

The meeting of the Bend City Council Stewardship Subcommittee was called to order at 11:30 a.m. Monday, September 26, 2022, in the City Council Chambers, 710 NW Wall Street, Bend, online and by phone.

1. Convene Subcommittee Meeting: Mayor Pro Tem Anthony Broadman, Councilors Megan Perkins and Mo Mitchell

2. Approve Minutes

Councilor Perkins moved to approve the July 25, 2022 meeting minutes. Councilor Mitchell seconded the motion. The motion passed unanimously (3-0).

3. Public Comment

There was no public comment submitted.

4. Room Tax Investments in Tourism-related Facilities | Feedback Request

Business Advocate Ben Hemson reviewed background and dollars to be allocated to tourism-related facilities.

Visit Bend CEO Kevney Dugan presented on the Bend Sustainability Fund.

Following discussion, Councilors and staff determined the City would provide oversight and distribution of the funding, with Visit Bend having a role in vetting tourism-related allocation; funding requests would not be limited to agencies; and final approval would reside with the Stewardship Subcommittee to allow the process to move quickly, with motion by full Council if necessary.

Councilor Broadman moved to direct staff to move forward with allocating the approximately \$2.4 million in tourism facility funding for tourist-related facilities projects, in partnership and in reliance on Visit Bend to review project proposals, focusing on projects in the Downtown District and the Core Urban Renewal Area, with an emphasis on the Brooks promenade area/plaza area, the North Mirror Pond lot area, NW Minnesota Ave, and Hawthorne Ave, with the intent to begin qualifying projects as quickly as possible. Project proposals will come back to the subcommittee and the Council for final approval. Councilor Mitchell seconded the motion. The motion passed unanimously (3-0).

5. Outdoor Shelter Contract Update

Houseless Services Manager Amy Fraley and Housing Director Lynne McConnell presented an update on the outdoor shelter contract and noted a recommendation would go to the full Council on October 5, 2022.

6. American Rescue Plan Act (ARPA) Update

Finance Director Janette Townsend informed Councilors that negotiated labor association contracts and wage increases were impacting General Fund reserves and recommended a transfer of \$1.1 million in unallocated ARPA funding to the General Reserve.

7. Director, Houseless Strategies & Solutions: Introduction

Cheyenne Purrington introduced herself and provided an overview of her new role, which she noted was still being developed. Purrington stated she would attend the camping code roundtable the following evening.

8. Adjourned at 12:56 p.m.

Respectfully Submitted,

Melissa Mitsch
Senior Administrative Support Specialist