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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Technical Advisory Committee Meeting***

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**Date:** November 3, 2021  
**Time:** 10:00 – 11:30 am  
**Location:** Virtual meeting. Participation information is provided below:

This will be an on-line meeting. To attend using your computer or tablet, please register in advance for this meeting using the following link:

[https://bendoregon.gov.zoom.us/webinar/register/WN\\_nYE1daOcRD2CzMoDUD3sfA](https://bendoregon.gov.zoom.us/webinar/register/WN_nYE1daOcRD2CzMoDUD3sfA)

After registering, you will receive a confirmation email about joining the webinar.

YouTube Stream Option: posted on [www.bendmpo.org](http://www.bendmpo.org) prior to the meeting

Phone Option: 1-888-788-0099, Webinar ID: 892 6803 1203  
Passcode: bmpo

You can comment while viewing on Zoom during the live meeting raising your hand, phone participant use \*9 to raise your hand.

To receive email notification for MPO meetings, sign up [here](#) and choose *Bend MPO Technical Advisory Committee* under Events.

<https://www.bendoregon.gov/services/advanced-components/subscribe-to-enews>

**Contact:** Tyler Deke, BMPO Manager (541) 693-2113 (office), (541) 633-9298 (mobile) or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call Order & Introductions** ..... Tyler Deke
2. **Virtual Meeting Guidelines** ..... Tyler Deke
3. **Public Comment** ..... Tyler Deke

***Action Item***

4. **Review and approve September 1, 2021 (Attachment A) draft meeting summary**  
Recommended Language for Motion: I move approval of the September 1, 2021 meeting summary as presented.

## **Informational & Action Items**

### **5. Project Status Updates, 2021 Surface Transportation Block Grant (STBG) Fund Awardees ..... Andrea Napoli**

Background: In December 2020, the Policy Board requested annual updates be given to the MPO for projects awarded funds through the MPOs STBG application process. As funding is awarded by year, those awarded 2021 dollars have been asked to provide an update to the TAC on their projects.

Attachments: Attachment B includes a table showing the original awards from the 2020 STBG project application process, for reference.

Action Requested: None. Informational presentation.

### **6. Development of Policy Language for Unused STBG Awards ..... Andrea Napoli**

Background: In 2020, the Bend MPO developed and approved a competitive application process for the use of a portion of the annual allocation of STBG funds that the MPO receives. This agenda item seeks to address development of policy on awardee use of funds and unused/renounced funds.

Attachments: Attachment C, Memo: Proposed Policy Regarding Use of Awarded and Unused Surface Transportation Block Grant (STBG) Funding Awards, STBG Application Process.

Action Requested: Consider proposed policy and provide a recommendation to the Policy Board.

### **7. Transportation Safety Action Plans Implementation .....Tyler Deke**

Background: Transportation Safety Action Plans were developed in 2019 for Bend and Deschutes County. The MPO has secured grant funding to implement some of the non-infrastructure components of the plans. Staff will provide an overview of the safety summit, safety survey and next steps.

Attachments: None. The Bend and Deschutes County Transportation Safety Action Plans are posted on the following site: [www.centraloregonsafetravel.org](http://www.centraloregonsafetravel.org)

Action Requested: None. Information item.

### **8. Member Roundtable**

Time for TAC members to provide updates on current projects and planning efforts, including:

- Sharon Smith – update on the Bend La Pine Schools Sites & Facilities Plan
- Ashley Hooper – update on the CET Fleet Electrification Study
- Henry Stroud – update on Bend Park and Recreation District plans & projects
- Casey Bergh – OSU Cascades & City of Bend work on new mobility framework, including policies to support micro-mobility
- Andrea Napoli – brief update on the status of the MPOs federal COVID funding

9. Public Comment..... Tyler Deke

**10. Next TAC meeting**

The next meeting of the Bend MPO TAC is scheduled for December 1, 2021 at 10 a.m.

**11. Adjourn**



**Accessible Meeting Information**

This meeting event and location are accessible. Sign language, interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Andrea Napoli at (541) 323-8545 or [anapoli@bendoregon.gov](mailto:anapoli@bendoregon.gov). Providing at least 3 days' notice prior to the event will help ensure availability.

