motion to approve the April 8 minutes as submitted. Member Rhodes seconded the motion. Approved unanimously (4-0, Member Johnson absent for this vote).

- 3. Public Comments**

There were no public comments for the working group.

- 4. Land Use Education Plan**

- Review process
- Remaining resources

Staff Oliver explained that after June 30 City Legal and Planning staff would have to direct their attention to the new biennium goals and would not be attending working group meetings. Member Mushel explained the need to expedite the process and utilize City staff as they are available. Oliver shared that Legal and Planning will still be involved in the review of the resources outlined in the plan, and that she would communicate with them via email for reviews and questions from the working group.

Member Christo asked that full comments be submitted to the committee so that everyone knows what work is outstanding due to the expedited timeline. Oliver agreed that she could do this after the final documents had been reviewed and pushed out. Member Mushel suggested Oliver keep a master document and note outstanding items to review in Spring 2022.

Oliver explained the review process that was used to implement comments and changes to the documents being reviewed in Item 5.

5. Land Use Education Resources

Designed Resources:

- Land Use 101 Video Presentation

The video was not ready for the committee to review.

Baseline Revisions:

- Understanding Land Use Waivers & Variances

The group made the following recommendations:

- o Do not include examples in this version, consider for later review.
- Understanding the Comprehensive Plan

The group made the following recommendations:

- o Add a link in the first paragraph that goes to the Comprehensive Plan Preface.

Member Johnson joined the meeting at minute 40:57.

- Comprehensive Plan FAQs:

The group had no further recommendations for this resource.

6. Land Use Education Rollout

Oliver shared the Land Use Education Webpage Prototype with the group for the first time and facilitated brainstorming discussion about the rollout of the resources.

7. Tentative Upcoming Important Dates

Member Mushel walked through the following events:

- Council Budget Deliberations
 - o May 11, 4 p.m.: Session 1
 - o May 12, 4 p.m.: Session 2
- HB 2001 Code Updates
 - o May 3-5: Draft Code Amendments Ready for Review
 - o May 24 OR June 14: Planning Commission Work Session
- Parking Minimums
 - o TBD: Council Community Building Subcommittee

Adjourn at 4:55 p.m.

Respectfully submitted,

Makayla Oliver
Community Relations Manager