

# LIQUOR LICENSE ENDORSEMENT *INDOOR EVENTS*

In conjunction with your Temporary Sales Liquor License application for the Oregon Liquor Control Commission (OLCC), please provide the following information for City processing needs.

## **OCCUPANCY**

If you plan to exceed a building's occupancy levels for this indoor or partially, indoor event, then you will need to obtain a [Temporary Change of Occupancy Permit](#).

The OLCC requests attendance estimates for the duration of the event, but the City needs to know how many people will be in the building at any given time and the maximum that could occupy the building at one time.

What is the maximum amount of people expected to occupy the location at one time?

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## **USE**

Please provide a brief description of the intent of the event as well as the activities taking place during the event. If the event is proposing a use inside of a building that differs than the building's current use, then you will need to obtain a [Temporary Change of Occupancy Permit](#).

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