

The meeting of the Stewardship Council Subcommittee was called to order at 1:00 p.m. Monday, November 29, 2021, online and by phone.

1. **Convene Subcommittee Meeting:** Mayor Pro Tem Gena Goodman-Campbell, Councilors Anthony Broadman and Megan Perkins

2. Public Comment

No public comment.

3. Approve Minutes

Member Broadman moved to approve the September 14, 2021 meeting minutes. Member Perkins seconded the motion, the motion passed unanimously (3-0).

4. Request for Proposal (RFP) for Restricted Tourism Reserve Account

Ben Hemson, Bend Business Advocate, and Kevney Dugan, Visit Bend President, presented a staff report on the RFP for Restricted Tourism Reserve Account.

Members discussed the following:

- Would like to use the resources to develop and build a tourism related facility – support and promote tourism
- Values Visit Bend's input
- The tourism facility would include restrooms, where people can use bicycles, fill water bottles and get information about the community – be a possible resource center and a place where people can get in touch with tourism related activities
- Should have something that is more urban focused – for people who are not geared toward outdoor recreation
- In order to support tourism sustainably downtown the City needs public bathrooms
- The Hawthorn bridge would be the connector accessing downtown

Hemson to come back to the Subcommittee with options for an open RFP and a more agency driven approach RFP.

Ed Deenihan, Downtown Bend Business Association (DBBA) Chair, shared that DBBA is ready to take a larger role but, cannot do it alone and will need the City's support.

Mindy Aisling, DBBA Executive Director, said that DBBA will need the City and City staff to develop a way to work together because, regardless of DBBA's organization or budget size, they will need the partnership.

5. Recurring Item: Outdoor Shelter Update

Eric King, City Manager, reported on the following:

- November 30, 2021 Emergency Homelessness Task Force – Strategic Plan will be framed
- The City Manager's Sounding Board to House Our Neighbors code recommendations will go in front of the Planning Commission in January
- The Outdoor Shelter RFP closes December 9, 2021
- The Legislation proposed by Representative Kropf is moving forward – City's letter of interest is due December 10, 2021

Carolyn Eagan, announced that the City will be having pre-proposal meetings for both the Navigation Center and Outdoor Shelter this week.

Councilor Perkins reported that the EHTF will be having meetings with potential partners.

6. Adjourned at 1:42 p.m.

Respectfully Submitted,

Kayla M. Duddy,
Deputy City Recorder