
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: November 15, 2022
Time: 12:00 – 1:30 pm
Location: Hybrid meeting

In-Person Location: Deschutes Services Center, 1300 NW Wall Street, Bend, DeArmond Room (1st Floor)

Virtual Option: Register for this meeting using the following link:
https://bendoregon-gov.zoom.us/webinar/register/WN_tR5B2H_nSTSn045cBACRPw

After registering, you will receive a confirmation email with a link to joining the meeting

To join by Phone: 888-788-0099 (Toll Free), Enter webinar ID: 896 9437 3898 and Event Passcode: bmpo. *The ID and password are not typically required.*

To comment, use the "raise hand" feature and staff will call on you. Phone participants use *9

YouTube Option: <https://youtu.be/P8cqFxpQy1Y>

Contact: Tyler Deke at (541)693-2113 or tdeke@bendoregon.gov

1. **Call to Order & Introductions** **Barb Campbell**
2. **Hybrid Meeting Guidelines** **Jovi Anderson**
3. **Public Comment** **Barb Campbell**

Action Item

4. **Meeting Minutes** **Barb Campbell**
Review and approve the October 18, 2022, Policy Board (**Attachment A**) draft meeting minutes.

Recommended Language for Motion: I move approval of the October 18, 2022, Policy Board draft meeting minutes as presented.

5. Federal Carbon Reduction Program Tyler Deke

Background: The Carbon Reduction Program is a new program created under the federal Infrastructure Investment and Jobs Act (IIJA). The program will provide funds for projects that reduce greenhouse gas emissions from transportation. A percentage of the funds will be distributed to projects in the Bend MPO. Staff will provide an overview of the program, including the funding distribution process.

Attachments: Carbon Reduction Program Overview (**Attachment B**)

Action Requested: Discuss possible coordinated MPO strategy and provide direction to staff

Information Items

6. STBG Project Applications Overview Andrea Napoli

Background: The STBG application process closed October 21. Staff will provide a brief overview of the applications received and next steps in the review process.

Attachments: None. The applications received are posted on the following site:
<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/stbg-funds-program>

Action Requested: None. Information item / Q & A.

7. Oregon MPO Consortium Legislative Priorities Tyler Deke & Barb Campbell

Background: At its October meeting, the Oregon MPO Consortium (OMPOC) began discussing potential legislative priorities for the upcoming state legislative session. The Consortium did not take any action but asked each MPO Board to discuss potential priorities. At its next meeting, OMPOC will take action to endorse a list of priorities. Additionally, they will discuss opportunities for engagement during the legislative session. Staff will review the OMPOC discussion and seek input on potential legislative priorities.

Attachments: None. Information will be distributed during the meeting.

Action Requested: None. Information item / Q & A

8. Community Member Advisory Committee Applications Tyler Deke & Barb Campbell

Background: Call for applications to join the Bend MPO Technical Advisory Committee (TAC) and Budget Committee were advertised through news releases, web site messaging and emails to interested party lists. Two applications were received for the MPO TAC. No applications were received for the Budget Committee opening. The application period will be extended to receive applications. All Bend MPO Community members are invited to

apply. Please share the Budget Committee application available online at www.bendoregon.gov/committees

Attachments: None.

Action Requested: Identify two Policy Board members to review TAC applications and make recommendation to full Policy Board at December meeting

9. Other Business Barb Campbell & Staff

- MPO COVID funding update

10. Public Comment Barb Campbell

11. Next Policy Board Meeting

The next meeting of the Policy Board is scheduled for December 13th at 12 noon

12. Adjourn



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Andrea Napoli no later than 24 hours in advance of the meeting at (541) 323-8545 or anapoli@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.



Policy Board *Draft Minutes*

October 18, 2022

Deschutes Services Center
1300 NW Wall Street, DeArmond Room (1st Floor)
Bend, Oregon

Link to meeting: <https://youtu.be/zhM-GgiT91k>

Present during the meeting were:

Policy Board Members: **BMPO Chair** Barb Campbell, Melanie Kebler (*Megan Perkins absent*), *Bend City Councilors*; *BMPO Vice-Chair Phil Chang*, *Deschutes County Commissioner absent*; Bob Townsend, *ODOT Region 4 Area Manager*

Policy Board Alternates: David Abbas, *City of Bend Transportation and Mobility Director*; Peter Russell, *Deschutes County Senior Transportation Planner*; Rick Williams, *ODOT Region 4 Principal Planner*

MPO Staff: Jovi Anderson, *Program Coordinator*; Tyler Deke, *Manager*; Andrea Napoli, *Senior Planner*

Visitors: Cameron Prow, *type Write II* (minutes consultant/recorder); Derek Hofbauer, *Cascades East Transit (CET) Outreach/Engagement Administrator*; Eric Lint, *CET*; Jacob Fritz

Media: None

(The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)

1. **Call to Order and Introductions**

Chair Campbell called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:03 p.m., Tuesday, October 18, 2022, with a quorum of member jurisdictions present (3 of 3).

