



## Meeting Minutes

### Affordable Housing Advisory Committee (AHAC)

3:00 PM, Wednesday, March 9, 2022

Staff Liaisons: Lynne McConnell, Racheal Baker, Amy Fraley and Deena Cook

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**Roll Call:** Cindy King (AHAC Chair), Kathy Austin, Matt Martino, Alison Hohengarten, Joanna Gardner, Heather Simmons, Mandy Dalrymple

**Absent:** Keith Wooden and Ian Schmidt

**Meeting Guests:** Barb Campbell (Bend City Council), Elizabeth Oshel (City of Bend, Assistant City Attorney), Damian Syrnyk (City of Bend, Senior Planner)

- **Public Comment**
  - No public comment.
  
- **Approval of February Minutes**
  - Motion approved. Motion to approve made by Kathy Austin and seconded by Heather Simmons. Five approved. One abstention. None opposed.
  
- **Open Public Hearing on 2022-23 Annual Action Plan**
  - Racheal Baker, Affordable Housing Manager, provided a summary of the required Annual Action Plan mandated by the Department of Housing and Urban Renewal (HUD) which outlines the available resources and distribution guidelines. The Annual Action Plan is based on the goals identified in the 5-year Strategic Plan or Consolidated Plan.
  - Heather Simmons moved to recommend Bend City Council approve the 2022 CDBG Annual Action Plan as drafted, and authorize staff to take all actions necessary to fund approved activities, including signing loan agreements and related documents. Alison Hohengarten seconded the motion.
  - Motion approved. Seven approved. None opposed.
  
- **Public Comment**
  - No public comment.
  
- **Close Public Hearing on 2022-23 Annual Action Plan**
  
- **CDBG Timeliness Update**
  - Racheal Baker, Affordable Housing Manager, provided a presentation on the HUD mandated Timeliness Plan which regulates Community Development Block Grant (CDBG) fund distribution. She highlighted the public service award recipient amounts, her concerns for passing the timeliness test and the contingency funds from the CARES ACT for Shepherd's House.
  
- **Shepherd's House Award**
  - City of Bend staff recommended allocating the remaining 2020 CDBG recaptured loan payments and CARES ACT funds to Shepherd's House for their overnight shelter.
  - Heather Simmons moved to recommend Bend City Council approve awarding all funds from the 2020 recaptured CDBG loan payoffs and remaining CDBG funds from the CARES Act to Shepherd's House Overnight Shelter and authorize staff to take all actions necessary for funding, including signing agreements and related documents. Mandy Dalrymple seconded the motion.
  - Motion to approve. Seven approved. None opposed.
  
- **State Climate Rules Overview – Damian Syrnyk**

- Damian Syrnyk, City of Bend Senior Planner in Growth Management Division, presented on land use and transportation planning for climate friendly and equitable communities in Bend. He discussed forthcoming rules from the Land Conservation and Development Commission and he outlined projects, code changes, and future planning updates.
- **Staff Report**
  - Planning Commission concluded their deliberations on the Shelter Code. A special meeting with Bend City Council will like be scheduled to hear public comment.
  - Navigation Center contract with Shepherd's House will go to City Council for approval on March 16.
  - The Annual Action Plan will be presented to City Council on April 6. AHAC members are welcome to attend.
  - A training for housing providers from the Fair Housing Council of Oregon is scheduled on April 14 from 1:00 pm-3:00pm.
- **Next meeting**
  - Wednesday, April 13, 2022 3:00 p.m.
- **Adjourn**
  - To watch the live recording of this meeting, please visit [\(730\) Bend Affordable Housing Advisory Committee \(AHAC\) Public Meeting - YouTube](#)