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**AGENDA**  
**Bend Metropolitan Planning Organization**  
**Policy Board**

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**Date:** December 13, 2022  
**Time:** 12:00 – 1:30 pm  
**Location:** Hybrid meeting

**In-Person Location:** Deschutes Services Center, 1300 NW Wall Street, Bend, DeArmond Room (1<sup>st</sup> Floor)

**Virtual Option:** Register for this meeting using the following link: [https://bendoregon.gov.zoom.us/webinar/register/WN\\_waKnGMzSBuzJDGKmwtpA](https://bendoregon.gov.zoom.us/webinar/register/WN_waKnGMzSBuzJDGKmwtpA)

After registering, you will receive a confirmation email with a link to joining the meeting

To join by Phone: 888-788-0099 (Toll Free), Enter webinar ID: 871 8134 5538 and Event Passcode: bmpo. *The ID and password are not typically required.*

To comment, use the "raise hand" feature and staff will call on you. Phone participants use \*9

**YouTube Option:** <https://youtu.be/kIDq7qtuihI>

**Contact:** Tyler Deke at (541)693-2113 or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call to Order & Introductions** ..... **Barb Campbell**
2. **Hybrid Meeting Guidelines** ..... **Jovi Anderson**
3. **Public Comment** ..... **Barb Campbell**

**Action Item**

4. **Meeting Minutes** ..... **Barb Campbell**  
Review and approve the November 15, 2022, Policy Board (**Attachment A**) draft meeting minutes.

Recommended Language for Motion: I move approval of the November 15, 2022, Policy Board draft meeting minutes as presented.

**5. Surface Transportation Block Grant (STBG) Competitive Application Process – Projects Submitted and Funding Determination..... Andrea Napoli**

Background: Seven project applications were submitted during this application cycle:

Gilchrist Bridge Replacement Design: Develop 30% design plans for replacing the Gilchrist Bridge (bike/ped bridge at Riverfront St to Columbia Park)

Deschutes River Trail at Archie Briggs: Grade Separation Feasibility Study: Planning and preliminary design; Determine feasibility of a grade separated crossing of the DRT across Archie Briggs Rd

Stress Reduction for Bike Lanes: 2nd, 3rd, 9th & 15th Streets: Install new bike lanes (where missing) on 3rd St; Install buffered bike lanes on 2nd, 9th, and 15th streets in the vicinity of Wilson Ave

Colorado Avenue Corridor Study: Planning work to identify concepts for multi-modal transportation improvements along Colorado Ave from Lava Road to Aune Street.

Downtown Signal Upgrades and Bike/Pedestrian Improvements: Upgrade four traffic signals: Bond/Franklin, Bond/Oregon, Wall/Franklin, and Wall/Oregon; Design separated bikeway on Hawthorne Avenue and Oregon Avenue (between Brooks Street and 5th St)

Low Stress Network (LSN) Implementation: Complete Phase 4 of the Neighborhood Greenways Project; Design and construction of bike and pedestrian improvements, and traffic calming devices

Travel Options and Safe Routes to School (SRTS) Programs: Development and implementation of a SRTS program; Teach safe behavior for all roadway users; includes both student and community education

Applicants will provide brief project presentations (with Q & A) prior to review of other supporting materials, including the funding recommendation developed by the Technical Advisory Committee (TAC).

Attachments: Memo (**Attachment B**), TAC Funding Recommendation (**Attachment B.1**), Project Submittal Map (**Attachment B.2**). Applications received are posted on the following site:

<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/stbg-funds-program>

Action Requested: Determination of projects to be funded

**Information Items**

**6. Other Business ..... Barb Campbell & Staff**

**7. Public Comment ..... Barb Campbell**

**8. Next Policy Board Meeting**

The next meeting of the Policy Board is scheduled for January 17<sup>th</sup> at 12 noon in the Deschutes Services Center, 1300 NW Wall Street, Bend, **Lyon Room** (1<sup>st</sup> Floor)  
(Across the hall from DeArmond Room)

**9. Adjourn**



**Accessible Meeting/Alternate Format Notification**

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Andrea Napoli no later than 24 hours in advance of the meeting at (541) 323-8545 or [anapoli@bendoregon.gov](mailto:anapoli@bendoregon.gov). Providing at least 2 days-notice prior to the event will help ensure availability.




