

The meeting of the Stewardship Council Subcommittee was called to order at 11:30 a.m. Monday, April 25, 2022, in the City Hall Boardroom, 710 NW Wall Street, Bend, online and by phone.

1. **Convene Subcommittee Meeting:** Mayor Pro Tem Gena Goodman-Campbell, Councilors Anthony Broadman and Megan Perkins

## 2. Approve Minutes

Councilor Perkins moved to approve the March 28, 2022 meeting minutes. Councilor Broadman seconded the motion, the motion passed unanimously (3-0).

## 3. Public Comment

No Public Comment.

## 4. American Rescue Plan Act (ARPA) Allocation

City Staff, Carolyn Eagan provided an overview of the City of Bend's \$14.08 million ARPA fund. She reviewed where the initial \$7 million had been allocated to-date. Then, Ms. Eagan presented staff's proposed allocation of the next \$7 million dollars as follows:

1. \$328,000 to Deschutes County Stabilization Center over two years for a 1-FTE. The 1-FTE will be part of a non-law enforcement crisis response team.
2. \$259,000 to the City of Bend Police Department over three years to support the City's contribution to the CORE3 program. CORE3 is a flexible multi-use space to house a regional emergency operations center, training and education facility.
3. \$2 million for the City of Bend Fire District Services and City-wide Sustainable Funding over two years. The funding is part of the City's contribution to the Fire District and to identify new funding sources.
4. \$100,000 for the COIC Cascades East Transit (CET) Ride Bend program over two years to fund summer services.
5. \$4 million for the City of Bend over three years to fund a contract for shelter management or Project Turnkey Shelter Operations.

The total requests amount to \$6,687,000 with the balance going to the City's ARPA Reserve Fund, which brings our Reserves total to-date to \$1,383,000.

The subcommittee members discussed the following:

- Related to above proposed funding item 1. \$328,000 to Deschutes County Stabilization Center – The Subcommittee’s direction is to ensure that this funding of the stabilization center is contingent on the implementation of non-law enforcement crisis response team. It was also expressed that this is seed funding that may potentially expand once a future assessment indicates that the program is successful and additional funding would be beneficial for the community. The City Manager will negotiate to include the contingency in the Intergovernmental Agreement (IGA).
- Related to above item 2. \$259,000 to the City of Bend Police Department for CORE3 – The City Manager provided additional detailed information about the program and the cost-benefits of having a local location.
- Related to above item 5. \$4 million for the City of Bend for Shelter Operations – A discussion ensued about ensuring that this ARPA funding does not prohibit us from receiving State funding in the future.
- Other Funding Considerations:
  - Ensure that funding allocations are aligned with FY21-23 Council Goals identified funding and focus on the following:
    - Fund continued focus on negative impact of COVID-19
    - Fund e-bike rebate program, needs based, contracted with third parties/RFP if necessary, through local retailers. Necessary response to the negative economic impacts of COVID including gas prices and meets EV goal.
    - Fund wayfinding and signage for the design alternative enhanced greenways/bikeways (priority based on equity mapping) that Council voted to move forward with in December 2021. Key Route Goal.
    - Fund implementation and/or study of automated traffic enforcement tools Necessary response to the negative economic impacts of COVID (hiring) and law enforcement technology goal.
  - Childcare will continue to be a focus. The City will look to fill needs in the community and gaps in the State ARPA funding once information is available.
  - Shelter, Housing, and Middle-Income Housing designated as funding recipients of savings from Project Turnkey, if any.
  - Third-party resources allocation to help execute initiatives that have not progressed due to staffing shortages.

- Not an agenda item but since there was time to spare, Council Goals feedback and changes were discussed. The City Manager emailed the working document for further Subcommittee review and edits.

**5. Adjourned at 12:21 p.m.**

Respectfully Submitted,

Kayla M. Duddy, CMC  
Deputy City Recorder