

# Community Engagement Grants

Community Engagement Grant funding is available to Neighborhood Associations in compliance with **Bend Code Chapter 1.70 Neighborhood Associations**.

## Eligible Expenses

### Meetings & Events

Venue or location costs, permit fees, food/catering, speakers or entertainment, set-up, support and take-down of Neighborhood Association meetings, block parties, and board meetings. Can also include prizes or giveaways.

### Communications & Operations

Website hosting fees, post office box rental, postage, storage, meeting supplies (markers, pens, flipcharts), online survey platform and virtual conferencing subscriptions, business cards, promotional materials, fees for interpretation and translation services, design, printing for general and special meeting notices, fliers, postcards, newsletters and more.

### Beautification

Tools, clean-up supplies (high-visibility vests, gloves, trash bags, grabbers...etc.), landscaping materials, graffiti removal supplies, paint, dumpster fees, artist payments intended for the beautification of common/shared areas within a Neighborhood Association. Can also include Neighborhood Association Street Signs.

### Community & Capacity Building

Educational and information sharing opportunities hosted by Neighborhood Associations for community members, including town halls or forums; attendance at community conferences or events to create partnerships and investments in the effectiveness and sustainability of neighborhoods.

### Education & Training

Prior approval required. Reimbursement will be limited to registration fees and other expenses as authorized and approved by the City. Trainings are restricted to the board members and/or committee heads when pertinent to their position/responsibilities and beneficial to the neighborhoods. We encourage you to invite the other Neighborhood Association boards to split costs and spread knowledge.

**When in doubt about whether something is an eligible expense, ask the City in advance to confirm that it can be approved for reimbursement.**



# Ineligible Expenses

## Alcohol

Funds may not be used to purchase alcohol.

## Gift Cards

Funds may not be used to purchase gift cards.

## Legal Fees

Funds may not be used to pay legal fees for the association or any members.

## Public Records Requests or Appeal Fees

Funds may not be used to pay for Public Records Requests or Appeal Fees.

## Donations

Funds may not be used to make donations to other agencies/organizations, or to make purchases on their behalf. Event partnership for capacity building is an exception.

## Advocacy

City grant proceeds may not be used to advocate for or against a declared candidate or ballot measure.

Funds are also prohibited from use of printing or mailing advocacy materials. Staff require a print sample prior to reimbursement or payment of printings or mailings. Content will be limited to general event messaging.



### **Accommodation Information for People with Disabilities**

To obtain this information in an alternate format such as Braille, large print, electronic formats, etc. please contact Makayla Oliver at [moliver@bendoregon.gov](mailto:moliver@bendoregon.gov) or 541-797-3584; Relay Users Dial 7-1-1.

