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# AGENDA

## Bend Metropolitan Planning Organization Budget Committee

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**Date:** April 26, 2023

**Time:** 11:30 am - 1:00 pm

**Location:** There will be in-person and virtual options for participants – see below

**In-Person Location:** Bend City Hall, Board Room (access the Board Room on the SW corner of City Hall off Louisiana Street), [710 NW Wall Street, Bend](#)

**Virtual Participation information:** To attend virtually using your computer or tablet, please register for this meeting using the following link: [https://bendoregon.gov.zoom.us/webinar/register/WN\\_IW5QBLL4R6awoGNFOSB6vg](https://bendoregon.gov.zoom.us/webinar/register/WN_IW5QBLL4R6awoGNFOSB6vg)

After registering, you will receive a confirmation email about joining the webinar.

YouTube Stream Option: <https://youtube.com/live/joN6zrWKPuE?feature=share>

Phone Option: 1-888-788-0099, Webinar ID: 858 2916 9373, Passcode: bmpo

You can comment while viewing the Zoom live meeting by raising your virtual hand. Phone participants use \*9 to raise your hand.

**Contact:** Tyler Deke, BMPO (541) 693-2113 (office), 541-633-9298 (mobile) or [tdeke@bendoregon.gov](mailto:tdeke@bendoregon.gov)

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1. **Call meeting to Order and Introductions ..... Barb Campbell, BMPO Chair**
2. **Visitor Comments ..... Barb Campbell**
3. **Review Budget Committee Member Term Assignments & Chair Assignment ..... Barb Campbell**

Background: The Oregon Revised Statutes (ORS Chapter 294) governing Municipal Financial Administration state that, “The appointive members of the budget committee shall be appointed for terms of three years. The terms shall be staggered so that one-third or approximately one-third of the terms of the appointive members end each year.” The Statute also state that, “The budget committee, at its first meeting after its appointment, shall elect a

chairperson...”. Staff will discuss term assignments and ask the Committee to appoint a Chair.

Attachment: Budget Committee roster (**Attachment A**)

Action Requested: Review of term assignments and appointment of the Committee Chair

**4. Receive Budget Message ..... MPO staff**

Background: Staff will provide an overview of the MPO work program, expected revenues, and proposed expenditures by major work task area and budget line item.

Attachments: Proposed 2023-2024 Budget (**Attachment B**).

Action Requested: Review and comment on Proposed Fiscal Year (FY) 2023-2024 Budget. Hold public hearing on Proposed FY 2023-2024 Budget. Make recommendation to BMPO Policy Board to approve the Proposed FY 2023-2024 Budget as is or with modifications.

Sample motion for approval: I move approval and recommend MPO Policy Board adoption of the proposed Fiscal Year 2023-2024 Bend MPO Budget as presented.

Sample motion for revision as discussed and approval: I move approval of the proposed Fiscal Year 2023-2024 budget with the recommended changes and recommend MPO Policy Board approval of the proposed Fiscal Year 2023-2024 budget with those changes.

**5. 2023-2024 BMPO Budget – Public Hearing & Adoption ..... Barb Campbell**

The public hearing to adopt the FY 2023-2024 Budget is scheduled for May 19, 2023, at 12:00 pm. Advance public notice will be provided of the meeting as required by budget law.

**6. Adjourn**



**Accessible Meeting Information**

This meeting event and location are accessible. Sign language, interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Andrea Napoli at (541) 323-8545 or [anapoli@bendoregon.gov](mailto:anapoli@bendoregon.gov). Providing at least 3 days’ notice prior to the event will help ensure availability.