

Bend Metropolitan Planning Organization



BEND MPO
Metropolitan Planning Organization

Budget Committee Meeting
April 7, 2022

Agenda Item # 1: Call to Order and Introductions – Policy Board Chair Barb Campbell

Policy Board

- Barb Campbell, Chair, City of Bend
- Megan Perkins, Vice Chair, City of Bend
- Rita Schenkelberg, City of Bend
- Phil Chang, Deschutes County
- Bob Townsend, ODOT Region 4

Community Members

- ◆ Janet Gregor
- ◆ Greg Bryant
- ◆ Don Moore
- ◆ Brian Potwin
- ◆ Chuck Arnold

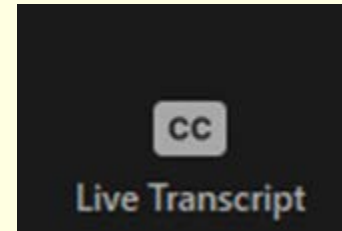
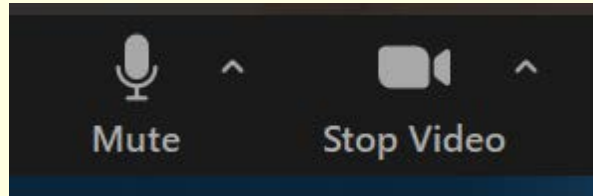
Bend Metropolitan Staff

- Tyler Deke, Manager
- Jovi Anderson, Program Coordinator
- Andrea Napoli, Senior Planner
- Cameron Prow (Type-Write II, Recorder)

Members of the public will not be part of the roll call

Virtual Meeting Guidelines – Jovi Anderson

- You will be on **mute** when you first join the meeting.
- Technical difficulties during the meeting? Raise Hand



- Please use the **raise hand** to speak next.
- If you join by phone, dial ***9** to raise/lower hand.
- This meeting will be **recorded** and is available as a live streaming event on YouTube. You can review this YouTube event on the City of Bend YouTube Channel.

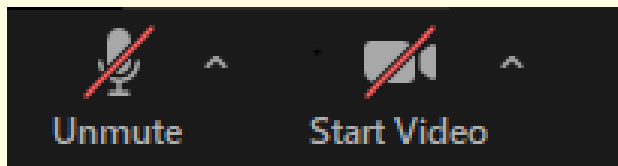


Image (Left) shows you are muted and camera is off.

Meeting Purpose – Chair Campbell

- Review Committee Assignments
- Review and comment on Proposed Fiscal Year (FY) 2022-23 Work Program & Budget
- Receive public comment
- Make recommendation to BMPO Policy Board to approve the Proposed FY 2022-23 Budget “as is” or with modifications

Agenda Item #2: Visitor/Public Comments– Chair Campbell

- Receive public comments

Agenda Item #3: Budget Committee Community Member Assignments & Chair Assignment – Chair Campbell

- Current Budget Committee Roster (Attachment A)
 - Term expires for one member this year
 - Welcome one new member

Community Members	Term End
Don Moore	06/30/22
Greg Byrant	06/30/23
Brian Potwin	06/30/23
Janet Gregor	06/30/24
Chuck Arnold	06/30/24

- Appoint Budget Committee Chair for 2022

Agenda Item #4: Receive Budget Message - Staff

Presentation Outline

- Background Information
- FY2021-22
 - Accomplishments & work in progress
- FY2022-23
 - Budget history
 - Challenges & opportunities
 - Major work activities and products
 - Proposed budget

What is the purpose of an MPO?

- To coordinate transportation planning efforts among local jurisdictions for the entire “urbanized” area
- Receive and distribute federal transportation funding each year (currently about \$1.3 million/year)



Who funds the MPO?

Federal sources:

- Federal Highway Administration (FHWA) – Metropolitan Planning (PL) funds
- Federal Transit Administration (FTA) – Metropolitan Planning (5303) funds
- Surface Transportation Block Grant (STBG) funds

State sources:

- Oregon Department of Transportation (ODOT) provides match for FHWA funds

Local sources:

- In-kind contributions to match FTA & STBG funds



Funding History

- Historic budget totals

FY	PL/Match	5303	Total	Change
2011-12	\$164,241	\$42,850	\$207,091	\$9
2012-13	\$164,241	\$48,224	\$212,465	\$5,374
2013-14	\$150,710	\$55,730	\$206,440	(\$6,025)
2014-15	\$150,710	\$55,730	\$206,440	\$0
2015-16	\$153,993	\$44,734	\$198,727	(\$7,713)
2016-17	\$157,558	\$44,949	\$202,507	\$3,780
2017-18	\$161,476	\$46,359	\$207,835	\$5,328
2018-19	\$164,615	\$46,154	\$210,769	\$2,934
2019-20	\$181,948	\$47,265	\$229,213	\$18,444
2020-21	\$171,642	\$51,505	\$223,147	(\$6,066)
2021-22	\$188,020	\$51,578	\$239,598	\$16,451