**DRAFT**  
BEND METROPOLITAN PLANNING ORGANIZATION  
**TECHNICAL ADVISORY COMMITTEE**  
Virtual Meeting – Summary  
**September 1, 2021**

YouTube video link: <https://youtu.be/H4hBYILSUlg>

**1. Call to Order and Introductions**

Mr. Deke called the regular meeting of the Bend Metropolitan Planning Organization (BMPO) Technical Advisory Committee (TAC) to order at 10 a.m., September 1, 2021 (Wednesday), with a quorum of members present (8 of 12). Attending were:

TAC Voting Members

- 1. Bend Park and Recreation District (BPRD) ..... Henry Stroud
- 2. Cascades East Transit (CET) ..... Andrea Breault
- 3. City of Bend ..... Robin Lewis
- 4. Deschutes County ..... Peter Russell
- 5. Deschutes County Bike/Pedestrian Advisory Committee (DBPAC) ..... Dave Thomson
- 6. Oregon Department of Transportation (ODOT)..... Rick Williams
- 7. Oregon State University (OSU)-Cascades Campus ..... Casey Bergh
- 8. Citizen..... Liza Hamada
- 9. *Bend-La Pine School District: Sharon Smith* ..... absent
- 10. *Central Oregon Community College (COCC): Joe Viola* ..... absent
- 11. *Citizen: Greg Bryant*..... absent
- 12. *Commute Options: Brian Potwin*..... absent

Ex Officio Members

- Bend Metropolitan Planning Organization (BMPO) Manager..... Tyler Deke
- Federal Highway Administration (FHWA)*..... Rachael Tupica
- Federal Transit Administration (FTA): absent*
- Oregon Department of Land Conservation/Development (DLCD): absent*

BMPO Staff

Jovi Anderson, *Program Coordinator*

Visitors

- Cameron Prow, *TYPE-Write II* (minutes consultant)
- David Amiton, *ODOT Region 4 Planning Manager*
- Gary Vodden
- Theresa Conley, *ODOT Public Transit*
- Wendy Holzman

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**2. Virtual Meeting Guidelines**

Ms. Anderson reviewed the online meeting guidelines.

**3. Public Comment**

None.

ACTION ITEM**4. Review and Approve June 2, 2021 Draft Meeting Summary**

Data: June 2, 2021 (Agenda Attachment A)

**Motion 1** (8/0/0): Mr. Stroud moved approval of the June 2, 2021, draft meeting summary as presented. Mr. Russell seconded the motion which passed unanimously.

INFORMATION ITEMS**5. Title VI and Equity Mapping Tool**

Ms. Anderson discussed the equity mapping tool related to the MPO's federal requirements around nondiscrimination and equity and outlined future uses.

TAC concerns included the urbanized area boundary, federal poverty line definition, and benefit to calculating the percentage of change for each block group from the MPO average.

**6. Bend and Deschutes County Transportation Safety Action Plans**

Mr. Deke, with Ms. Anderson's assistance, discussed the Transportation Safety Action Plans developed for Bend and Deschutes County in 2018-2019. The MPO secured grant funding (expiring September 30, 2021) to initiate work on noninfrastructure recommendations. Staff are working to obtain grant funding for the next federal fiscal year (October 1, 2021, through September 30, 2022). His summary included the background, funding, focus areas, schedule, transportation safety data, and public education campaigns. He asked TAC members to help promote the survey by sharing the survey link with friends and colleagues. Upcoming events:

- Safe Travel Summit: Thursday, September 30, 2021, 11:30 a.m.-1:30 p.m.
- Online survey: starting on September 1, 2021

TAC comments included concerns about directing summer messaging at visitors, walking and biking crash data, contacting Clackamas County about its road safety messaging, and targeting safety messages to improve walking/biking behaviors.