2. **Hybrid Meeting Guidelines**

Ms. Anderson reviewed the meeting guidelines.

3. **Public Comment**

None.

ACTION ITEMS

4. **Meeting Minutes**

Materials: September 20, 2022, Policy Board draft meeting minutes (Agenda Attachment A)

Motion 1 (3/0/0): Ms. Kebler moved approval of the September 20, 2022, Policy Board draft meeting minutes as presented. Mr. Russell seconded the motion which passed unanimously.

5. **MPO Bylaws Update**

Materials: MPO Bylaws with proposed changes October 2022 draft (Agenda Attachment B)

Ms. Anderson and Mr. Deke reviewed proposed changes to the Bend MPO Policy Board Bylaws. MPO staff are seeking Policy Board approval to initiate the amendment process. This review was initiated as part of a larger discussion with City of Bend staff regarding the City-Bend MPO Intergovernmental Agreement.

Policy Board members questioned whether receiving information without deliberation required a quorum.

Motion 2 (3/0/0): Ms. Kebler moved to authorize staff to initiate the process to amend the bylaws. Mr. Abbas seconded the motion which passed unanimously.

INFORMATIONAL ITEMS

6. CET Electric Technology Feasibility Study

Information: <https://cascadeseasttransit.com/electric-technology-feasibility-study/>

CET Outreach and Engagement Administrator Derek Hofbauer stated CET was seeking opportunities to reduce reliance on fossil fuels and transition to alternative fuel sources. His overview covered the purpose/objectives/approach, factors affecting zero-emission bus (ZEB) range, analysis scenarios, electric bus feasibility summary, study recommendations, capital costs, and lifecycle costs. *Next steps*: research alternative fuel types, seek grant opportunities to assess facility needs for electric vehicle (EV) charging infrastructure and/or alternative fuels storage systems, and coordinate with community partners to assess EV utilization for shuttles and microtransit services.

Policy Board discussion covered battery technology evolution, safe handling of alternative fuel types, electricity sources, and the importance of starting as soon as possible.

Mr. Lint asked about battery life and how long it might take to receive a new electric bus.

7. Bend Mobility Hubs Feasibility Study Overview

Information: <https://cascadeseasttransit.com/about/bend-mobility-hub-feasibility-study/>

Ms. Napoli summarized the Bend Mobility Hubs Feasibility Study. Included were the study partners, boundary, mobility hub definition, why mobility hubs were needed in Bend, key questions, outline and timeframe, objectives, market analysis, location recommendations, mobility hub types and features, implementation (phasing, network development), and public engagement summary. *Current/next steps*: pilot project development, incorporating study results, and pursuing the first major mobility hub site. She stressed the importance of developing a mobility hub model that could be replicated in other areas. Mr. Deke identified other areas that are considering mobility hubs.

Mr. Hofbauer added details about results from the public engagement part of the study.

Policy Board discussion covered potential locations including Deschutes River Woods and downtown Bend.

8. 2024-2027 Metropolitan Transportation Improvement Program Draft Project List

Materials: Draft 2024-2027 project list (Agenda Attachment C)

Ms. Anderson reviewed the draft list of projects and programs in the Metropolitan Transportation Improvement Program (MTIP) for federal fiscal years 2024-2027. Her summary included the process timeline: October 2022 through Fall 2023. Mr. Deke added details about the listed projects.

Policy Board concerns included the public feedback process.

Mr. Lint asked about alignment of the US97 multi-use trail between Baker Road and Lava Butte (Key 20714) and basis for the estimated funding of \$3,060,904 for draft transit projects (Keys 22998, 23006, 23008, and 23010).

9. ODOT Surplus Property Sale Process

Materials: Notice of property sale (Agenda Attachment D)

Mr. Townsend discussed the surplus property sale process including the location and potential purchasers.