- 2019-20 funding surpassed 2012-13 funding
- Funding for 2022-23 same as FY2021-22 (may increase)
- Population growth >18% (2013-2020) & Bend-Redmond MSA led state in % employment growth (2013-19)
- Supplementing budget with STBG funding & other sources

2021-22: Key Accomplishments & Tasks Underway

- Annual Listing of Obligated Funds report
- 2021-24 MTIP maintenance
- Title VI annual report
- Refined STBG funding distribution process
- Updates and edits to the MPO web pages
- Transportation Safety Action Plan implementation – phase 1
- Mobility Hubs Feasibility Study - underway
- Development of 2019 travel model scenario
- Development of 2019 peak season travel model scenario - underway



Title VI and Environmental
Justice Requirements

2021-22: Key Accomplishments & Tasks Underway (cont)

- Discretionary federal funding – TAC and Policy Board distributed funding in December 2020 (updates early 2022)
- Multi-modal volume count collection & summary reports - ongoing
- US97 Bend Parkway Facility Plan (ODOT led process, MPO was a funding partner, process used BMPO TAC and Policy Board)
- US97 North Interchange Study (ODOT led process)
- US97/Baker Rd IAMP (ODOT led process using MPO Policy Board) - underway
- Public Participation Plan update



2021-22: Key Accomplishments & Tasks Underway (cont)

- Bend Transportation Safety Action Plan Implementation - phase 2
- MPO representation on various transportation-related committees and groups
- Oregon Modeling Statewide Collaborative
- Trainings
 - Power BI (data visualization)
 - Microsoft Project
 - Project Management
 - DEIA-related
 - Various webinars



FY2022-23 Priorities

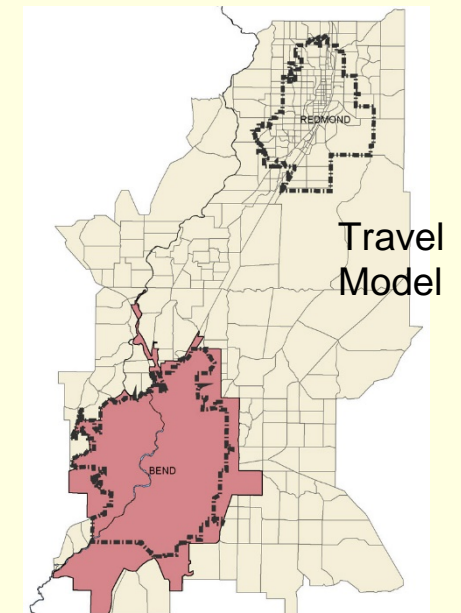
- Mobility Hubs Study
- Metropolitan Transportation Plan (MTP) – update due fall 2024
- Develop & adopt 2024-2027 MTIP, including STBG funding distribution & project application process
- Safety Implementation Plan
- Census 2020
- COVID Relief Funding
- ODOT projects: US97/Baker Rd interchange plan, US20 (3rd St to Powell Butte Hwy) Refinement Plan and US97/Reed Market Rd/3rd St Plan

FY2022-23 Priorities



Climate-Friendly and Equitable Communities Rulemaking

- Household Travel Survey
- Travel model updates & future strategy
- Data Development
- Annual Obligated Funding Report
- City of Bend Pedestrian Master Plan
- Strategic Plan
- Performance monitoring & reporting
- Oregon climate change rule-making & implementation
- 2021-24 MTIP maintenance



FY2022-23: Challenges & Opportunities



■ Challenges

- Data collection, storage and management
- Significant workload
- Major planning projects completed in recent years – implementation strategies?
- Federal infrastructure bill (IIJA) includes new requirements

■ Opportunities

- Increased staff 2 years ago: able to complete more work in-house (less consultant support) and provide greater assistance to partners
- Budget
 - IIJA provides funding stability for next 5 years
- Project funding
 - IIJA will increase discretionary funding available for projects

New Planning Emphasis Areas

FHWA / FTA letter issued 12/30/21 re: updated Planning Emphasis Areas

- Tackling the Climate Crisis: Transition to a Clean Energy, Resilient Future
- Equity and Justice40 in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network / U.S. Department of Defense Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

Task 1: Development & Program Management

- BMPO advisory committees
- Work Program & Budget development
- Coordination with statewide committees (staff & Oregon MPO Consortium)
- Public participation efforts
- Civil Rights (Title VI) & Environmental Justice
- 2020 Census

Task One	
FHWA PL Funding	\$ 101,200
State Match for FHWA PL	13,500
FTA 5303 Funding	12,900
STBG - UPWP	195,700
In-Kind Local Match - UPWP ¹	23,900
Loan from General Fund ²	100,000
Total Task 1	\$ 447,200
Percent of MPO Program ³	40.4%

¹ Beginning Working Capital from City loan received on June 31, 2022.

