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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Policy Board***

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**Date:** October 19, 2021

**Time:** 12:00 – 1:30 pm

**Location:** Virtual meeting. Participation information provided below:

**Register in advance to participate in this meeting using the following link:**

[https://bendoregon-gov.zoom.us/webinar/register/WN\\_kh0AuR4CQGKaSuZfM8cEyg](https://bendoregon-gov.zoom.us/webinar/register/WN_kh0AuR4CQGKaSuZfM8cEyg)

After registering, you will receive a confirmation email containing information about joining the webinar or call in options.

To Join by Phone: 888-788-0099 (Toll Free)

Webinar ID: 816 0280 0156 Event Passcode: bmpo

*The ID and password are not typically required.* To comment, use the "raise hand" feature and staff will call on you. Phone participants use \*9.

**YouTube Stream Option:** <https://youtu.be/nIEJUQbqsuY>

**Contact:** Tyler Deke, BMPO Manager (541) 693-2113 or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call to Order & Introductions**..... **Barb Campbell**
2. **Virtual Meeting Guidelines**..... **Jovi Anderson**
3. **Public Comment**..... **Barb Campbell**

***Action Items***

4. **Meeting Minutes**..... **Barb Campbell**  
Review and approve the September 21, 2021 Policy Board (**Attachment A**) draft meeting minutes  
  
Recommended Language for Motion: I move approval of the September 21, 2021 Policy Board draft meeting minutes as presented.
5. **2021-2022 Budget Adjustment**..... **Jovi Anderson**  
Background: The 2021-2022 budget was adopted in April 2021. In August, the Policy Board authorized staff to pursue grant funding from ODOT to continue implementing some of the non-infrastructure priorities (e.g. public information and education campaigns) identified in the Transportation

Safety Action Plans for Bend and Deschutes County. The funds were awarded in September and are available for federal fiscal year 2022 (October 1, 2021 through September 30, 2022). This proposed amendment to the FY2021-22 budget reflects these additional funds.

Attachments: Issue summary (**Attachment B**) and Resolution 2021-05 (**Attachment C**) to adopt the budget amendment. The adopted 2021-22 budget and past budget actions are posted on the BMPO website:  
<http://www.bendoregon.gov/mpobudget>

Action Requested: Review and consider approval of the proposed budget amendment (via Resolution 2021-05)

Recommended Language for Motion: I move approval of the 2021-22 Supplemental Budget by way of Resolution 2021-05

**6. MPO Sponsorship of Building a Better Bend Lecture ..... Tyler Deke & Stacey Stemach (Chair, Building a Better Bend)**

Background: On November 8, Building a Better Bend (BBB) will host a lecture by Charles Marohn, founder of Strong Towns (<https://www.strongtowns.org>). Mr. Marohn will discuss how the Strong Towns approach to transportation focuses on bottom-up techniques for spending less and getting higher returns, while improving quality of life for residents of a community. BBB has inquired about possible MPO sponsorship of the lecture. Staff will discuss possible sponsorship and the lecture.

Attachments: None. Information about the lecture is posted on the following site:  
<http://www.buildingabetterbend.org/upcoming-lectures.html>

Action Requested: Consider MPO sponsorship of the lecture

Recommended Language for Motion: I move approval of MPO sponsorship of the November 8, 2021 Building a Better Bend lecture

***Information Items***

**7. US97 North Corridor Project Trail Crossing Study ..... Rory Rowan, City of Bend**

Background: The City of Bend is initiating a study to evaluate the feasibility of constructing a grade separated multimodal trail crossing of the planned new US 97 alignment and parallel BNSF railroad between Empire Avenue and Cooley Road. Staff will provide an overview of the study and possible next steps.

Attachments: None. Information may be distributed during the meeting.

Action Requested: None. Informational presentation

**8. Transportation Safety Action Plan.....Tyler Deke & Jovi Anderson**

Background: Transportation Safety Action Plans (TSAPs) for the City of Bend and Deschutes County were completed in fall 2019. Staff will provide an overview of the Bend plan, and the recent summit and survey. Staff will engage the Board in a discussion about potential next steps for safety planning, coordination and public outreach.

Attachments: None. The plans are posted on the following site:  
<https://www.bendoregon.gov/transportationsafety> or  
[www.centraloregonsafetravels.org](http://www.centraloregonsafetravels.org)

Action Requested: None. Informational presentation

**9. Other Business..... Barb Campbell**

**10. Public Comment..... Barb Campbell**

**11. Next Policy Board Meeting**

The next regular meeting of the Policy Board is scheduled for November 16 from 12 to 1:30 pm

**12. Adjourn**



**Accessible Meeting/Alternate Format Notification**

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or [janderson@bendoregon.gov](mailto:janderson@bendoregon.gov). Providing at least 2 days-notice prior to the event will help ensure availability.

