

**City of Bend  
Neighborhood Leadership Alliance Meeting  
August 10, 2021**

The meeting of the Neighborhood Leadership Alliance (NLA) was called to order at 4:00 p.m. on Tuesday, August 10, 2021, online and by phone.

- 1. Roll Call:** Hans Jorgensen (Chair), Lisa Mushel (Vice Chair), Karen Bergsvik, Jim Christo, Chris Friess, Cassie Giddings, Dave Johnson, Shawn McFadden, Steve Pine, Elizabeth Rhodes, Kathy Roche, Morgan Schmidt, Summer Sears
- 2. Approve Minutes**

Changes to minutes:

Member Christo requested to add the reason why he was unable to participate at the last meeting was due to a technical error..

Member Mushel moved to approve the July 13, 2021 meeting minutes with the changes. Member Johnson seconded the motion, the motion passed unanimously (12-0).

- 3. Public Comments**

No public comment.

- 4. Community Partner: NeighborImpact**

Was not discussed.

- 5. Working Group Updates**

- **Land Use Working Group**
  - i. **Land Use Education Plan**
    - 1. Tips for Providing Written Comment on a Land Use Application**
    - 2. Tips for Providing Comments at a Neighborhood Public Meeting**
    - 3. Tips for Providing Oral Comments**
    - 4. Deciphering Parking Statistics**
    - 5. Public Involvement Flow Chart**
    - 6. Path to Reviewing a Land Use Application**
    - 7. New Regulations Driven by State Legislation, Council or Community**

Member McFadden joined the meeting at 4:05 p.m.

Member Rhodes moved to approve the listed Land Use Education Documents. Member Johnson seconded the motion, the motion passed unanimously (13-0).

## **ii. Project Wrap-up & Next Steps**

Makayla Oliver, Community Relations Manager, presented the following next steps:

- NLA representatives and the City Planning Department to attend Neighborhood Association general meetings to explain the Land Use Education Plan – possible presentations or flyers
- New Community Development Communications Liaison who would be involved in Land Use
- Re-issuing the Land Use Survey for knowledge out into the community in Spring

- **Other Liaison Assignments**

- i. Sounding Board to House our Neighbors**

Member Jorgensen presented the following updates from the August 18, 2021 City Manager's Sounding Board to House Our Neighbors Meeting:

- Continued work on code change recommendations to Council – hopefully completed in September or October at the latest

## **6. Succession Planning**

Member Jorgensen nominated Member Sears for the position of the NLA Chair.

Member Johnson moved to appoint Member Sears as the NLA Chair. Member Schmidt seconded the motion, the motion passed unanimously (13-0).

## **NLA Representative Reports**

NLA representatives presented updates on each of their Neighborhood Associations.

**Adjourned at 5:01 p.m.**

Respectfully Submitted,

Kayla M. Duddy  
Deputy City Recorder