² Grant reimbursement revenues are typically received 1-2 months after expenditures are incurred and a year-end loan from the City of Bend is anticipated on June 30, 2022 to cover charges in advance of grant reimbursement.

³ The Task 1 budget also includes administrative costs (financial administration, general administration, facility management, computer information systems support and legal support), direct material and services (supplies, travel, printing), and paid leave (holidays, vacation and sick leave).

Task 2: Short-Range Planning

- Metropolitan Transportation Improvement Program (MTIP)
- Performance Mgmt Tracking & Reporting
- Annual Federal Funding Report
- Federal Surface Transportation Block Grant (STBG) funding management
- Interagency Coordination – Committees & Projects
- Transit coordination

Task Two	
FHWA PL Funding	\$ 21,100
State Match for FHWA PL	2,400
FTA 5303 Funding	20,600
STBG - UPWP	53,400
In-Kind Local Match - UPWP	8,500
Total Task 2	\$ 106,000
Percent of MPO Program	9.6%

STBG Funding Overview

MTIP: 4 Year Allocation of Surface Transportation Block Grant Funds 2021-2024

Entity
City of Bend
Varies
Bend MPO or ODOT
Bend MPO

Bend MPO Required Planning	2021	301,250	34,480	
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Table 3 2022 STBG Estimated Award \$1,205,000

Project Name	Year	Project Award - Estimated	Local Match	Percent of annual funding ²	2022 STBG Balance	Entity
Maintenance (Preservation & ITS)	2022	723,000	43,380	60%	482,000	City of Bend
Other Projects ³	2022	180,750	10,845	15%	301,250	Varies
Bend MPO Required Planning	2022	301,250	30,938	25%	-	Bend MPO

Table 4 2023 STBG Funding Allocation \$1,205,000

Project Name	Year	Project Award - Estimated	Local Match	Percent of annual funding ²	2023 STBG Balance	Entity
Maintenance (Preservation & ITS)	2023	723,000	43,380	60%	482,000	City of Bend
Other Projects ³	2023	180,750	10,845	15%	301,250	Varies
Bend MPO Required Planning	2023	301,250	30,938	25%	-	Bend MPO

Table 5 2024 STBG Funding Allocation \$1,205,000

Project Name	Year	Project Award - Estimated	Local Match	Percent of annual funding ²	2023 STBG Balance	Entity
Maintenance (Preservation & ITS)	2024	723,000	43,380	60%	482,000	City of Bend
Other Projects ³	2024	180,750	10,845	15%	301,250	Varies
Bend MPO Required Planning	2024	301,250	30,938	25%	-	Bend MPO

³ "Other Projects" will be determined as STBG funding distribution process is developed.

2023 STBG Funding Allocation \$1,205,000

Project Name	Year	Project Award - Estimated	Local Match	Percent of annual funding ²	2023 STBG Balance	Entity
Maintenance (Preservation & ITS)	2023	723,000	43,380	60%	482,000	City of Bend
Other Projects ³	2023	180,750	10,845	15%	301,250	Varies
Bend MPO Required Planning	2023	301,250	30,938	25%	-	Bend MPO

The Metropolitan Transportation Improvement Program (MTIP) allocates 25% of funding to Bend MPO Bend MPO Required Planning.

The 2022-23 MPO draft budget proposes to use:

- \$355,800 in STBG from MTIP for 2022-2023 and
- \$250,000 in STBG Fund Exchange from past year reserves.

Task 3: Long Range Planning

- Metropolitan Transportation Plan update
- Mobility Hubs Feasibility Study
- State of Oregon climate change planning
- Transportation Safety Action Plan – implementation
- Deschutes County Intelligent Transportation Systems Plan (ITS)
- ODOT-led planning efforts:
 - US97/Baker Rd interchange plan
 - US20 Refinement Plan
 - US97/Reed Mkt Rd/3rd St Plan

Task Three	
FHWA PL Funding	\$ 21,100
State Match for FHWA PL	2,400
FTA 5303 Funding	12,900
STBG - UPWP	88,900
STBG - Fund Exchange ¹	100,000
ODOT Safety Funds ²	95,000
In-Kind Local Match - UPWP	11,600
ODOT Safety Local Match ³	19,000
Total Task 3	\$ 350,900
Percent of MPO Program	31.7%