**DRAFT**  
BEND METROPOLITAN PLANNING ORGANIZATION  
**POLICY BOARD**

Virtual Meeting – MINUTES  
**September 21, 2021**

YouTube Stream Option:

<https://www.youtube.com/watch?v=HJ7YkaxuAv8&feature=youtu.be>

Recording & Audio Transcript:

[https://bendoregon-gov.zoom.us/rec/share/JLcs7hRJQ8ANZbi1-OrnOUie\\_Z8o8Zq9mrUk8BOhAad\\_MAZP4WqgBOEeeL5JGMI-.bMnWW94a8ful2FKp](https://bendoregon-gov.zoom.us/rec/share/JLcs7hRJQ8ANZbi1-OrnOUie_Z8o8Zq9mrUk8BOhAad_MAZP4WqgBOEeeL5JGMI-.bMnWW94a8ful2FKp) Passcode: v6\*QmPpw

Policy Board Members Present

Bend City Council: **Chair** Barb Campbell, **Vice-Chair** Megan Perkins, Rita Schenkelberg  
Deschutes County Commission: Phil Chang  
Oregon Department of Transportation (ODOT): Bob Townsend

Policy Board Alternates

City: David Abbas, *City of Bend Transportation and Mobility Director*  
County: Chris Doty, *Deschutes County Road Department Director*

MPO Staff: Tyler Deke, *Manager*; Jovi Anderson, *Program Coordinator*; Andrea Napoli, *Senior Planner*

Visitors: Cameron Prow, *TYPE-Write II* (minutes consultant); Cris Taylor, *City of Bend Finance*;  
Dave Hirsch, *ODOT*; Gary Vodden; Greg Bryant, *Bend MPO Technical Advisory Committee*

Media: None

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)*

**1. Call to Order & Introductions**

Chair Campbell called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:05 p.m. on Tuesday, September 21, 2021, with a quorum of member jurisdictions present (3 of 3).

At Chair Campbell's request, Mr. Deke explained how Policy Board members were selected.

**2. Meeting Guidelines**

Ms. Anderson reviewed the meeting guidelines.

**3. Public Comment**

None.

ACTION ITEMS

**4. Review/Approve Policy Board Minutes**

Data: August 17, 2021 (Agenda Attachment A)

**Motion 1** (3/0/0): Vice-Chair Perkins moved approval of the August 17, 2021, Policy Board draft meeting minutes as presented. Chair Campbell seconded the motion which passed unanimously.

**5. 2021-2024 Metropolitan Transportation Improvement Program Amendment**

Data: Summary of proposed MTIP amendment (Agenda Attachment B)

Ms. Anderson provided an overview of the proposed amendment.

**Motion 2** (3/0/0): Mr. Chang moved approval of the proposed amendment to the 2021-2024 MTIP as presented. Vice-Chair Perkins seconded the motion which passed unanimously.

**6. Budget Committee Appointments**

Data: Budget Committee roster (Agenda Attachment C)

Ms. Anderson outlined the process for filling open positions on the Budget Committee.

Policy Board concerns included which e-mail contact list would be used to advertise the two vacancies. Mr. Chang asked staff to add Deschutes County to the notification list.

Following discussion, Policy Board members present (Chair Campbell, Vice-Chair Perkins, Mr. Chang, and Mr. Townsend) directed staff to begin the process to fill the two vacant Budget Committee positions.

**INFORMATION ITEMS**

**7. Title VI and Equity Mapping Tool**

Data: BMPO Title VI Plan link: <https://www.bendoregon.gov/home/showdocument?id=43339>

City of Bend equity demographics & GO Bond project dashboard:

<https://bendoregon.maps.arcgis.com/apps/dashboards/def7534e332940e7b46dc491c156045a>

Bend MPO website: ([www.bendmpo.org](http://www.bendmpo.org))

Ms. Napoli and Ms. Anderson provided an overview of their work with the Bend Office of Performance Management. Their summary included the equity mapping tool, how this tool related to the MPO's federal requirements around nondiscrimination and equity, and how the tool might be used in the future.

Policy Board concerns included the change in senior population (age 65 and older) between 2017 and 2019, total number of people living in poverty within the MPO area, and ways the mapping information can be useful.

