
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: January 17, 2023
Time: 12:00 – 1:00 pm
Location: **Hybrid meeting**

In-Person Location: Deschutes Services Center, 1300 NW Wall Street, Bend, **DeArmond Room (1st Floor)**

Virtual Option: Register for this meeting using the following link: https://bendoregon.gov.zoom.us/webinar/register/WN_1aMJGJqIREOTKmKkLBT9sQ

After registering, you will receive a confirmation email with a link to joining the meeting

To join by Phone: 888-788-0099 (Toll Free), Enter webinar ID: 827 0603 4104 and Event Passcode: bmpo. *The ID and password are not typically required.*

To comment, use the "raise hand" feature and staff will call on you. Phone participants use *9

YouTube Option: <https://youtu.be/ErBEltBqYSI>

Contact: Tyler Deke at (541)693-2113 or tdeke@bendoregon.gov

1. **Call to Order & Introductions** **Barb Campbell**
2. **Hybrid Meeting Guidelines** **Jovi Anderson**
3. **Public Comment** **Barb Campbell**

Action Items

4. **Meeting Minutes** **Barb Campbell**

Review and approve the December 13, 2022, Policy Board (**Attachment A**) draft meeting minutes.

Recommended Language for Motion: I move approval of the December 13, 2022, Policy Board draft meeting minutes as presented.

5. **Community Member Advisory Committee Appointments Tyler Deke & Barb Campbell**

Background: There are openings for residents to serve on the Bend MPO Technical Advisory Committee (TAC) and Budget Committee. Calls for applications to join were advertised through news releases, web site messaging and emails to interested party lists. Several applications were received. Chair Campbell and Councilor

Perkins reviewed the applications and have recommendations for the committee openings.

Attachments: List of applicants (**Attachment B**)

Action Requested: Appoint residents to serve on the TAC and Budget Committee

Recommended Language for Motions:

I move approval of [name] to serve a 3-year term on the Technical Advisory Committee

I move approval of [name] to serve a 3-year term on the Budget Committee

6. Oregon MPO Consortium Legislative Priorities Tyler Deke & Barb Campbell

Background: At its October meeting, the Oregon MPO Consortium (OMPOC) began discussing potential legislative priorities for the upcoming state legislative session. The Consortium did not take any action but asked each MPO Board to discuss potential priorities. At its February 3 meeting, OMPOC will take action to endorse a list of priorities and discuss opportunities for engagement during the legislative session. This will be a continuation of the Policy Board discussion from the November 15 meeting.

Attachments: None. Information will be distributed during the meeting.

Action Requested: Review draft OMPOC priorities. Provide direction to Chair Campbell about the OMPOC priorities as well as local priorities.

Information Items

7. Other Business Barb Campbell & Staff

- The next meeting of the Policy Board is scheduled for February 21st at 12 noon

8. Public Comment Barb Campbell

9. Adjournment



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Tyler Deke no later than 24 hours in advance of the meeting at (541) 633-9298 or tdeke@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.



Policy Board

Draft Minutes

December 13, 2022

Deschutes Services Center
1300 NW Wall Street, DeArmond Room (1st Floor)
Bend, Oregon

Link to meeting: <https://youtu.be/kIDq7qtuihI>

Present during the meeting were:

Policy Board Members: **BMPO Chair** Barb Campbell, Megan Perkins, Melanie Kebler (mayor-elect), *Bend City Councilors*; *BMPO Vice-Chair Phil Chang*, *Deschutes County Commissioner absent*; Bob Townsend, *ODOT Region 4 Area Manager*

Policy Board Alternates: David Abbas, *City of Bend Transportation and Mobility Director*; Chris Doty, *Deschutes County Road Department Director*; Rick Williams, *ODOT Region 4 Principal Planner*; David Amiton, *ODOT Region 4 Planning Manager*