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## Policy Board

### *Draft Minutes*

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**November 15, 2022**

Deschutes Services Center  
1300 NW Wall Street, DeArmond Room (1<sup>st</sup> Floor)  
Bend, Oregon

Link to meeting: none available

Present during the meeting (in person and virtual) were:

Policy Board Members: **BMPO Chair** Barb Campbell, Megan Perkins, Melanie Kebler, *Bend City Councilors*; *BMPO Vice-Chair Phil Chang, Deschutes County Commissioner absent*; Bob Townsend, *ODOT Region 4 Area Manager*

Policy Board Alternates: David Abbas, *City of Bend Transportation and Mobility Director*; Chris Doty, *Deschutes County Road Department Director*

MPO Staff: Jovi Anderson, *Program Coordinator*; Tyler Deke, *Manager*; Andrea Napoli, *Senior Planner*

Visitors: Cameron Prow, *type Write II (minutes consultant/recorder)*; Greg Bryant, *Deschutes River Woods*

Media: None

*(The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)*

#### 1. **Call to Order and Introductions**

Chair Campbell called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:06 p.m., Tuesday, November 15, 2022, with a quorum of member jurisdictions present (3 of 3).

#### 2. **Hybrid Meeting Guidelines**

Ms. Anderson reviewed the meeting guidelines.

#### 3. **Public Comment**

None.

### ACTION ITEMS

#### 4. **Meeting Minutes**

Materials: October 18, 2022, Policy Board draft meeting minutes (Agenda Attachment A)

Mr. Bryant requested correction of the draft October 18, 2022, Policy Board minutes to show he was present at that meeting and that questions attributed to Mr. Lint were actually made by him.

**Motion 1** (3/0/0): Ms. Perkins moved approval of the October 18, 2022, Policy Board draft meeting minutes as amended. Mr. Townsend seconded the motion which passed unanimously.

#### 5. **Federal Carbon Reduction Program**

Materials: Carbon Reduction Program Overview (Agenda Attachment B)

Mr. Deke summarized the Carbon Reduction Program created under the federal

Infrastructure Investment and Jobs Act (IIJA) including eligible projects and a timeline of next steps. This new program will provide funds for projects that reduce greenhouse gas emissions from transportation. The Bend MPO will receive approximately \$250,000 per year over five years (about \$1.2 million). A local match will be required. ODOT and MPO staff are developing the application and scoring processes. ODOT will manage both the application open process (February-April 2023) and project selection process (May-August 2023). Implementation of selected projects will depend on their readiness to move forward. TAC members could be asked to provide input on local agency projects that could benefit from this funding. He asked the Policy Board to discuss and provide direction to staff on how the MPO should coordinate with local agencies on a possible approach for local projects.

Policy Board discussion covered project eligibility, funding distribution (multiple small projects versus 1-2 large projects), possible priorities (parks, schools, transit), and competitiveness of the statewide selection process. Strategies suggested included joint applications by the Bend MPO and a local agency, the local agency application including a letter of support from the Bend MPO, and/or the Bend MPO's communicating its priority for projects within the MPO boundary proposed solely by local agencies.

## INFORMATIONAL ITEMS

### **6. STBG Project Applications Overview**

Materials: Applications received are posted at:

<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/stbg-funds-program>

Ms. Napoli summarized the applications received by the October 21 deadline, general project locations, recent and next steps in the review process. Two agencies submitted seven applications totaling \$2,394,532 of the \$2,416,900 available. All applications are posted on the MPO website for Policy Board review before the December 2022 meeting.

Policy Board concerns included if applicants were informed about ODOT's intention to discontinue its state funds exchange program for federal fiscal years (FFY) 2025-2027, impact of that change on MPO funding going forward, impact of new funding to ODOT from House Bill 2017, fund-exchange options going forward, and which applications were seeking federal funding during FFY 2025-27. Ms. Kebler stated the City is moving forward with the certification process but that won't happen overnight.

Ms. Napoli responded that applicants were informed, prior to submittal, about ODOT's discontinuing its fund exchange program. Both the City of Bend and Bend MPO have fund exchange agreements with ODOT through FFY 2024. ODOT is asking that applications for federal dollars during FFY 2025-2027 include a cost estimate sheet. Projects for which federal dollars during FFY 2025-27 were sought were Travel Options & SRTS (Safe Routes to Schools) Programs and the Low Stress Network Implementation. In 2020, the projects asked for twice as much funding as the MPO had available.