Mr. Bryant asked how the senior population boundary was determined. Ms. Anderson responded that the U.S. Census Bureau provided this information.

Ms. Schenkelberg arrived at approximately 12:45 p.m.

**8. Deschutes County Intelligent Transportation Systems (ITS) Plan**

Data: ITS Plan Executive Summary (Agenda Attachment D).

ITS Plan link:

<https://www.bendoregon.gov/government/departments/growth-management/bend-mpo/plans-and-programs/its-plan>

Mr. Deke and Mr. Hirsch presented information about what ITS is, benefits, new/emerging strategies, geographic scope, project groups, project cost estimates by type and by lead

agency, partnership opportunities, current and programmed projects, smart cities, implementation strategy, and next steps.

Policy Board concerns included what Bend's GO bond funds for CET covered.

Mr. Bryant asked how the transportation system would accommodate vehicles powered by new technology as well as traditionally fueled vehicles and if ITS could help people leave emergency incidents.

Chair Campbell thanked Mr. Townsend for recent reductions to speed limits on Century Drive.

**9. Other Business**

- **Bend North Corridor Funding:** Mr. Townsend made a short presentation on funding sources and partners. He noted ODOT was still finalizing amounts.
- **Safe Travel Summit:** September 30, 2021 (Thursday), 11:30 a.m.-1:30 p.m.

**10. Public Comment**

None.

**11. Next Policy Board Meeting**

- October 9, 2021, 12 noon-1:30 p.m. (3<sup>rd</sup> Tuesday)

**12. Adjourn**

**Motion 3** (3/0/0): Chair Campbell moved to adjourn. The motion was seconded and passed unanimously.

With no further business, Chair Campbell adjourned the meeting at 1:34 p.m.

**Additional Attachment**

- City of Bend and ODOT Federal Lands Access Program grant application – support letter (Agenda Attachment E)

# Bend Metropolitan Planning Organization FY2021-22 Supplemental Budget Amendment



**BEND MPO**  
Metropolitan Planning Organization

## Issue Summary:

Bend Metropolitan Planning Organization (BMPO) received a grant award from the Oregon Department of Transportation (ODOT) Safety Division. The grant award is for transportation safety work focused on the BMPO and Deschutes County areas.

A Supplemental Budget for fiscal year (FY) 2021-22 is required to add these funds.

## Background:

BMPO was awarded grant funding from the ODOT Transportation Safety Division (TSD) to continue work on transportation safety action plan objectives that began with development of the Bend and Deschutes County Transportation Safety Action Plans (TSAP). Grant funding was awarded in 2018 to the City of Bend and Deschutes County to develop these plans. Grant funding was awarded in 2020 to the Bend MPO for implementation of the non-infrastructure action items included in both TSAP's.

The previous 2020 award was used to complete the following tasks:

- ✓ Create and implement a Safety Communications Plan for Bend and Deschutes County
- ✓ Develop a Safety Communications Calendar
- ✓ Create a plan to implement a Regional Multidisciplinary Safety Committee
- ✓ Host a community campaign and event on transportation safety

Bend MPO, in coordination with Deschutes County, cities of Bend and Redmond, and other community partners, continued the momentum forward by hosting a Safe Travel Summit and Community Survey in September of 2021. Project details can be found at [www.bendoregon.gov/transportationsafety](http://www.bendoregon.gov/transportationsafety)

## Objectives:

In 2021-2022, BMPO will continue transportation safety efforts in regional public meetings to promote safety efforts and culture, potentially housing these efforts within the Central Oregon Area Commission on Transportation (COACT). We are seeking to expand our scope to include the greater Central Oregon area (Deschutes, Jefferson & Crook counties). Our upcoming work will include a review of the latest crash data to ensure we implement relevant non-infrastructure emphasis area improvements comprised of communications and action items to reduce fatal and incapacitating crashes. Our focus will be to establish partnerships to mobilize community resources and spread the word about adopting a safe travel culture across Central Oregon.

Lastly, we will work with partner agencies to create a funding strategy to continue a safety committee and communications going forward.

### Funding:

The grant award of \$95,000 and a requirement of in-kind match from local jurisdictions with staff time and community involvement activities is effective from October 1, 2021 to September 30, 2022.

### Action Requested:

Review and consider approval of the following resolutions.