MPO Staff: Jovi Anderson, *Program Coordinator*; Tyler Deke, *Manager*; Andrea Napoli, *Senior Planner*

Visitors: Cameron Prow, *type Write II (recorder)*; Brian Potwin, *Commute Options*; Henry Stroud, *Bend Park and Recreation District*; John Heylin, *City of Bend Accessibility Advisory Committee (COBAAC)*; **Marty Johnson, Taylor Northwest**, Robin Lewis, *City of Bend Transportation Engineer*

Media: None

(The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)

1. **Call to Order and Introductions**

Chair Campbell called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:04 p.m., Tuesday, December 13, 2022, with a quorum of member jurisdictions present (3 of 3). Ms. Perkins arrived at 1 p.m.

2. **Hybrid Meeting Guidelines**

Ms. Anderson reviewed the meeting guidelines.

3. **Public Comment**

None.

ACTION ITEMS

4. **Meeting Minutes**

Materials: November 15, 2022, Policy Board draft meeting minutes (Agenda Attachment A)

Motion 1 (3/0/0): Ms. Perkins moved approval of the November 15, 2022, Policy Board draft meeting minutes as presented. Mr. Doty seconded the motion which passed unanimously.

5. **Surface Transportation Block Grant (STBG) Competitive Application Process – Projects Submitted and Funding Determination**

Materials: Memo (Agenda Attachment B), TAC Funding Recommendation (Agenda Attachment B.1), and Project Submittal Map (Agenda Attachment B.2). Applications

received are posted at:

<https://www.bendoregon.gov/government/departments/bend-metro-planning-organization/plans-and-programs/stbg-funds-program>

Ms. Napoli reviewed the application process/timeline, criteria-based project rankings (TAC and staff), and other considerations. Seven applications were submitted during the 2022 call for projects: 1 from Bend Park and Recreation District and 6 from the City of Bend. The total funds requested (\$2,394,532) were \$22,368 less than the total funds available (\$2,416,900). The TAC recommendation was to fully fund all projects as requested. She requested the Policy Board make a final determination of funding to be awarded to projects. Each project presented below includes the name, applicant, funding request, and purpose:

- Gilchrist Bridge Replacement (Design)
 Applicant: Bend Park & Recreation District
 Request: \$100,000 (FFY2022)
 Purpose: Develop 30% design and engineering plans to replace the Gilchrist Bridge (bike/pedestrian connection) between Riverfront Street and Columbia Park.

Mr. Stroud summarized the district's proposal, goals, and budget. BPRD wants to replace this bridge, then take over ownership and maintenance from the City. Two projects to be done in conjunction with this one: riverbank stabilization and reconstruction of Riverfront Street.

Policy Board project concerns: Grade approaches, current handrail design blocks view of river by wheelchair users, and using the new design for this bridge when replacing the Drake Park footbridge. Chair Campbell invited Mr. Stroud to attend a future meeting of the City of Bend's Accessibility Advisory Committee.

COBAAC Chair John Heylin asked if the bridge design would be the same as that in Farewell Bend Park.

- Colorado Avenue Corridor Planning Study
 Applicant: City of Bend
 Request: \$132,700 (FFY 2022)
 Purpose: Planning work to identify concepts for multi-modal improvements along Colorado Avenue from Lava Road to Aune Street.

Ms. Lewis outlined goals, crash history, anticipated deliverables, and equity aspects.

Policy Board project concerns: None expressed.

- Deschutes River Trail at Archie Briggs: Grade Separation Feasibility Study
 Applicant: City of Bend
 Request: \$100,000 (FFY2022)
 Purpose: Planning and preliminary design. Determine feasibility of grade-separated crossing of the Deschutes River Trail across Archie Briggs Road.

Ms. Lewis summarized crosswalk characteristics, goals, synergy projects, funding, and anticipated deliverables. Mr. Abbas discussed the need for bike lanes and sidewalks in this area. He stated ODOT is currently in work order contract negotiations with a design consultant for the Archie Briggs bridge replacement project.