MPO Program - Task 4: Travel Demand Modeling & Data Collection and Analysis

- Transportation model, including a major update, development of new future year scenario and support for local studies & projects
- Oregon Modeling Statewide Collaborative
- Household travel survey
- Data collection & analysis
 - Transportation data collection & management (MPO, City & ODOT)
 - Safety & crash data
 - Equity data

Task Four	
FHWA PL Funding	\$ 25,300
State Match for FHWA PL	1,000
STBG - Fund Exchange ¹	150,000
STBG - UPWP	17,800
FTA 5303 Funding	5,200
In-Kind Local Match - UPWP	2,600
Total Task 4	\$ 201,900
Percent of MPO Program	18.2%



COVID Relief Program Task 1: Interagency Transfers (COVID Funding)

- Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (approved December 2020)
- Bend MPO received approximately \$1.5 million
- Policy Board will distribute to projects in Bend area

Task One	
COVID Relief Funding	\$ 1,500,900



FY2022-23 Draft Budget Summary

Fiscal Year 2022-23 Budget Summary				
	Resources		Requirements	
Beg. Working Capital/COVID Relief Funding ¹	1,500,900	By Budget Category (Rounded):		
FHWA PL ²			MPO Program	\$ 1,006,000
Federal Share	168,700		Loan Repayment	-
FTA Section 5303	51,600		Contingency	100,000
STBG - UPWP	355,800		COVID Relief Program	1,500,900
STBG - Fund Exchange ³	250,000			
ODOT Safety Funds	95,000			
Total Grant Funding	\$ 2,422,000		Total Budgeted Appropriations	\$ 2,606,900
FHWA PL ²		By Task:		
State Match	19,300		MPO Program	
FTA Local Match ⁴	6,000		Task 1: Dev. & Program Management	\$ 447,200
STBG Local Match - UPWP ⁴	40,600		Task 2: Short Range Planning	106,000
ODOT Safety Local Match ⁴	19,000		Task 3: Long Range Planning	350,900
Total Match Funding	\$ 84,900	Task 4: Modeling and Data Collection	201,900	
City of Bend Loan	100,000	COVID Relief Program		
		Task 1: COVID Relief Funding	1,500,900	
		Total Program	\$ 2,606,900	
Total Budgeted Resources	\$ 2,606,900	Total Budgeted Requirements	\$ 2,606,900	

Proposed 2022-23 Budget: Line Item Detail

Resources

Account Description	FY22-23 Proposed Budget
Beginning Working Capital ¹	\$ 1,500,900
Federal Pass-through Grant - ODOT	921,100
State Match	19,300
Bend/Deschutes County In-Kind Match	65,600
Loan from City of Bend General Fund ²	100,000
Interfund Charge	-
Miscellaneous Revenue	-
Total Resources	\$ 2,606,900

Requirements

Account Description	FY22-23 Proposed Budget
<i>Requirements:</i>	
Total Personnel Services	\$ 421,600
Total Materials and Services	\$ 584,400
COVID Relief Interagency Transfer	1,500,900
Contingency	100,000
Total MPO Program	\$ 1,106,000
Total COVID Relief Program	\$ 1,500,900
Total Requirements	\$ 2,606,900

Budget Committee Action – Budget Committee Chair

- Action Requested
 - Review and comment on Proposed Fiscal Year (FY) 2022-23 Budget
 - Motion on Proposed FY 2022-23 Budget
 - Make recommendation to BMPO Policy Board to approve the Proposed FY 2022-23 Budget “as is” or with modifications

- Sample motion for approval: I move approval and recommend MPO Policy Board adoption of the proposed Fiscal Year 2022-2023 Bend MPO Budget as presented.

- Sample motion for revision as discussed and approval: I move approval of the proposed Fiscal Year 2022-2023 budget with the recommended changes and recommend MPO Policy Board approval of the proposed Fiscal Year 2022-2023 budget with those changes.

2022-23 Budget & Work Program Schedule

- ✓ Meeting with ODOT, FHWA, and FTA – February 3
- ✓ Technical Advisory Committee and Policy Board review - February
- ✓ Draft Work Program and Budget documents - posted on BMPO website in late March



Budget Committee meeting – April 7 (Today)



Public review and comment of Work Program – opened late March



Policy Board consideration & public hearing of Work Program & Budget – April 19 (or May 17)

- Questions?

Agenda Item #5: 2022-23 Budget Public Hearing and Adoption – Budget Committee Chair

- The public hearing to adopt the budget is scheduled for April 19, 2022 at 12 pm

Agenda Item #6: Adjourn – Budget Committee Chair

- Recommended Language for Motion: I move to adjourn the meeting

Thank you!

Tyler Deke, Manager
Andrea Napoli, Senior Planner
Jovita Anderson, Program Coordinator

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