Mr. Abbas assured the Policy Board he will work with Mr. Doty on the City's certification application.

### **7. Oregon MPO Consortium Legislative Priorities**

Mr. Deke reviewed discussion of legislative priorities from the last OMPOC meeting. OMPOC will endorse a list of priorities and discuss engagement opportunities during the

2023 state legislative session at its late January/early February 2023 meeting. He requested feedback from the Policy Board on potential legislative priorities.

Policy Board discussion covered the negative impact to small cities/counties/MPOs of losing the state fund exchange program, rationale behind Association of Oregon Counties' priorities, OMPOC lobbyist availability, connecting transportation infrastructure investments to housing, potential impact of ODOT's funding shortfall on BMPO projects, and how OMPOC's involvement in the interstate bridge discussion will help small MPOs.

## 8. Community Member Advisory Committee Applications

- BMPO Technical Advisory Committee (one vacancy): Two applications received.
- BMPO Budget Committee (one vacancy): No applications received.

Ms. Anderson reported extending the Budget Committee application deadline to December 12, 2022. She asked Policy Board members to share the Budget Committee application link (<https://www.bendoregon.gov/committees>) with prospective applicants. All Bend MPO community members are invited to apply. Two Policy Board members will be needed to review committee applications and make a recommendation at the December 13 Policy Board meeting. Following discussion, the Policy Board directed MPO staff to extend the application deadlines for both the TAC and Budget Committee to December 12, 2022.

## 9. Other Business

- MPO COVID Funding Update: Mr. Deke reported MPO staff were still working with community partners to assemble a detailed list of potential projects, which should be ready by the December 13 meeting. Chair Campbell said the idea was to leverage COVID funds toward housing and/or accessibility. She and Mr. Deke will meet this Thursday (November 17, 2022) with the City of Bend Accessibility Advisory Committee to learn their priorities for leveraging COVID funds.
- Support Letter for City of Bend Strengthening Mobility and Revolutionizing Transportation (SMART) Grant Application. The grant application is due November 18, 2022. Mr. Deke provided details about the application process. The first round of this technology funding is for planning and development funding only. The MPO has been working with its community partners (Bend-La Pine School District, City of Bend [Tobi Marx], and OSU-Cascades) to develop a ride-sharing and transportation options platform for at-risk students. If the platform works, it could be scaled for a larger student population, seniors, or others in need.

**Motion 2** (3/0/0): Ms. Kebler moved to approve Chair Campbell's signing a Bend MPO letter of support for the City's SMART grant application. Ms. Perkins seconded the motion which passed unanimously.

## 10. Public Comment

None.

## 11. Next Policy Board Meeting

- December 13, 2022, 12 noon (2<sup>nd</sup> Tuesday)

## 12. Adjourn

With no further business, Chair Campbell adjourned the meeting at 1:05 p.m.




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**MEMO**

TO: BEND MPO POLICY BOARD

FROM: ANDREA NAPOLI, BEND MPO SENIOR PLANNER

DATE: DECEMBER 7, 2022

RE: 2022 SURFACE TRANSPORTATION BLOCK GRANT (STBG) APPLICATION PROCESS,  
PROJECT PRESENTATIONS AND FUNDING DETERMINATION

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**Request**

Determine funding awards for applicants of the 2022 STBG Project Application Process.

**Background**

The Policy Board approved the following STBG funds distribution at their June 2022 meeting:

| STBG Funds Distribution,<br>Approved June 21, 2022      | Addnl Funds<br>2022 | Addnl Funds<br>2023 | Addnl Funds<br>2024 | Future<br>Allocations<br>2025 | Future<br>Allocations<br>2026 | Future<br>Allocations<br>2027 |
|---|---------------------|---------------------|---------------------|-------------------------------|-------------------------------|-------------------------------|
| <b>Total Available</b> (approx./est.):                  | \$ 332,700          | \$ 359,000          | \$ 385,800          | \$ 1,618,200                  | \$ 1,646,100                  | \$ 1,674,500                  |
| To City Street Maint & Preservtn:                       |                     |                     |                     | \$ 723,000                    | \$ 759,200                    | \$ 797,200                    |
| To MPO Planning/Staffing:                               |                     |                     |                     | \$ 350,000                    | \$ 360,000                    | \$ 370,000                    |
| To MPO Reserve:   |                     |                     |                     | \$ 80,000                     | \$ 80,000                     | \$ 80,000                     |
| <b>Remaining to Competitive Application<br/>Process</b> | <b>\$ 332,700</b>   | <b>\$ 359,000</b>   | <b>\$ 385,800</b>   | <b>\$ 465,200</b>             | <b>\$ 446,900</b>             | <b>\$ 427,300</b>             |