- FY2021-22 Supplemental Budget by way of Resolution 2021-05

### Suggested Motion Language:

I move approval of the 2021-22 Supplemental Budget by way of Resolution 2021-05



## Comparison Budget Changes

### Original Budget Summary

Fiscal Year 2021-22 Budget Summary			
	Resources		Appropriations
Beg. Working Capital	\$ 100,000		
		<b>By Budget Category:</b>	
FHWA PL <sup>1</sup>		MPO Program	\$ 601,200
Federal Share	168,700	Loan Repayment	100,000
FTA Section 5303	50,000	Contingency	100,000
STBG - BMPO Planning	269,200		
ODOT Safety Division Funding	51,600		
<b>Total Grant Funding</b>	<b>\$ 539,500</b>	<b>Total Budgeted Appropriations</b>	<b>\$ 801,200</b>
		<b>By Task:</b>	
FHWA PL <sup>1</sup>		Task 1: Dev. & Program Management	\$ 354,900
State Match	19,300	Task 2: Short Range Planning	90,800
FTA Local Match <sup>2</sup>	5,700	Task 3: Long Range Planning	290,000
STBG Local Match <sup>2</sup>	30,800	Task 4: Modeling and Data Collection	65,500
ODOT Safety In-kind Match <sup>2</sup>	5,900		
<b>Total Match Funding</b>	<b>\$ 61,700</b>		<b>\$ 801,200</b>
City of Bend Loan	100,000		
<b>Total Budgeted Resources</b>	<b>\$ 801,200</b>	<b>Total Budgeted Requirements</b>	<b>\$ 801,200</b>

### Revised Budget Summary

Fiscal Year 2021-22 Budget Summary			
	Resources		Appropriations
Beg. Working Capital	\$ 100,000		
		<b>By Budget Category:</b>	
FHWA PL <sup>1</sup>		MPO Program	\$ 720,000
Federal Share	168,700	Loan Repayment	100,000
FTA Section 5303	51,600	Contingency	100,000
STBG - BMPO Planning	269,200		
ODOT Safety Division Funding	145,000		
<b>Total Grant Funding</b>	<b>\$ 634,500</b>	<b>Total Budgeted Appropriations</b>	<b>\$ 920,000</b>
		<b>By Task:</b>	
FHWA PL <sup>1</sup>		Task 1: Dev. & Program Management	\$ 355,400
State Match	19,300	Task 2: Short Range Planning	91,500
FTA Local Match <sup>2</sup>	5,900	Task 3: Long Range Planning	407,300
STBG Local Match <sup>2</sup>	30,800	Task 4: Modeling and Data Collection	65,800
ODOT Safety In-kind Match <sup>2</sup>	29,500		
<b>Total Match Funding</b>	<b>\$ 85,500</b>		<b>\$ 920,000</b>
City of Bend Loan	100,000		
<b>Total Budgeted Resources</b>	<b>\$ 920,000</b>	<b>Total Budgeted Requirements</b>	<b>\$ 920,000</b>

**Resolution Number 2021-05**

**Bend Metropolitan Planning Organization Policy Board**

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2021-22

THE BEND METROPOLITAN PLANNING ORGANIZATION DOES RESOLVE AS FOLLOWS:

The Bend Metropolitan Planning Organization (MPO) adopted the 2021-22 budget as approved by the Policy Board on April 20, 2021 pursuant to ORS 294.456, and;

The FY2021-22 Adopted Budget did not include the grant funding allocation from the Oregon Department of Transportation Safety Division in the amount of \$95,000 and \$23,800 as an in-kind match requirement. This award was provided effective October 1, 2021 through September 30, 2022. These funds were not anticipated during the development of the FY2021-22 budget. These funds will be reflected in a future amendment to the work tasks in the Bend MPO Unified Planning Work Program.

The Bend Metropolitan Planning Organization does hereby adopt the supplemental budget 2021-05 listed below:

Category	FY2021-22 Adopted Budget	Supplemental Budget
	Resolution Number	
	2021-02	2021-05
MPO Program	\$601,200	\$720,000
Loan Repayment	100,000	100,000
Contingency	100,000	100,000
<b>Total Requirements</b>	<b>\$801,200</b>	<b>\$920,000</b>

Adopted by the Bend Metropolitan Planning Organization the 19<sup>th</sup> of October, 2021

Yes: \_\_\_\_\_ No: \_\_\_\_\_

Authenticated by the Chair this 19<sup>th</sup> of October, 2021.

\_\_\_\_\_  
Barb Campbell, Chair

Attest:

\_\_\_\_\_  
Tyler Deke, MPO Manager