**7. Member Roundtable**

TAC members provided updates on current projects and planning efforts:

- Bend-La Pine School District: No report.
- BPRD: Mr. Stroud summarized projects underway including the Hall Trail (major resurfacing, completion within 2 months) and Alpenglow Park (new 40-acre park, expected to open in spring 2022). He stated the park district was looking for a new full-time park planner and asked that anyone interested contact him.
- CET: Ms. Breault announced MTM Transit started providing fixed-route, Dial-A-Ride, and Ride the River transit services in Bend on September 1. The transition went smoothly with no late busses. She provided highlights on why CET chose a new vendor. The newly remodeled interior of Hawthorne Station will re-open for customer service and ticketing on September 7. Redesign of the parking lot remodeling project is 90% done; construction is expected to start in spring 2022.
- COCC: No report.

- City of Bend: Ms. Lewis discussed crosswalk projects completed in summer 2021 (Brookswood Boulevard/Hollygrape Street and Herald Street/Reed Lane) and planned (Brosterhous Road/American Lane and Century Drive) under the Neighborhood Street Safety Program. She provided updates on an overcrossing of the Tetherow Trail into the Hall Trail, Greenwood ARTS (All Roads Transportation Safety) project (smaller walk/bike and safety improvements), midtown crossing projects, Safe Routes to Schools projects, feasibility of an undercrossing of the new US97 highway alignment and of the Burlington Northern Santa Fe (BNSF) railroad track near Robal Road in the North Corridor area, and realignment of a regional shared-use path.

Mr. Amiton added that a draft proof of concept for US97 and a draft proof of concept for US20, both of which were updated on June 24, 2021, were posted on the ODOT website. He clarified that undercrossings of the new US97 highway alignment were included in the EIS (Environmental Impact Statement), but a potential undercrossing of BNSF Railroad was not included in the EIS.

- Commute Options: No report.
- Deschutes County: Mr. Russell discussed two TGM (transportation growth management) plans and projects: Tumalo Community Plan (primarily bike and pedestrian issues) and rural trails near Sisters. Upcoming events:
  - September 2 (Thursday): joint meeting of Board of County Commissioners and Bend City Council meeting (transportation safety)
  - September 6 (Monday): Deschutes County Planning Commission meeting (Tumalo roundabout project and Tumalo bike undercrossing)
  - September 23 (Thursday): Deschutes County Planning Commission meeting (general transportation system plan [TSP] update)

Mr. Thomson asked about the status of the county TSP. Mr. Russell replied the county was working to extend the planning horizon of the county TSP adopted in 2012 to 2040. He provided a website link (<https://DeschutesCountyTSP.com>) and assured everyone more public involvement was coming.

- Deschutes County BPAC: No report.
- ODOT: Mr. Williams provided an update on the Highway 20 facility plan. The facility plan is expected to run from NE 3<sup>rd</sup> Street east to the Powell Butte Highway. The primary focus will be on safe crossing, improved bicycle and pedestrian facilities, and parallel routes tying into the City's low-stress network. ODOT is hoping to have a consultant on board in fall 2021. Expected roles for the Bend MPO: The TAC to serve as a technical resource and the Policy Board to serve as the steering committee. ODOT is also working on scope development for the 2024-2027 STIP (State Transportation Improvement Plan) and a statement of work for the Reed Market refinement study. This study will focus on improving traffic flow and safety between the Brookswood roundabout and the 4<sup>th</sup> Street connection east of 3<sup>rd</sup> Street.
- OSU-Cascades: No report.

- Citizen – Greg Bryant: No report.
- Citizen – Liza Hamada: No report.

**8. Public Comment**

None.

**9. Next Regular TAC Meeting**

- October 6, 2021, 10 a.m. (1<sup>st</sup> Wednesday)

**10. Adjourn**

There being no further business, Mr. Deke adjourned the meeting at 11:07 a.m.

