



## Minutes

### Affordable Housing Advisory Committee

3:00 PM, Wednesday, June 8, 2022

Staff Liaisons: Lynne McConnell, Racheal Baker, Amy Fraley and Deena Cook

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**Roll Call:** Keith Wooden, Kathy Austin (Chairperson), Matt Martino, Ian Schmidt, Alison Hohengarten, Joanna Gardner, Heather Simmons, Mandy Dalrymple

**Absent:** Cindy King

**Meeting Guests:** Barb Campbell (Bend City Council)

- **Public Comment**

No public comment.

- **Approval of May Minutes**

Motion approved. Motion to approve made by Heather Simmons and seconded by Mandy Dalrymple. Seven approved. One abstention. None opposed.

- **Bend-Redmond Habitat for Humanity Logan Avenue Extension**

During the May 11, AHAC meeting, Mellissa Kamanya, Director of Grants for Bend Redmond Habitat for Humanity, requested a one-year extension to the work plan proposed for affordable home ownership development on Logan Avenue. Affordable Housing Funds awarded in 2019 purchased the lot on Logan Avenue for Bend-Redmond Habitat for Humanity in the fall of 2020.

Matt Martino moved to extend the work plan Bend-Redmond Habitat for Humanity proposed for one year to complete the development of an affordable home on Logan Avenue. Ian Schmidt seconded the motion to approve.

Motion to approve. Eight approved. None opposed.

- **Citizen Participation Plan Update**

Racheal Baker, Affordable Housing Manager, presented on the proposed amendment to the Citizen Participation Plan (CPP). The basis for amending the CCP is to provide meaningful access to programs and activities for community members with Limited English Proficiency (LEP). Determined by a 4-part analysis including:

- Number or proportion of likely served
- Number of occasions LEP community access services
- Importance of the service to the LEP community
- Funding available to Bend which allows Bend to balance meaningful access for the LEP community without imposing an undue burden.

- **Consolidated Plan Community Engagement and Process**

Racheal Baker, Affordable Housing Manager, discussed the Consolidated Plan Development timeline, which began June 2022 and is finalized April 2023. The Consolidated Plan includes the Annual Action Plan, which is created to make funding recommendations or allocations that will be presented to Bend City Council in April 2023. Baker has organized a committee subgroup to help develop the Consolidated Plan and is seeking AHAC volunteers to assist with planning.

Matt Martino, Mandy Dalrymple, and Heather Simmons volunteered to serve on the subgroup committee.

- **Staff Report**

Amy Fraley, Affordable Housing Coordinator, presented an update on the proposed Temporary Outdoor Shelter by Central Oregon Villages (COV). Temporary Outdoor Shelters are places for people without permanent housing to safely sleep at night in temporary structures. Bend City Council

approved Phase 1 work to include securing the site at the Desert Stream Church (Bear Creek and 27<sup>th</sup>), completing and submitting a HB 2006 application, and extensive community engagement. Central Oregon Villages will provide a report to the City Council after the completion of Phase 1. If approved, Phase 2 work will include up to 20 Pallets operated as a high barrier shelter.

As of May 13, the clients of the Division Street Shelter (former Bend Value Inn Turnkey site) have temporarily moved to the Franklin Avenue Shelter (former Rainbow Motel). The Franklin Avenue Shelter will be run by NeighborImpact as a low barrier shelter during the renovation of Division Street Shelter. Renovations include flooring replacement, ADA compliant rooms, ADA compliant ramps, updated electric, and room interiors. The current contract lasts through October 2022 when the program is expected to transition back to the Division Street Shelter.

The 2<sup>nd</sup> Street Shelter, renamed The Lighthouse Navigation Center, has actively been signing up people for day services which include case management and referrals for medical, dental, and behavioral health. The Lighthouse continues to operate as a low barrier overnight shelter and is scheduled to undergo renovations in 2023, including replacing the roof and HVAC and installation of a commercial kitchen and showers.

Lynne McConnell, Director of Housing, provided an update on Bend City Council vacancies. Both Mayor Sally Russell and Councilor Rita Schenkelberg resigned. Once a vacancy is declared, City Council has 30 days to appoint replacements. Jenna Goodman-Campbell has been appointed to Mayor. Applicants for the remaining seat are currently being interviewed.

Kôr Community Land Trust is recruiting for a home buyer committee position.

There is a work session next week to address city code development relating to camping and right-of-way usage.

The deadline to read CDBG funding applicants is the end of July. Racheal will be contacting AHAC about that deadline. CDBG applicants will be presenting at the August AHAC meeting. Deliberations will occur in August or September.

Staff is recommending cancelling the July AHAC meeting due to a shortage of content. The August meeting will be a hybrid meeting. Council Chambers and a live streamed option will both be available.

City of Bend Housing Department signage is now available to post around the community.

- **Next meeting**
  - August 10, 2022, 3:00 p.m.
  
- **Adjourn**
  - To watch the live recording of this meeting, please visit <https://www.youtube.com/watch?v=TDltdmUB6Cs>