Policy Board project concerns: Crash data color codes.

- Stress Reduction for Bike Lanes: 2nd, 3rd, 9th & 15th Streets

Applicant: City of Bend

Request: \$79,963 (FFY 2023)

Purpose: Install new bike lanes (where missing) on 3rd Street (Wilson to Miller). Install buffered bike lanes on 2nd Street (Wilson to Aune), 9th Street (Wilson to Franklin), and 15th Street (Reed Market to Wilson).

Ms. Lewis outlined network enhancements needed to improve bike/pedestrian safety in the vicinity of Wilson Avenue. Her summary included goals, anticipated deliverables, and equity aspects.

Policy Board project concerns: None expressed.

- Low-Stress Network Implementation

Applicant: City of Bend

Request: \$664,036 (FFY2023: \$279,036, FFY2024: \$385,000)

Purpose: Complete Phase 4 of the Neighborhood Greenways project. Design and construction of bike/pedestrian improvements and traffic-calming devices.

Ms. Lewis discussed goals, type of improvements, synergy with the City's Capital Improvement Program (Project 1TBKE), anticipated deliverables, and equity aspects.

Policy Board project concerns: None expressed.

- Travel Options and Safe Routes to School (SRTS) Programs

Applicant: City of Bend

Request: \$188,433 (FFY2025: \$62,811, FFY2026: \$62,811, FFY2027: \$62,811)

Purpose: Development and implementation of an SRTS program. Includes both student and community education.

Ms. Lewis presented the City's Transportation Options Safety Education and Encouragement Program. Her summary included goals, funding, anticipated deliverables, and equity aspects. She asked the Policy Board to consider adding leftover STBG funds of \$6,000+ per year to this project in FFY2025-27.

Policy Board project concerns: the funding match component and local funding match requirements for projects in FFY2025-27.

- Downtown Signal Upgrades and Bike/Pedestrian Improvements

Applicant: City of Bend

Request: \$1,129,400 (FFY2025: \$395,200, FFY2026: \$376,900, FFY2027: \$357,300)

Purpose: Upgrade 4 traffic signals: Bond/Franklin, Bond/Oregon, Wall/Franklin, and Wall/Oregon. Design separated bikeway on Hawthorne Avenue and Oregon Avenue between Brooks Street and 5th Street.

Ms. Lewis outlined goals, synergy projects, funding, anticipated deliverables, and equity aspects.

Policy Board project concerns: None expressed.

Policy Board members also considered how amounts available for each federal fiscal year (FFY) were calculated, funding allocation options, impact to smaller projects of losing access to ODOT's fund exchange program, match requirements for bridge projects, how Deschutes County leverages STBG dollars to maximize project value, how the City of Bend leverages STBG dollars, and impact of the Bend MPO boundary expansion on future project submittals.

Mr. Abbas discussed the City's intent to continue monitoring evolution of the fund exchange program and identified resources available to help fund City projects.

Ms. Napoli stated the existing reserve balance was approximately \$250,000 and explained how the BMPO's annual reserve was created. Mr. Deke added that having a reserve fund was critical to the Bend MPO's ability to help fund projects.

Chair Campbell asked Policy Board members if they wanted to add any of the leftover STBG dollars to the City's proposed SRTS program. Both City and County representatives expressed support for this suggestion.

Motion 2 (3/0/0): Ms. Perkins moved to approve funding as presented in "PolicyBoard_STBG_Awards_Dec2022" [shown in Table 1 below]. Ms. Kebler seconded the motion which passed unanimously.

