

# Bend Metropolitan Planning Organization Fiscal Year (FY) 2023 Amendment Supplemental Budget

September 2022

### **Issue Summary:**

This supplemental budget adds funds to the Bend Metropolitan Planning Organization (MPO) FY23 Budget. This supplemental budget procedure is determined by the Oregon Revised Statues (ORS) 294.471.

Recognize \$54,000 additional beginning working capital and increase expenditure appropriations in Debt Service by \$54,000 for the fiscal year 2022 year-end loan from the City of Bend. The grant funds awarded for MPO activities are received some time after the expenditures are incurred and will be sufficient to repay the loan. A promissory note was authorized on June 15, 2022 and was repaid on July 1, 2022.

Recognize \$29,500 in grant revenue that is available to all states under the Infrastructure Investment and Jobs Act (IIJA) from Federal Highway Administration (FHWA) and FTA. The additional apportioned funding is comprised of:

- \$15,800 Metropolitan Planning (PL) and \$1,800 State Match
- \$10,700 Federal Transit Administration (FTA) 5303 and \$1,200 In-Kind Match

Increase expenditure appropriations in materials & services by \$29,500 for consulting services (\$28,300) and adjusted match contributions (\$1,200) for existing projects.

The Unified Planning Work Program (UPWP) Administrative Amendment for Bend MPO fiscal year 2023 includes minor funding changes. The additional grant revenue above was added to the consultant expense and In-Kind Match for existing projects. Notification to the MPO Policy Board is required. No formal action or resolution is required for minor funding changes.

## **Budget Adjustment Summary:**

Revenue Increase	Amount
Beginning Working Capital	\$54,000
Federal Pass-Through - FHWA Metropolitan Planning (PL) funds	15,800
State Match for PL funds	1,800

Federal Pass-Through - FTA Section 5303	10,700
FTA Section 5303 In-Kind Match Requirement	1,200
Total Revenue Increase	\$83,500
Expenditure Increase	
Debt Service	\$54,000
Consultant Services	28,300
In-Kind Match	1,200
Total Expenditure Increase	\$83,500

#### Action:

#### Item 1:

Review and consider approval of the following resolution FY2022-23 Supplemental Budget by way of Resolution 2022-05

On 9/20/2022, Bend MPO Policy Board approved a motion "I move approval of the 2022-23 Supplemental Budget by way of Resolution 2022-05" by Commissioner Chang and Seconded by Councilor Kebler, which passed unanimously.

#### Item 2:

Receive notice of administrative amendments to FY23 Bend MPO UPWP.

#### Link to review the full documents:

Bend MPO FY2023 Unified Planning Work Program and Budget documents are available

here: www.bendoregon.gov/mpobudget

## **Comparison Budget Changes**

Approved MPO FY23 Budget Summary:

	Fiscal Year 20	22-23 Budget Summary		
	Resources		Re	quirements
Beg. Working Capital/COVID Relie	ef			
Funding <sup>1</sup>	1,500,900	By Budget Category (Rounded):		
FHWA PL <sup>2</sup>		MPO Program	\$	1,006,000
Federal Share	168,700	Loan Repayment		-
FTA Section 5303	51,600	Contingency		100,000
STBG - UPWP	355,800	COVID Relief Program		1,500,900
STBG - Fund Exchange <sup>3</sup>	250,000			
ODOT Safety Funds	95,000			
		Total Budgeted Appropriations	\$	2,606,900
Total Grant Funding	\$ 2,422,000			
		By Task:		
FHWA PL <sup>2</sup>		MPO Program		
State Match	19,300	Task 1: Dev. & Program Management	\$	447,200
FTA Local Match <sup>4</sup>	6,000	Task 2: Short Range Planning		106,000
STBG Local Match - UPWP4	40,600	Task 3: Long Range Planning		350,900
ODOT Safety Local Match <sup>4</sup>	19,000	Task 4: Modeling and Data Collection		201,900
Total Match Funding	\$ 84,900	COVID Relief Program		
		Task 1: COVID Relief Funding		1,500,900
City of Bend Loan	100,000	Total Program	\$	2,606,900
Total Budgeted Resources	\$ 2,606,900	Total Budgeted Requirements	\$	2,606,900

## Proposed MPO Supplemental Budget Summary:

Fiscal Year 2022-23 Budget Summary					
	Resources		Re	quirements	
Beg. Working Capital	\$ 54,000				
COVID Relief Funding <sup>1</sup>	1,500,900	By Budget Category (Rounded):			
FHWA PL <sup>2</sup>		MPO Program	\$	1,035,500	
Federal Share	184,600	Loan Repayment		54,000	
FTA Section 5303	62,300	Contingency		100,000	
STBG - UPWP	355,800	COVID Relief Program		1,500,900	
STBG - Fund Exchange <sup>3</sup>	250,000				
ODOT Safety Funds	95,000				
		Total Budgeted Appropriations	\$	2,690,400	
Total Grant Funding	\$ 2,502,600				
		By Task:			
FHWA PL <sup>2</sup>		MPO Program			
State Match	21,000	Task 1: Dev. & Program Management	\$	514,900	
FTA Local Match⁴	7,200	Task 2: Short Range Planning		113,000	
STBG Local Match - UPWP4	40,600	Task 3: Long Range Planning 356		356,100	
ODOT Safety Local Match <sup>4</sup>	19,000	Task 4: Modeling and Data Collection		205,500	
Total Match Funding	\$ 87,800	COVID Relief Program			
		Task 1: COVID Relief Funding		1,500,900	
City of Bend Loan	100,000	Total Program	\$	2,690,400	
Total Budgeted Resources	\$ 2,690,400	Total Budgeted Requirements	\$	2,690,400	

## Resolution Number 2022-05 Bend Metropolitan Planning Organization Policy Board

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023

THE BEND METROPOLITAN PLANNING ORGANIZATION DOES RESOLVE AS FOLLOWS:

The Bend Metropolitan Planning Organization (MPO) adopted the 2022-2023 budget as approved by the Policy Board on April 19, 2022 pursuant to ORS 294.456, and;

The FY2022-23 Adopted Budget did not include the additional Metropolitan Planning (PL) and Federal Transit Agency 5303 funds and match amounts. Funds expended in FY2021-22 were added to the Short Term-Principal. These funds were not anticipated during the development of the FY2022-23 budget.

The Bend Metropolitan Planning Organization does hereby adopt the FY23 supplemental budget 2022-05 listed below:

Metropolitan Planning Organization (MPO) Fund				
MPO Program	\$	1,035,500		
COVID Relief Program	\$	1,500,900		
Total Program	\$	2,536,400		
Loan Repayment		54,000		
Contingency		100,000		
Total Requirements	\$	2,690,400		

Adopted by the Bend Metropolitan Planning Organization the 20<sup>th</sup> of September, 2022.

Yes: 3 No: 0

Authenticated by the Chair this 20th of September, 2022.

Barbara Campbell

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Barbara Campbell

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Barb Campbell, MPO Chair

Attest: Tyler Deke

Tyler Deke, MPO Manager