Seven (7) applications were submitted during the 2022 call for projects (see [Bend MPO STBG webpage](#)). **Total funds requested (\$2,394,532) do not exceed total available (\$2,416,900).** Project names, applicants, descriptions, and funds requested are listed below:

*Bend Park and Recreation District*

**Gilchrist Bridge Replacement (Design):** Develop 30% design plans for replacing the Gilchrist Bridge (bike/ped bridge at Riverfront St to Columbia Park). **\$100,000**

*City of Bend*

**Deschutes River Trail (DRT) at Archie Briggs: Grade Separation Feasibility Study:** Planning and preliminary design; Determine feasibility of a grade separated crossing of the DRT at Archie Briggs Rd. **\$100,000**

**Stress Reduction for Bike Lanes: 2nd, 3rd, 9th & 15th Streets:** Install new bike lanes where missing on 3rd St; Install buffered bike lanes on 2nd, 9th, 15th streets near Wilson Ave. **\$79,963**

**Colorado Avenue Corridor Study:** Planning work to identify concepts for multi-modal transportation improvements along Colorado Ave from Lava Road to Aune Street. **\$132,700**

**Downtown Signal Upgrades and Bike/Pedestrian Improvements:** Upgrade four traffic signals: Bond/Franklin, Bond/Oregon, Wall/Franklin, and Wall/Oregon; Design separated bikeway on Hawthorne Ave and Oregon Ave (between Brooks Street and 5th St). **\$1,129,400**

**Low Stress Network (LSN) Implementation:** Complete Phase 4 of the Neighborhood Greenways Project; Design and construction of bike/ped improvements, and traffic calming devices. **\$664,036**

**Travel Options and Safe Routes to School (SRTS) Programs:** Development and implementation of a SRTS program; Includes both student and community education. **\$188,433**

## Project Application Criteria

Project applications are evaluated and ranked by MPO staff and TAC members using the following criteria and points system:

| Ranking Scale 0-6 points   |   |   |   |  | Ranking Scale 0-3 points  |  |   |  |
|--|---|---|---|--|---|--|---|--|
| 0 = Does not support criteria  |   | 4 = Moderate to High support of criteria  |   |  | 0 = Does not support criteria   |  |   |  |
| 1 = Low support of criteria  |   | 5 = High support of criteria  |   |  | 1 = Low support of criteria   |  |   |  |
| 2 = Low to Moderate support of criteria                                      |   | 6 = Very High support of criteria   |   |  | 2 = Moderate support of criteria  |  |   |  |
| 3 = Moderately supports criteria   |   |   |   |  | 3 = High support of criteria  |  |   |  |
| <b>Safety:</b> Project addresses a known safety concern, or enhances safety. | <b>Multiple Users:</b> Project increases system capacity, quality, and/or connectivity for multiple users (drivers, cyclists, peds, transit users). | <b>System Efficiency:</b> Project increases system efficiency (without increasing capacity or at lower cost). | <b>Those That Do Not Drive:</b> Project improves the transportation system or provides transportation-related benefit(s) to those that do not drive | <b>VMT / Emissions Reduction:</b> Project reduces VMT and/or emissions | <b>Equity:</b> Project advances equity in transportation / provides benefit to transportation disadvantaged populations | <b>Cost Sharing / Other Funding Sources:</b> Project includes cost sharing beyond match and/or includes investment from other funding sources. | <b>Economic Development:</b> Project supports economic development within the Bend MPO area | <b>Freight:</b> Project encourages freight movement on appropriate routes (designated routes/arterials). |

## Results of Criteria-Based Ranking

Individual TAC member project rankings are used to develop an overall TAC ranking. MPO staff also score and rank all applications. The results of both are shown below.

