

The meeting of the Community Building Council Subcommittee was called to order at 9:00 a.m. on Wednesday, December 22, 2021, on-line and by phone.

- 1. Roll Call:** City Councilors Barbara Campbell, Melanie Kebler, Rita Schenkelberg
- 2. Welcome and Introductions**
- 3. Approval of Minutes of the 8/25/2021 and 10/27/2021 Minutes**

Councilor Kebler moved to approve the August 25, 2021 and October 27, 2021 meeting minutes. Councilor Campbell seconded the motion, the motion passed unanimously (3-0).

#### **4. Public Comment**

No public comment.

#### **5. Short Term Rental Survey**

Lorelei Williams, Licensing Program Manager, and Jesse Thomas, OPM & Data Analytics Director, presented the following slides on the Short-Term Rental Survey:

- Agenda
- Current Short-Term Rental Landscape
- By the Numbers
- Short-Term Rental Survey
- Short-Term Rental Data Themes
- Short-Term Survey – Draft
  - Survey Intro
  - Type of House/Property and General Location
  - Motivation
  - Personal Use vs. Available to Rent, Seasonally
  - Types of Tenants
  - Long-Term Rental Activity
  - Long-Term Rental Interest
  - Open Feedback

The subcommittee discussed the following:

- Focus on saying the City is looking for information – community input is important
- Add in a question asking if the property owners live in Bend

- Having one survey for property owners with multiple properties instead of them filling out more than one – remove the barriers to get as much data as possible
- Add students or academics to the types of tenants
- Add the question “What challenges have you experienced or perceive due to short-term rentals?”
- Add the question “If the City were to limit short-term rentals or reduce the ability to rent out short-term, are you going to sell your house or convert to a long-term rental?” (this question might concern people)

The subcommittee is supportive of sending the survey at the beginning of the year.

## **6. Collection System Master Plan (CSMP) – Review of Modeling Results with Current Land Use Assumptions**

Damian Syrnyk, Senior Planner, Jason Suhr, Senior Project Engineer, Andrew Parish, Angelo Planning Senior Planner, and Margaret Raimann, ECONorthwest Project Manager, presented the following slides on the Collection System Master Plan Land Use Inputs

- Master Planning and Collection System Master Plan Background
- Collection System Overview
- Updated Collection System Master Plan
- Process with the Community Building Subcommittee
- Context
- Role of the Community Building Subcommittee
- Residential Need
  - Population Forecast, Bend 2020-2041
  - Projected Housing Need 2021-2041 (Phase 1 Housing Capacity Analysis)
  - Where Are These Units Expected to Occur?
  - Projecting to 2043 for the CSMP
- Economic Need
  - Estimate of Total Employment, Bend Urban Growth Boundary (UGB), 2019
  - Forecast of Employment Growth by Land Use Type, Bend UGB, 2021-2043
  - Future Employment Land Need, Bend UGB, 2021-2043
- Land Use Scenario
  - How Does the Envision Tomorrow Model Work
  - Allocating Growth for the CSMP
  - Existing Housing Units (All Types)
  - New Housing Units (All Types)
  - Total Housing Units (Existing and New, All Types)
  - New Detached
  - New Attached/Middle Housing
  - New Multifamily
  - Where is Development Expected to Occur?
  - Growth Areas (Employment)
- Next Steps

- Public Involvement Schedule
- Questions for the Subcommittee
- Discussion and Next Steps

The Subcommittee discussed the following:

- Should this wait until the Climate Friendly Rule Making is completed? – prevents having to make edits
- Syncing this with the State required housing needs analysis?
- Concerns on the City using consultants – middle man
- Bring in lived experience – important information to have when creating new infrastructure

The Subcommittee is supportive of moving forward with the information shared on the CSMP.

## **7. Update on Shelter Code Amendments**

Susanna Julber, Senior Policy Analyst, presented the following slides on the Sounding Board Shelter Code Recommendations:

- Overview: City's Comprehensive Strategy to Address Houselessness
- Summary of Sounding Board Recommendations
- Master Plan and Overlay Districts
- Next Steps: Note Date Changes

The Subcommittee discussed the following:

- Direction to develop a fund – need to make sure when the code changes comes to Council that there is a clear idea of how the City can develop a fund
- Have the Planning Commission give their expertise and recommendations on changes that need to be made

The Subcommittee is supportive of continuing the discussion around funding.

## **8. Adjourned at 10:49 a.m.**

Respectfully Submitted,

Kayla M. Duddy  
Deputy City Recorder