

**City of Bend and Deschutes County
Emergency Homelessness Task Force Meeting
Action Planning: Leading Community-Wide Efforts
December 15, 2021**

The meeting of the Emergency Homelessness Task Force (EHTF) was called to order at 9:30 a.m. on Wednesday, December 15, 2021, online and by phone.

- 1. Introductions & Strategic Plan Overview**
- 2. Strategies for Leading Community-Wide Efforts**
- 3. Brainstorming Actions:**

The participants were asked the following questions:

- Are these the right strategies to be prioritized over the next three years?
- How will we integrate contingency planning into the strategic plan?

Participants provided the following input:

- Establish a joint office
 - What actions will be necessary to implement each of these strategies over the next three years?
 - Intergovernmental Agreements and Memorandum of Understanding outlining roles and responsibilities
 - Business plan, budget staffing requests
 - Develop funding plan to support service provision
 - Key partners, activities, resources, value proposition, customer relationship, channels, end result and population served, cost structure (fixed and variable), revenue streams (American Rescue Plan Act (ARPA), Coronavirus Aid, Relief, and Economic Security Act (CARES), Community Development Block Grant (CDBG), state funding, general funds, private funding, annual funding, excise tax)
 - Establishing relationships with Salem
 - Buy-in and commitment to strategic plan
 - Ensuring transparency: stewards of public, guide community
 - Structure of office, reporting lines, staffing structure, staff roles, governance roles
 - Cities may have representation in governing structure without voting power unless funding joint office, exploring options for matching funds
 - Who will lead each action?
 - Cities, the County, governance model
 - City of Bend
- Lead implementation of the strategic plan and support continuous improvements of the plan in order to achieve the ten-year vision

- What actions will be necessary to implement each of these strategies over the next three years?
 - Advisory Board
 - Accountability and transparency third party auditing
- Align state, county, and city resources annually to meet the five-year milestone
 - What actions will be necessary to implement each of these strategies over the next three years?
 - General fund contributions (Office of Emergency Management (OEM) model): monthly and annual contributions, tiered membership
 - (CDBG) Strategic alignment and coordination: consolidated plan cycle coordinated across jurisdictions
 - Funding requests to cities and the County
 - Leveraging partnerships with Central Oregon Intergovernmental Council (COIC), Central Oregon Health Council (COHC) and streamlining collaboration
- Support community partners in strengthening and streamlining service provision and affordable housing development and supports under a shared set of principles, priorities, and strategies
 - What actions will be necessary to implement each of these strategies over the next three years?
 - Advisory Board

4. Break

5. Action Planning:

6. Confirming Strategies:

7. Summary, Next Steps, and Closing

Brittani Manzo, Policy Strategist and Facilitator, presented a summary of the meeting and said the next steps would be developing actions based on ideas that came through today's meeting.

Adjourned at 11:28 a.m.

Respectfully Submitted,

Kayla M. Duddy,
Deputy City Recorder