Table 1

BMPO Policy Board Approval 12.13.2022

AGENCY	PROJECT	2022 FUNDS AWARDED	2023 FUNDS AWARDED	2024 FUNDS AWARDED	2025 FUNDS AWARDED	2026 FUNDS AWARDED	2027 FUNDS AWARDED	TOTALS
City of Bend	Deschutes River Trail @ Archie Briggs: Grade Separation Feasibility Study	\$ 100,000						\$ 100,000
City of Bend	Stress Reduction for Bike Lanes: 3rd St, 9th St, & 15th St		\$ 79,963					\$ 79,963
City of Bend	Colorado Ave: Corridor Planning Study	\$ 132,700						\$ 132,700
City of Bend	Downtown Signal Upgrades & Bike/Ped Improvements				\$ 395,200	\$ 376,900	\$ 357,300	\$ 1,129,400
City of Bend	Low Stress Network Implementation		\$ 279,036	\$ 385,000				\$ 664,036
City of Bend	Travel Options & Safe Routes to School Programs				\$ 70,000	\$ 70,000	\$ 70,000	\$ 210,000
Bend Park and Recreation District	Gilchrist Bridge Replacement (Design)	\$ 100,000						\$ 100,000
	AWARDED <i>(By Year & Total)</i>	\$ 332,700	\$ 358,999	\$ 385,000	\$ 465,200	\$ 446,900	\$ 427,300	\$ 2,416,099
	AVAILABLE <i>(By Year & Total)</i>	\$ 332,700	\$ 359,000	\$ 385,800	\$ 465,200	\$ 446,900	\$ 427,300	\$ 2,416,900
	AMOUNTS REMAINING	\$ -	\$ 1	\$ 800	\$ -	\$ -	\$ -	\$ 801

Mr. Abbas announced a “shoutout” to Deschutes County and ODOT crews for their team effort to clear streets of snow during last weekend’s winter storm. Chair Campbell commended Mr. Abbas and the City crews for their efforts.

Ms. Prow stated that prior to today’s meeting she received an e-mail from Ms. Napoli about a second motion that MPO staff wanted the Policy Board to consider.

Ms. Napoli explained she had updated the slide deck, but her update apparently hadn’t made it into today’s presentation. She presented the proposed second motion which would, if approved, allow MPO staff to make up to a 5% funding adjustment for this round of approved STBG projects.

Policy Board discussion covered the impact of a 5% increase to the amounts awarded by the Policy Board at this meeting.

Motion 3 (3/0/0): Ms. Kebler moved to approve granting staff the authority to increase funding by up to 5% of the awarded amount for approved STBG projects. Ms. Perkins seconded the motion which passed unanimously.

INFORMATIONAL ITEMS

6. Other Business

Ms. Perkins thanked applicants for including equity considerations in their presentations. She also thanked Policy Board members for including equity considerations in their decision-making.

Mr. Deke provided an update on staff efforts to recruit new local resident members for the BMPO Budget Committee and the BMPO TAC. He requested one or two Policy Board members to help staff review the applications and present a recommendation to the full Policy Board at a future meeting. Chair Campbell and Ms. Perkins volunteered.

Ms. Anderson stated a climate-friendly TAC meeting was scheduled for January 4, 2023. The purpose is to identify potential projects and programs for Federal Carbon Reduction Program funding in the MPO area.

Chair Campbell wished everyone happy and fun winter holidays.

7. Public Comment

None.

8. Next Policy Board Meeting

- January 17, 2023 (**3rd** Tuesday), 12 noon – hybrid meeting (in person and virtual) at Deschutes Services Center, 1300 NW Wall Street, Lyon Room (1st Floor), Bend, Oregon.

9. Adjourn

With no further business, Chair Campbell adjourned the meeting at 1:27 p.m.

**Bend MPO Budget Committee & Technical Advisory Committee
Community Member Applications**

Name	Committee Interest	Notes
Aryn Seiler	Budget Committee	
Richard Ross	Technical Advisory Committee	Would consider serving on both Budget Committee and TAC
Louis Capozzi	Technical Advisory Committee	Would consider serving on both Budget Committee and TAC
Greg Bryant	Technical Advisory Committee	