



CITY OF BEND

Agenda

City Manager Sounding Board to House Our Neighbors
December 15, 2021, 9:00 a.m. to 10:00 a.m.

Virtual Meeting Zoom Link: <https://bendoregon.gov.zoom.us/j/84229978122?pwd=WXEzWXV2K3Z4S1htSEpocWI2aTBpZz09>

Phone Number: 1-888-788-0099

Webinar ID: 842 2997 8122

Passcode: 004127

YouTube Link: https://youtu.be/UrC40_0c96w

9:00 a.m. City Manager Sounding Board: Houselessness Solutions

Sounding Board Members: Megan Perkins, Barbara Campbell, Katherine Austin, Briana Manfrass, Hans Jorgenson, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Shawn McFadden

1. Welcome and Introductions
2. Approval of minutes
3. Public comment
4. Review recommendations from last meeting
5. Overview additional recommendations: Overlay Districts, Master Plan Areas, Public Improvement Standards
6. Thank You and Next Steps
7. Adjourn



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The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, July 14, 2021, online and by phone.

City Manager Sounding Board: Homelessness Solutions: Megan Perkins, Barb Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

Absent: Jeff Payne

1. Welcome & Introductions

2. Agenda Overview, Approval of Minutes

Changes to Minutes

Member Jorgensen said the minutes should include the Sounding Board agreeing to present Type I versus Type II applications to the Community Building Subcommittee.

Member Austin moved to approve the June 9, 2021 meeting minutes with the proposed changes. Member Jorgensen seconded the motion, the motion passed unanimously (9-0).

Member Witte presented the following news and information:

- The Nativity Lutheran Church applied and was approved for continuation of the Safe Car Parking Program
- The end date for the Isolation Motel is September 30, 2021

Susann Julber, Senior Policy Analyst, shared that the City closed on the Bend Value Inn for Project Turnkey.

Member Austin requested staff bring a brief overview of the bills passed by the Oregon Legislature that will impact what the Sounding Board is doing for the houseless.

Member Tobiason presented the following update on the Veteran's Village:

- There are now four vertical 12x12 cabins – hope to put on roofs within the next couple of weeks
- The Community Building is due to arrive on August 5, 2021
- Go live date is no later than September 1, 2021

3. Review of Last Meeting Progress and Actions

4. Continued Discussion of zoning districts, sizing requirements, and parking/paving standards

Julber presented the following slides:

- Sounding Board Timeline
- Review of Progress from Last Meeting
- Overview/Staff Recommendations – June 21, 2021 Memo
- Overview/Staff Recommendations – July 13, 2021 Memo
- Multi Room Shelters: Details
- Questions for Sounding Board (Votes)

Members agreed to the following recommendations:

- Flexible paving provisions for all types of houseless and homeless shelters, deferring to ADA requirements for minimum required paved areas and accessways
- That the number of spaces allowed for outdoor shelters be determined by the ratio of one space per each 1,000 square feet of property size - parking should be provided at 0.5 spaces per camp space or unit
- That the maximum number of rooms in multi-room shelters be determined as outlined in the residential zoning district densities, with the micro-unit formula – the density ranges work in the commercial zoning districts
- Using building occupancy and site requirements of the underlying zoning district to determine the maximum number of residents and individuals served in group shelters
- Adding 50% affordable housing bonus in calculating the maximum density for multi-room shelters to the micro-unit baseline and set as the max

5. Public Review Overview

Julber presented the Houselessness in the City of Bend Story Map.

6. Public Comment

No public comment.

7. Wrap Up/ Action Items/ Set Next Meeting Date

Julber discussed the following Action Items:

- Schedule next meeting(s) – August 18, 2021 or August 26, 2021
- RVs as an ancillary use to single family residential
- Temporary shelters for emergency use, or other time-limited duration

Members agreed to have the next meeting August 18, 2021.

8. Adjourn: 10:53 a.m.

Respectfully Submitted,

Kayla M. Duddy
Deputy City Recorder

The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, August 18, 2021, online and by phone.

