

The meeting of the Stewardship Council Subcommittee was called to order at 3:00 p.m. on Tuesday, July 28, 2020 online and by phone.

1. Convene Subcommittee Meeting: Councilors Chris Piper, Barb Campbell, Bruce Abernethy

2. Public Comment

No public comment.

3. Approval of Minutes from June 23, 2020

Councilor Piper moved to approve the June 23, 2020 meeting minutes. Councilor Campbell seconded the motion, the motion passed unanimously (3-0).

4. Diversity, Equity and Inclusion (DEI): Recommendations from the DEI Short Term Task Force

Erin Rook, Allyship in Action, presented the following slides on the Recommendations from the DEI Short Term Task Force:

- About Allyship in Action
- Guiding Principles
- #1: Establish a Human Rights and Equity Commission
- #2: Remove Barriers to Service at the City
- #3: Offset Cost of Participation to Increase Access
- #4: Creating a Diverse and Representative Commission
- #5: Provide Appropriate Staff Support
- Questions for Discussions

Councilor Piper asked who would be the primary audience and served by this Commission. Mr. Rook explained the Commission would serve everyone in Bend.

Councilor Campbell suggested the first bullet point under the guiding principles be changed to “English does not need to be their first language.”

Councilor Piper said there could be an interpreter present and the documents could be prepared ahead of time in another language. He further noted everyone should be nimble in this process and learn from those who are participating.

Councilor Abernethy stated he supports the name of Human Rights and Equity Commission.

Councilor Campbell asked if there has been discussion on having women as an underrepresented community. LeeAnn O’Neill, from Allyship in Action, said approximately 50% of community members who participated in the demography survey identified as women.

Councilor Piper mentioned he was not sure about having fifteen people on a committee. He asked how having fifteen people on the commission compared to having nine. Erin Rook shared the most common response was nine to eleven people on a committee.

Councilor Abernethy asked if the Commission would create a forum to hear complaints or if there should be a staff person to refer those complaints. Erin said conversations focused on the Commission tasking themselves to figure out how that would look.

Councilor Campbell said the last bullet point on the “#5: Provide Appropriate Staff Support” slide, is worth time and effort. She said that would also be a good resource for other City committees and commissions as well.

Councilor Campbell asked why slide “#3: Offset Costs of Participation to Increase Access” would not be for all other City committees and commission. Erin explained the DEI Short-Term Task Force is not opposed to that but they were focusing on the particular context.

5. Diversity, Equity and Inclusion: Models for Permanent Council Committee/Commission

Ian Leitheiser, Assistant City Attorney, presented the following slides on Human Rights Commissions: Comparing Eugene and Beaverton:

- Table of Contents
- Staffing
- Responsibilities
- Is/Is Not: Eugene – Received from Eugene/Not Work Product
- Is/Is Not: Eugene – Work Product
- General Questions
- Questions

Councilor Abernethy asked how many people worked in Eugene’s Human Rights and Neighborhood Involvement Office. Emily Guimont, City Attorney’s Office Intern, said there are three employees, one of which is working with the Human Rights and Equity Commission.

Councilor Campbell asked if Eugene and Beaverton have citizen oversight committees for their Police Departments. Ian Leitheiser mentioned this is not what either of the bodies do. He said there is engagement with the Police Departments and police issues, but it is not in an oversight capacity.

Councilor Abernethy asked if this would be similar to Eugene or would it be more robust. Ian Leitheiser said the DEI Task Force is anticipating a more direct role for this body in Bend. Romir Chatterjee said the task force would like the commission to play a direct role.

Councilor Piper said Council and the City learned through last year's Welcoming Week, there is more interest in peer-to-peer engagement, which people may find more approachable than coming directly with the City.

Councilor Piper asked what direct conversations the City has had with members of the Eugene and Beaverton Commission that may be helpful to Bend in term of practices. Erin Rook explained there was no direct communication between the Task Force members and the staff in Eugene and Beaverton. Eric King explained there is a coalition, which includes the City of Eugene and Beaverton, and he will be having a call with the City Manager of Eugene where he will get more information.

Stewardship Subcommittee members indicated support and will advocate when this topic goes to the full Council at the August 19, 2020 City Council meeting.

6. Review Coronavirus Relief Funding (CRF) Parameters and Recommendations

Katy Brooks presented the following slides on the Bend Chamber Resiliency Grants (via City of Bend/Cares Act):

- Chamber COVID-19 Business Support
- Resiliency Grants
- Grant Selection Committee
- Timeline

Councilor Piper thanked Katy Brooks and the Bend Chamber for putting this together. He said the key component is the support that follows the money for the businesses so they can actually see a return and help them look at revising their business plan.

Councilor Campbell asked if there is oversight of the Chamber's distribution. Katy Brooks explained because of the size of these grants there would be a formal audit since the grants are federal. She said the Bend Chamber would hire an entity so a third party makes sure protocol is followed, and that the Chamber would provide the report to the Council.

Eric King, Tracy Stabler, Assistant Finance Director, Ben Hemson, City Business Advocate, Shelly Smith, Senior Management Analyst, presented the following slides on the Oregon Coronavirus Relief Funds (CRF):

- Council Goals: Approved Revisions
- State Allocation
- CRF Parameters
- Timeline
- Business and Community Assistance

- Child Care
- Childcare Capacity in Bend
- Recent/Upcoming Allocations
- Vulnerable Populations
- Closing
- Parameters
- Principles

Councilor Abernethy asked about COVID funds in regard to how many kids can attend childcare. Tracy Stabler said there are FAQ's that discuss particular scenarios and they are broad and general, but have to relate to COVID-19.

Eric King shared he has had some conversations with Don Horton, Bend Parks and Recreation District (BPRD); he said the vision would be additional resources for families in need. He said BPRD has an after-school grant program or a scholarship program, but there will be more need coming this fall. He said it's envisioned that a portion of these funds will help and provide an option for families.

Councilor Abernethy said the Oregon Department of Education put out new guidelines. He said if school had started today, the Bend-La Pine School District would not be able to reopen in their physical buildings.

Councilor Piper shared Bend Economic Development Advisory Board (BEDAB) had discussions around having spaces available in commercial buildings for childcare, but there would need to be code amendments made for that to happen.

Councilor Abernethy asked how childcare intertwines with the "Recent/Upcoming Allocations" slide and if any of the bullet points shown are part of the \$300,000. Ben Hemson said the bullet points are beyond but NeighborImpact is proof of concept that they are more than capable of getting the money to childcare providers.

Councilor Abernethy asked if the United Way funds are going to households or to intermediaries. Shelly Smith explained the United Way has an application process in process and that City staff will work closely to ensure that the components of the federal money are incorporated into their application process. She said that United Way will be promoting the application and funding program to area nonprofits.

Councilor Abernethy asked why staff is recommending the breakdown of \$200,000 and \$500,000. Shelly Smith explained research and conversations occurred with several nonprofits and these funding allocations made the most sense given the timing of the CRF grant timeline. Councilor Campbell asked if the rental and mortgage support is for private individuals and not businesses. Shelly Smith confirmed that was correct.

Councilor Abernethy asked if there were ideas on some of the additional funds that may not be held back. Eric Kancler, Kancler Consulting, said he and others are continuing to advocate for more COVID-19 relief funds. He said there is only \$2 million committed for local governments so far and the federal treasury suggested that local governments get

\$624 million collectively. The state is holding a lot of money back which is largely in light of their own budget deficit and waiting to see how that will unfold.

7. Adjourned at 4:54 p.m.

Respectfully Submitted,

Deputy City Recorder
Kayla M. Duddy