## Original December 2020 Approval\*

Agency	Project	2021 Approved	2022 Approved	2023 Approved	2024 Approved	Original Requests (all years combined)
Central Oregon Intergov. Council	Bend Mobility Hub Development					\$450,000
City of Bend & Bend La Pine School District	SE Brosterhous Road: BNSF Pedestrian Undercrossing	\$94,500	\$142,532			\$301,250
City of Bend	NE 8th Street: Sidewalk and Crosswalk for Juniper/Pilot Butte SRTS				\$180,750	\$184,100
City of Bend	SW Larkwood Street: Sidewalk for Pine Ridge SRTS			\$90,000		\$90,000
City of Bend	NW Wall Street: Curb Extension at Idaho SRTS for Amity Creek Elementary					\$117,500
City of Bend	Relaunch Bikeshare in Bend					\$365,000
Bend Park & Recreation District	CO Historic Canal Trail: Crossing Safety Improvements	\$26,000	\$38,218			\$64,218
Bend-La Pine School District	SRTS Juniper Elementary School: Accessible Trail from Crossing Guard			\$50,000		\$50,000
	<b>Total Approved in 2020 (By Year)</b>	<b>\$120,500</b>	<b>\$180,750</b>	<b>\$140,000</b>	<b>\$180,750</b>	
	<b>Available (By Year)</b>	<b>\$120,500</b>	<b>\$180,750</b>	<b>\$180,750</b>	<b>\$180,750</b>	
	<b>Difference (Requests Minus Available)</b>	<b>\$-</b>	<b>\$-</b>	<b>\$40,750</b>	<b>\$-</b>	

**\*NOTE:** Spring 2021 Policy Board approved use of “additional” STBG funds (resultant of estimated vs actual amounts allocated from ODOT) for 2021 to meet original requests for SE Brosterhous undercrossing project, NE 8<sup>th</sup> Street Safe Routes to School project, and \$33,750 for bikeshare project.





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**MEMO**

**To:** BEND MPO TECHNICAL ADVISORY COMMITTEE (TAC)

**FROM:** ANDREA NAPOLI, AICP, SENIOR PLANNER

**DATE:** OCTOBER 27, 2021

**RE:** PROPOSED POLICY REGARDING USE OF AWARDED AND UNUSED SURFACE  
TRANSPORTATION BLOCK GRANT (STBG) FUNDING AWARDS, STBG APPLICATION  
PROCESS

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**Request**

Consider proposed policy and provide a recommendation to the Policy Board.

**Background**

In 2020, the Bend MPO developed and approved a competitive application process for the use of a portion of the annual allocation of STBG funds that the MPO receives. Details on project eligibility and the application process are contained in the STBG Application Packet. This memo seeks to address development of policy on awardee use of funds and unused/renounced funds.

**Proposed Policy Regarding Use of Awarded, Unused, and Renounced Funding**

1. Bend MPO Policy Board makes all final decisions regarding STBG application process awards.
2. All awards are specific to a project, and must be spent on that project.
3. Funds that are not used on the project for which they were allocated will be addressed as follows:
  - a. When grant funds are not fully expended, unused funds go back to the MPO for re-allocation.
  - b. When an applicant determines it will not implement a project, or the award is no longer needed for that project, it may offer a substitute project(s).
    - i. Substitute project(s) will be evaluated according to current Bend MPO evaluation criteria. The Policy Board will consider the evaluation of the substitute project, and other information the Board agrees is appropriate. The Policy Board will decide whether:
      1. Funds should be awarded to the substitute project; or
      2. Funds should go back to the MPO for re-allocation.
4. Priority for available funds (related to the STBG application process) will be given to projects that have gone through the MPOs application process and need additional funding for completion.

*Upcoming schedule re: STBG funding on following page ....*

**REMINDER: 2022 Anticipated STBG Funding Schedule**

April / May 2022 Policy Board Meetings:

- Determine how *additional*\* STBG funds will be allocated. (e.g.: Revisit prior 2020 Policy Board decision to split STBG funds 60% to City of Bend Streets Department and 15% to competitive application process.)

June / July 2022 TAC & Policy Board Meetings:

- Review STBG competitive application process for potential changes to criteria or process for 2025-2027 STBG dollars (including any amounts of *additional*\* 2021-2024 STBG funds rolled into the 2022 project solicitation).

September 1, 2022:

- STBG Competitive Application Project Submittal Opens (2025-2027 funds, including any amounts rolled in from 2021-2024 *additional*\* STBG funds).

\*Definition of *additional* STBG funds: the actual vs estimated STBG funds allocated to the Bend MPO for years 2021-2024. Actual funding is approximately \$127,600 higher per year than was originally estimated, for a net increase of \$510,400.