| TAC<br>(combined ranking avg) |  |                              | Staff  |
|-------------------------------|--|------------------------------|--|
| 1                             | LSN Implementation                                       |                              | LSN Implementation                                       |
| 2                             | Stress Reduction for Bike Lanes                          |                              | Downtown Signal Upgrades & Bike/Ped Improvements         |
| 3                             | Gilchrist Bridge Replacement (Design)                    |                              | Safe Routes to School Program                            |
| 4                             | Downtown Signal Upgrades & Bike/Ped Improvements         |                              | Colorado Ave: Corridor Study                             |
| 5 TIE                         | Safe Routes to School Program                            | Colorado Ave: Corridor Study | Stress Reduction for Bike Lanes                          |
| 6                             | DRT at Archie Briggs: Grade Separation Feasibility Study |                              | Gilchrist Bridge Replacement (Design)                    |
| 7                             | NA   |                              | DRT at Archie Briggs: Grade Separation Feasibility Study |

The criteria-based scoring and ranking is simply **one tool** used in the evaluation of projects. Other important considerations include: Level of benefit or impact, overall need and importance, availability of other funding sources, readiness of project, and others.



## **TAC Funding Recommendation**

Projects were presented to the TAC on Nov. 2<sup>nd</sup> in a question-and-answer workshop format. The Dec. 7<sup>th</sup> TAC meeting was dedicated to further evaluation of projects and development of a funding recommendation. The TAC recommended to fully fund all projects as proposed with the funds available. Details of the recommendation are included in a table and attached to this memo.

**TAC RECOMMENDATION (12/7/22): FUND ALL PROJECTS AS REQUESTED**

| AGENCY                            | PROJECT   | 2022 FUNDS REQUESTED | 2023 FUNDS REQUESTED | 2024 FUNDS REQUESTED | 2025 FUNDS REQUESTED | 2026 FUNDS REQUESTED | 2027 FUNDS REQUESTED | TOTALS       | NOTES   |
|-----------------------------------|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------|---|
| City of Bend                      | Deschutes River Trail @ Archie Briggs: Grade Separation Feasibility Study | \$ 100,000           |                      |                      |                      |                      |                      | \$ 100,000   | Lowest ranking; TAC support: 66% yes, 33% no. |
| City of Bend                      | Stress Reduction for Bike Lanes: 3rd St, 9th St, & 15th St                |                      | \$ 79,963            |                      |                      |                      |                      | \$ 79,963    | TAC support: 100% yes.                        |
| City of Bend                      | Colorado Ave: Corridor Planning Study                                     | \$ 132,700           |                      |                      |                      |                      |                      | \$ 132,700   | TAC support: 89% yes, 11% no.                 |
| City of Bend                      | Downtown Signal Upgrades & Bike/Ped Improvements                          |                      |                      |                      | \$ 395,200           | \$ 376,900           | \$ 357,300           | \$ 1,129,400 | TAC support: 89% yes, 11% no.                 |
| City of Bend                      | Low Stress Network Implementation   |                      | \$ 279,036           | \$ 385,000           |                      |                      |                      | \$ 664,036   | Highest ranking; TAC support: 100% yes.       |
| City of Bend                      | Travel Options & Safe Routes to School Programs                           |                      |                      |                      | \$ 62,811            | \$ 62,811            | \$ 62,811            | \$ 188,433   | TAC support: 89% yes, 11% no.                 |
| Bend Park and Recreation District | Gilchrist Bridge Replacement (Design)                                     | \$ 100,000           |                      |                      |                      |                      |                      | \$ 100,000   | TAC support: 89% yes, 11% no.                 |
|                                   | REQUESTED <i>(By Year &amp; Total)</i>                                    | \$ 332,700           | \$ 358,999           | \$ 385,000           | \$ 458,011           | \$ 439,711           | \$ 420,111           | \$ 2,394,532 |   |
|                                   | AVAILABLE <i>(By Year &amp; Total)</i>                                    | \$ 332,700           | \$ 359,000           | \$ 385,800           | \$ 465,200           | \$ 446,900           | \$ 427,300           | \$ 2,416,900 |   |
|                                   | AMOUNTS REMAINING   | \$ -                 | \$ 1                 | \$ 800               | \$ 7,189             | \$ 7,189             | \$ 7,189             | \$ 22,368    |   |

