



Bend Metropolitan Planning Organization Fiscal Year (FY) 2023 Amendment Supplemental Budget September 2022

Issue Summary:

This supplemental budget adds funds to the Bend Metropolitan Planning Organization (MPO) FY23 Budget. This supplemental budget procedure is determined by the Oregon Revised Statutes (ORS) 294.471.

Recognize \$54,000 additional beginning working capital and increase expenditure appropriations in Debt Service by \$54,000 for the fiscal year 2022 year-end loan from the City of Bend. The grant funds awarded for MPO activities are received some time after the expenditures are incurred and will be sufficient to repay the loan. A promissory note was authorized on June 15, 2022 and was repaid on July 1, 2022.

Recognize \$29,500 in grant revenue that is available to all states under the Infrastructure Investment and Jobs Act (IIJA) from Federal Highway Administration (FHWA) and FTA. The additional apportioned funding is comprised of:

- \$15,800 Metropolitan Planning (PL) and \$1,800 State Match
- \$10,700 Federal Transit Administration (FTA) 5303 and \$1,200 In-Kind Match

Increase expenditure appropriations in materials & services by \$29,500 for consulting services (\$28,300) and adjusted match contributions (\$1,200) for existing projects.

The Unified Planning Work Program (UPWP) Administrative Amendment for Bend MPO fiscal year 2023 includes minor funding changes. The additional grant revenue above was added to the consultant expense and In-Kind Match for existing projects. Notification to the MPO Policy Board is required. No formal action or resolution is required for minor funding changes.

Budget Adjustment Summary:

Revenue Increase	Amount
Beginning Working Capital	\$54,000
Federal Pass-Through - FHWA Metropolitan Planning (PL) funds	15,800
State Match for PL funds	1,800

Proposed MPO Supplemental Budget Summary:

Fiscal Year 2022-23 Budget Summary			
	Resources		Requirements
Beg. Working Capital	\$ 54,000		
COVID Relief Funding ¹	1,500,900		
FHWA PL ²		By Budget Category (Rounded):	
Federal Share	184,600	MPO Program	\$ 1,035,500
FTA Section 5303	62,300	Loan Repayment	54,000
STBG - UPWP	355,800	Contingency	100,000
STBG - Fund Exchange ³	250,000	COVID Relief Program	1,500,900
ODOT Safety Funds	95,000		
Total Grant Funding	<u>\$ 2,502,600</u>	Total Budgeted Appropriations	<u>\$ 2,690,400</u>
		By Task:	
FHWA PL ²		MPO Program	
State Match	21,000	Task 1: Dev. & Program Management	\$ 514,900
FTA Local Match ⁴	7,200	Task 2: Short Range Planning	113,000
STBG Local Match - UPWP ⁴	40,600	Task 3: Long Range Planning	356,100
ODOT Safety Local Match ⁴	19,000	Task 4: Modeling and Data Collection	205,500
Total Match Funding	<u>\$ 87,800</u>	COVID Relief Program	
City of Bend Loan	100,000	Task 1: COVID Relief Funding	1,500,900
		Total Program	<u>\$ 2,690,400</u>
Total Budgeted Resources	<u>\$ 2,690,400</u>	Total Budgeted Requirements	<u>\$ 2,690,400</u>

Resolution Number 2022-05
Bend Metropolitan Planning Organization Policy Board

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023

THE BEND METROPOLITAN PLANNING ORGANIZATION DOES RESOLVE AS FOLLOWS:

The Bend Metropolitan Planning Organization (MPO) adopted the 2022-2023 budget as approved by the Policy Board on April 19, 2022 pursuant to ORS 294.456, and;

The FY2022-23 Adopted Budget did not include the additional Metropolitan Planning (PL) and Federal Transit Agency 5303 funds and match amounts. Funds expended in FY2021-22 were added to the Short Term-Principal. These funds were not anticipated during the development of the FY2022-23 budget.

The Bend Metropolitan Planning Organization does hereby adopt the FY23 supplemental budget 2022-05 listed below:

Metropolitan Planning Organization (MPO) Fund		
MPO Program	\$	1,035,500
COVID Relief Program	\$	1,500,900
Total Program	\$	2,536,400
Loan Repayment		54,000
Contingency		100,000
Total Requirements	\$	2,690,400

Adopted by the Bend Metropolitan Planning Organization the 20th of September, 2022.


Yes: 3 No: 0

Authenticated by the Chair this 20th of September, 2022.

DocuSigned by:

8C27A72AFF8E4E5...

Barb Campbell, MPO Chair

Attest: 
45F69A4FCD214BD...

Tyler Deke, MPO Manager