City Manager Sounding Board: Homelessness Solutions: Megan Perkins, Barb Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

Absent: Jeff Payne, Scott Winters

1. Welcome & Introductions

2. Agenda Overview, Approval of Minutes

Susanna Julber, Senior Policy Analyst, presented the following updates:

- Sounding Board update will be presented to the Community Building Subcommittee August 25, 2021
- There is a Tiny home cabin shelter model posted behind Bend Church that Chuck Hemmingway and his team will be moving forward with

Member Tobiason presented the following on the Veteran's Village:

- Community center – been delayed 4 to 5 months
- J Bar J and Heart of Oregon built the cabins
- 5 cabins have a roof and electrical completed
- All cabin framing will be completed tomorrow
- Grand opening scheduled for Veteran's Day

Minutes were not approved.

3. Overview City American Recovery Plan Act (ARPA) Funds

Carolyn Eagan, Recovery Strategy and Impact Officer, presented an overview of the ARPA Funds:

- City has a little over \$14 million in ARPA Funds – received \$7 million and will obtain the next payment in a year
- City has received \$4 million dollars in State ARPA funds that have been committed through Representative Jason Kropf and Senator Tim Knopp for two projects
 - \$2 million going to infrastructure improvements in the Core area - the midtown crossings and improvements that are needed on Greenwood and Franklin as well as the Hawthorn Pedestrian Crossing
 - \$2 million is going to the City's acquisition of the Second Street Shelter

- \$1 million will go to the City’s houselessness work
- \$1.5 million is dedicated to the managed camp work
- \$1.5 million going to new staffing to support the work that needs to be done as the City recovers
- \$600 thousand is dedicated to the renovations that are going to be needed for both the Second Street and the Division Street shelters
- \$400 thousand is going to projects that were already awarded for with Affordable housing and CDBG funds
 - With the escalating costs related to housing, the City will be able to fill those gaps and those projects can move forward
- \$250 thousand is allocated for workforce development, specifically in construction
- \$200 is going to utility assistance
- \$70,000 is dedicated to downtown
- City has funds set aside to help fill gaps

4. Review of Last Meeting Progress and Actions

Julber reviewed the following progress from the last meeting:

- Paving: Shelters must meet minimum requirements of ADA for paving and circulation
- Outdoor Shelters: determine maximum number of spaces by ratio of one space or unit per each 1,000 feet of gross square footage of property; parking at 0.5 parking spaces per number of space unit
- Multi-Room Shelters: determine maximum number of rooms by using micro-unit formula, with the additional 50% affordable housing density bonus; parking at 0.25 spaces per number of rooms
- Group Shelters: use building occupancy and standards from underlying zoning district to determine occupancy maximums; parking at 0.25 spaces per bed

5. Continued Discussion of Zoning Districts, Sizing Requirements, and Parking and Paving Standards

Members discussed the following changes and updates:

- Outdoor shelter parking:
 - Scale the parking requirement:
 - 0.5 for first 16 units
 - 0.3 for units 17 and more (off-street parking can be provided adjacent to the unit, if vehicle access is provided to each unit, or in separated parking lot) – round down consistent with Bend Development Code (BDC) 3.3
 - Parking can be at designated campsite or space
- Hardship shelters:
 - Change definition of hardship shelter to include “people who lack housing” (consistent with code)
 - In residential zones with a permanent residential use (make clear associated with a residential use)

- Permissible to park in a driveway and in required off-street parking, and do not need to replace it (make it clear in the code)
- Shelter-use must cease at end of permit (RV can stay if is not being used as a shelter); manufactured structure & associated utility connections must be removed within 90 days
- Add “shelter approval” sticker with approval dates for shelter use, like approved signs
- Maximum number of renewals:
 - Two (three-year maximum duration of use)
 - Permit valid for one year, with the ability to renew two times
 - Gap and cessation of permit for six months after end of previous permit, then may re-apply
- Provide resource list with approval and application
 - Keep permit simple one-page, potential filing fee of \$10
- Temp shelters (change to “emergency shelter”?):
 - Change renewal to extension by Emergency Declaration
 - Edit 5. – use of any mobile unit, not hardship shelter
- Shelters:
 - Screening for portable toilets and garbage, in all zones
 - Keep exemption for new landscaping and multi model requirements
 - Public improvement standards:
 - Explore existing modification process – site specific
 - Explore adding additional criteria to the waiver code and carve out for houselessness shelters for offsite improvements
 - Address off-site improvement requirements
 - Could there be a Type I and clear and objective process, and an ability to choose to go to Type II for more flexibility (staff to evaluate)

6. Public Review Overview

Did not discuss due to time.

7. Public Comment

No public comment.

8. Wrap Up/ Action Items/ Set Next Meeting Date

Did not discuss due to time.