# Project Application Submittals

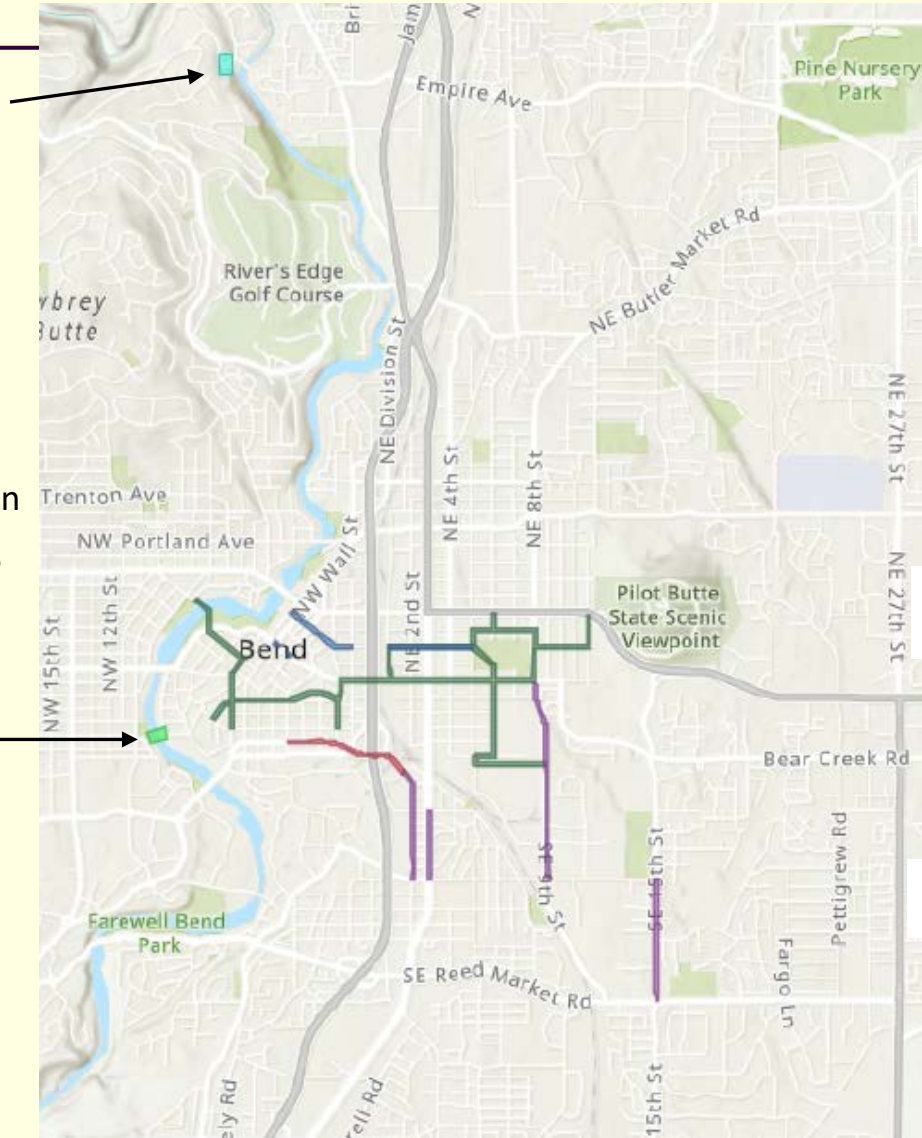
Attachment B.2

**Total Requested:**  
**\$2,394,532**

**Total Available:**  
**\$2,416,900**

## Deschutes River Trail at Archie Briggs: Grade Separation Feasibility Study

- Planning and preliminary design



## Downtown Signal Upgrades & Bike/Ped Improvements

- Upgrade four traffic signals: Bond/Franklin, Bond/Oregon, Wall/Franklin, and Wall/Oregon
- Design separated bikeway on Hawthorne Ave and Oregon Ave

## Gilchrist Bridge Replacement

- Develop 30% design plans (bike/ped bridge)
- Connects Riverfront Street to Columbia Park

## Travel Options & SRTS Programs

*City-wide (not mappable)*

- Development/implementation of a Safe Routes to School program

## Low Stress Network Implementation

- Complete Phase 4 of the Neighborhood Greenways Project
- Design/construction of bike and ped improvements, and traffic calming devices

## Colorado Ave: Corridor Planning Study

- Planning work to identify concepts for multi-modal improvements

## Stress Reduction for Bike Lanes: 2<sup>nd</sup>, 3<sup>rd</sup>, 9<sup>th</sup> & 15<sup>th</sup>

- Install new bike lanes (where missing) on 3<sup>rd</sup> St.
- Install buffered bike lanes on 2<sup>nd</sup>, 9<sup>th</sup>, and 15<sup>th</sup>