Mr. Lint asked what uses would be allowed on the ODOT parcel proposed for sale.

10. Other Business

- North Corridor Project Groundbreaking: Mr. Townsend outlined what happened at the groundbreaking process on October 17, 2022.
- Committee Openings: Mr. Deke announced openings for community members to serve on the Bend MPO Technical Advisory Committee (1 resident) and the Bend MPO Budget Committee (1 resident). The open positions have been posted on the city website (<https://www.bendoregon.gov/committees>). Applications will be open through November 14, 2022. He requested one or two Policy Board members volunteer to review the applications and make a recommendation to the full Policy Board at the December 2022 or January 2023 meeting.
- December Meeting Date: Following discussion, Policy Board members agreed by consensus to meet on Tuesday, December 13, 2022, 12 noon.

11. Public Comment

None.

12. Next Policy Board Meeting

- November 15, 2022, 12 noon (3rd Tuesday) – hybrid meeting (in person and virtual).

Chair Campbell reminded Policy Board members to contact Ms. Anderson if they will attend in person as lunch will be served.

13. Adjourn

With no further business, Chair Campbell adjourned the meeting at 1:33 p.m.

Carbon Reduction Program

Background

The new Carbon Reduction Program provides funds for projects that reduce greenhouse gas emissions from transportation. States, in coordination with metropolitan planning organizations (MPOs), shall develop a Carbon Reduction Strategy that supports reduction in transportation emissions, identifies projects and strategies, and is appropriate to state population density and context. The first Carbon Reduction Strategy is required within two years and updated every four years.

Eligible Activities

Eligible projects include:

- traffic monitoring, management, and control facilities;
- public transit projects; bike,
- pedestrian and non-motorized facilities;
- advanced transportation and congestion management technologies;
- infrastructure-based intelligent transportation systems;
- energy efficient street lighting and traffic control devices;
- managing or shifting demand, including congestion pricing, tolling and transportation demand management strategies;
- alternative fuel projects, including public charging, hydrogen, natural gas and propane fueling and zero-emission equipment and vehicle purchases;
- diesel retrofits; and
- projects that reduce truck impacts or port emissions, including port electrification.

Funding

Oregon will receive \$82 million over the five years of the IIJA. The federal share is 80 percent and 20 percent match is required.

Consistent with requirements in the IIJA, ODOT proposes dividing funds in three ways:

1. The three large metropolitan planning organizations (known as transportation management areas or TMAs), in the Portland, Eugene, and Salem areas, receive a statutory allocation of funding based on population (\$27.6 million over 5 years)
2. ODOT will award funds to smaller urban MPOs and rural areas (\$26 million over 5 years)
3. ODOT has discretion over funds that can be used in any area of the state (\$28.9 million over 5 years)

ODOT's Proposed Program Approach

Oregon's Statewide Transportation Strategy (STS), which was created in coordination with MPOs, other state agencies, local jurisdictions and a broad array of stakeholders, will serve as the base of the Carbon Reduction Strategy. It identifies Vehicles, Fuels, Pricing, Transportation Options, System Improvements and Land Use strategies to reduce greenhouse gas emissions from transportation. The STS will be adapted to meet the needs of the Carbon Reduction Strategy once

federal guidance is issued and in consultation with Oregon's MPOs and other key stakeholders. Additionally, ODOT will incorporate its Operations, Materials and Fuels Greenhouse Gas Reduction Recommendations as part of the Carbon Reduction Strategy.

Because funding for the Carbon Reduction Program is divided three ways, ODOT proposes that each allocation be uniquely managed, consistent with federal guidance and the Carbon Reduction Strategy, as follows:

- **TMA:** Money will be directly awarded to the TMAs and they will decide how to use their suballocated funds. ODOT may act as a convener among the TMAs and the state to coordinate investments within the respective allocations.
- **MPOs and Rural Areas:** ODOT will form an advisory group to develop a competitive grant program for these funds. Advisory group members will consist of representatives from MPOs, rural areas, and other local jurisdictions, in addition to advocacy/interest groups, technical experts, and community-based organizations to help inform project guidelines and selection.
- **ODOT:** ODOT will solicit feedback from the Advisory Committee described above on how to prioritize state Agency investments and will specify approaches in future iterations of the Carbon Reduction Strategy.