9. Adjourn: 11:15 a.m.

Respectfully Submitted,

Kayla M. Duddy
Deputy City Recorder

The meeting of the City Manager Sounding Board to House Our Neighbors was called to order at 9:00 a.m. on Wednesday, November 10, 2021, online and by phone.

City Manager Sounding Board: Homelessness Solutions: Megan Perkins, Barb Campbell, Katherine Austin, Briana Manfrass, Hans Jorgensen, Dana Richards, Stacey Witte, Erik Tobiason, Scott Winters, Jeff Payne (alt.)

1. Welcome and Introductions

2. Public Comment

Charles Hemmingway supports the work the Sounding Board has done.

Kelli Wainscoat thanked the Sounding Board and discussed embracing that this still needs to move forward. Wainscoat said that this is breaking barriers and to keep looking for ways to put compassion into the code.

Jennifer Eichhorn asked how the Sounding Board made their decisions and thought this meeting was going to be more on information. Eichhorn asked where she can go to get more information.

Leslie Lundberg asked if there was representation from law enforcement on the Sounding Board and if there was any consideration to put this on the ballot.

Jim Dunn said the City has been supporting the self-destruction of humans and asked if there is a way to prioritize the shelters for those currently in need. Dunn said that if the Bethlehem Inn is presented as the flagship then the community would feel differently about the changes.

MJ said that the public's homes are their biggest investment and that is why there is anxiety among community. MJ discussed re-evaluating recommendations at a later time.

Brad Irwin said that this is a very scary change for people who built this community and it is moving quickly. Irwin said that businesses are not being represented.

3. Overview of survey results and main themes

Susanna Julber discussed the Shelter Code Survey responses and main themes.

Members discussed the following in regard to the survey results:

- Capture the rest of the demographics in the community – reach out to people who are experiencing homelessness
- Receive more feedback from other City advisory committees
- Historically the City has been reticent to put too much thought on non-statistically valid survey's
- Reach out to other groups – not with a survey that requires and phone or laptop
- Focus on the comments that spoke to the code
- Portland and Eugene Examples – they work
- Focus the public support and input to specific things the Sounding Board is discussing as opposed to the philosophical arguments – there is a real opportunity, as long as Sounding Board can keep the dialogue focused on the codes and the metrics
- People go to the worst-case scenario – focus public on codes and metrics
- Rules about evicting people off the property

4. Discussion by Sounding Board

Julber discussed additional items and questions for the Sounding Board.

5. Review of public improvements standards

Colin Stephens, Planning Manager, presented a review of the Public Improvements Standards.

Members discussed the following on the public improvement standards:

- Speak to timeframe for the hardship – RV's and driveways
- Change of use – some are close to the same and could trigger some of the improvement standards
- Spending time going through a lengthy process through planning when there is an emergency situation for some of the shelters is negative
- An alternative compliance that is not as expensive would be something to consider
- Based on a need, if funding becomes a barrier there are other avenues to address that
- Sidewalks are almost always in violation – there is almost nothing you can do to make them comply with the accessibility requirements
- Code is confusing for people applying for a shelter – have staff tasked to help with the process
- Waiver and exemptions – giving City staff the tools to make good common-sense decisions is key
- Double standards
- There is not a sidewalk requirement for ADU
- Sidewalks can cause a large financial barrier to some projects
- Plans like this would protect neighborhoods who have people living in an RV on their property without a permit or permission

6. Other recommendation topics

7. Recommendation on draft Shelter Code amendments

Members discussed the following recommendations on the draft Shelter Code Amendments:

- Code Enforcement Recommendations
 - Temporary Shelters (Within Residential Zoning Districts, a Temp Shelter has to be associated with an institutional or public use)
 - Hardship Shelters (look at time recommendations) - 6 months with 3 renewals, change name to Hardship Housing
- Public Improvement Solutions?
 - New Waiver standard based on shelter type and financial hardship
 - Exempt new outdoor shelters from public improvement standards

Councilor Campbell moved to accept the code changes with the recommended change's discussed. Member Austin seconded the motion, the motion passed 7-1 (Member McFadden opposed).

8. Next Steps

Julber presented the following next steps:

- January 10, 2022 – Planning Commission Work Session
- January 24, 2022 – Planning Commission Public Hearing
- Council Consideration

9. Adjourned at 11:39 a.m.

Respectfully Submitted,

Kayla M. Duddy
Deputy City Recorder